



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/8/2019 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 8:50 AM **Departure:** 4:55 PM

CCLC-48078

Herrington Academy East

3555 Lee Road Snellville, GA 30039 Gwinnett County
 (770) 679-4316 Herringtonacademyeast@gmail.com

Regional Consultant

Dianne Clarke

Phone: (770) 357-4923

Fax: (770) 357-4922

dianne.clarke@dec.al.ga.gov

Mailing Address

1101 Herrington Road
 Lawrenceville, GA 30044

Quality Rated:

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
01/08/2019	Complaint Closure	Good Standing	
01/08/2019	Complaint Investigation & Monitoring Visit	Good Standing	
08/08/2018	Licensing Study	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	A/1L	Infants	2	5	C	13	C	NA	NA	Feeding, Free Play, Nap	
Main	B/1R		0	0	C	10	C	NA	NA		
Main	C/Mid L	One Year Olds and Two Year Olds	1	7	C	11	C	NA	NA	Free Play	
Main	D/Mid R		0	0	C	11	C	NA	NA		
Main	E//R Rear	Three Year Olds and Four Year Olds	1	13	C	21	C	NA	NA	Centers	
Main	F/R Mid		0	0	C	20	C	NA	NA		
Main	G/R Front	PreK	2	22	C	26	C	NA	NA	Centers	
Total Capacity @35 sq. ft.: 112						Total Capacity @25 sq. ft.: 112					
Total # Children this Date: 47			Total Capacity @35 sq. ft.: 112			Total Capacity @25 sq. ft.: 112			Building @25 capacity limited by Health Department Limitations		

Building	Playground	Playground Occupancy	Playground Compliance
Main	C/Back	162	C
Main	PG B/Middle	259	C
Main	PG/A Front	82	C

Comments

Plan of Improvement: To Be Submitted 01/22/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Tra'Vonna King , Program Official

Date

Dianne Clarke, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 1/8/2019 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 8:50 AM **Departure:** 4:55 PM

CCLC-48078

Herrington Academy East

3555 Lee Road Snellville, GA 30039 Gwinnett County
 (770) 679-4316 Herringtonacademyeast@gmail.com

Mailing Address

1101 Herrington Road
 Lawrenceville, GA 30044

Regional Consultant

Dianne Clarke

Phone: (770) 357-4923

Fax: (770) 357-4922

dianne.clarke@dec.al.ga.gov

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities

Met

Correction Deadline: 8/8/2018

Corrected on 1/8/2019

.03(1) - The previous citation was observed to be corrected in that the current lesson plans were observed to be available.

591-1-1-.12 Equipment & Toys(CR)

Not Met

Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation that there carpets were observed to be rolled up and accessible to the children in the D/Mid R and E/R Rear classrooms and posed a tripping hazard.

.....

.....

.....

.....

.....

.....

Correction Deadline: 1/8/2019

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

Correction Deadline: 1/15/2019

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

The owner stated that no medication was dispensed since the last visit.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR) **Met**

Correction Deadline: 8/13/2018

Corrected on 1/8/2019

.36(4)(a) - The previous citation was observed to be corrected in that the current vehicle inspection was observed to be completed on August 1, 2018.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 16

Records with Missing/Incomplete Components: 0

Staff # 11 Met

Date of Hire: 07/02/2015

Records Reviewed: 16

Records with Missing/Incomplete Components: 8

Staff # 1 Met

Date of Hire: 11/16/2018

Staff # 2 Met

Date of Hire: 08/02/2018

Staff # 3 Met

Date of Hire: 06/01/2018

Staff # 4	Not Met
Date of Hire: 08/28/2017	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing	
Staff # 5	Not Met
Date of Hire: 09/19/2018	
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate	
Staff # 6	Not Met
Date of Hire: 09/28/2018	
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate,.14(2)-CPR missing,.14(2)-First Aid Missing	
Staff # 7	Met
Date of Hire: 09/18/2017	
Staff # 8	Not Met
Date of Hire: 12/18/2018	
<u>"Missing/Incomplete Components"</u>	
.24(1)-Evidence of Orientation Missing	
Staff # 9	Met
Date of Hire: 12/03/2018	
Staff # 10	Not Met
Date of Hire: 09/17/2018	
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate	
Staff # 12	Met
Date of Hire: 11/20/2018	
Staff # 13	Not Met
Date of Hire: 09/12/2018	
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate	
Staff # 14	Not Met
Date of Hire: 08/22/2018	
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate	

Staff # 15

Not Met

Date of Hire: 12/21/2018

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 16

Met

Date of Hire: 04/02/2018

Staff Credentials Reviewed: 16

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Director provided 12 files for employees hired since last visit.

591-1-1-.14 First Aid & CPR

Not Met

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that two staff did not have current evidence of CPR and First Aid completed.

.....
.....
.....
.....
.....
.....
.....

Correction Deadline: 2/7/2019

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(1) requires all Employees and Provisional Employees to receive Initial Center orientation prior to assignment to children or task. It was determined based on a review of records that two staff did not have evidence of orientation completed.

.....
.....
.....
.....
.....
.....

Correction Deadline: 1/8/2019

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records that five staff did not complete the Health and Safety Orientation training as required.

.....
.....
.....
.....
.....

Correction Deadline: 2/8/2019

Recited on 1/8/2019

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Adequate supervision observed on this date.