



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/4/2019    **VisitType:** POI Follow Up    **Arrival:** 2:05 PM    **Departure:** 3:30 PM

**CCLC-48078**

**Herrington Academy East**

3555 Lee Road Snellville, GA 30039 Gwinnett County  
 (770) 679-4316 Herringtonacademyeast@gmail.com

**Regional Consultant**

Dianne Clarke

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dianne.clarke@decal.ga.gov

**Mailing Address**

1101 Herrington Road  
 Lawrenceville, GA 30044

**Quality Rated:**

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/04/2019	POI Follow Up	Good Standing	
01/08/2019	Complaint Closure	Good Standing	
01/08/2019	Complaint Investigation & Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/1L	Infants and One Year Olds	1	6	C	13	C	NA	NA	Free Play, Diapering
Main	B/1R	Three Year Olds	2	14	C	10	NC	NA	NA	Snack
Main	C/Mid L	One Year Olds and Two Year Olds	1	7	C	11	C	NA	NA	Transitioning
Main	D/Mid R	Two Year Olds	2	11	C	11	C	NA	NA	Transitioning
Main	E//R Rear	Three Year Olds and Four Year Olds	1	10	C	21	C	NA	NA	Transitioning, Snack
Main	F/R Mid		0	0	C	20	C	NA	NA	
Main	G/R Front	PreK	2	19	C	26	C	NA	NA	Snack
Total Capacity @35 sq. ft.: 112						Total Capacity @25 sq. ft.: 112				
Total # Children this Date: 67			Total Capacity @35 sq. ft.: 112			Total Capacity @25 sq. ft.: 112			Building @25 capacity limited by Health Department Limitations	

Building	Playground	Playground Occupancy	Playground Compliance
Main	C/Back	162	C
Main	PG B/Middle	259	C
Main	PG/A Front	82	C

**Comments**

Please remember that staff with a national determination must be supervised by a staff with a comprehensive at all times.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Tra'Vonna King , Program Official

Date

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Dianne Clarke, Consultant

Date



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### Findings Report

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The following information is associated with a POI Follow Up:

### Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Correction Deadline: 1/8/2019

Corrected on 2/4/2019

.12(2) - The previous citation was observed to be corrected in that the carpets were not observed to be rolled up in the classrooms.

### Facility

591-1-1-.19 License Capacity(CR)

Not Met

**Finding**

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation that there were 14 children in the B/1R classroom which is licensed for 10 children.

**POI (Plan of Improvement)**

The Center will limit the number of children in this space to the licensed capacity.

Correction Deadline: 2/4/2019

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 1/11/2019

Corrected on 2/4/2019

.25(13) - The previous citation was observed to be corrected in that there were no hazards observed to be accessible. Discussed regarding ensuring that all cabinet are locked and items in unlocked cabinets are not accessible to the children.

### Health and Hygiene

Correction Deadline: 1/15/2019

Corrected on 2/4/2019

.10(4) - The previous citation was observed to be corrected in that there was no mat on the changing table. The surface was non porous.

<b>Staff Records</b>
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**Records Reviewed: 17****Records with Missing/Incomplete Components: 0**

Staff # 13	Met
Date of Hire: 07/02/2015	

**Records Reviewed: 17****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 11/16/2018	

Staff # 2	Met
Date of Hire: 08/02/2018	

Staff # 3	Met
Date of Hire: 06/01/2018	

Staff # 4	Met
Date of Hire: 01/15/2019	

Staff # 5	Met
Date of Hire: 08/28/2017	

Staff # 6	Met
Date of Hire: 09/19/2018	

Staff # 7	Met
Date of Hire: 01/24/2019	

Staff # 8	Met
Date of Hire: 09/18/2017	

Staff # 9	Met
Date of Hire: 12/18/2018	

Staff # 10	Met
Date of Hire: 12/03/2018	

Staff # 11	Met
Date of Hire: 01/22/2019	

**Records Reviewed: 17**

**Records with Missing/Incomplete Components: 0**

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Staff # 12 Date of Hire: 09/17/2018	Met
Staff # 14 Date of Hire: 11/20/2018	Met
Staff # 15 Date of Hire: 09/12/2018	Met
Staff # 16 Date of Hire: 08/22/2018	Met
Staff # 17 Date of Hire: 04/02/2018	Met

**Staff Credentials Reviewed: 17**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Director provided three files for employees hired since last visit.

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**591-1-1-.14 First Aid & CPR Met**

**Correction Deadline: 2/7/2019**

**Corrected on 2/4/2019**

**.14(2) - The previous citation was observed to be corrected in that the CPR and First Aid were completed. One of the staff was no longer employed and new staff were still in their 90 period.**

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**591-1-1-.33 Staff Training Met**

**Correction Deadline: 1/8/2019**

**Corrected on 2/4/2019**

**.33(1) - The previous citation was observed to be corrected in that the orientation was observed to be completed for one staff and the other is no longer employed. New staff orientation was observed to be completed.**

**Correction Deadline: 2/8/2019**

**Corrected on 2/4/2019**

**.33(3) - The previous citation was observed to be corrected in that the Health and Safety Orientation Training was observed to be completed.**