



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/22/2018 **VisitType:** POI Follow Up

Arrival: 11:55 AM

Departure: 2:00 PM

CCLC-48046

Imagination Zone Childcare & Early Learning Center

12710 Brown Bridge Road Covington, GA 30016 Newton County
(770) 786-8611 imaginationzoneclc@gmail.com

Regional Consultant

Jacquelyn Sims

Phone: (770) 357-7072

Fax: (770) 357-7071

jacquelyn.sims@decal.ga.gov

Mailing Address

3316A SOUTH COBB DRIVE, PMB #163
SMYRNA, GA 30080

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/22/2018	POI Follow Up	Good Standing	
05/09/2018	Complaint Investigation Follow Up	Good Standing	
05/09/2018	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A: 1R	Infants and One Year Olds	1	6	C	7	C	NA	NA	Nap
Main	B: 2R	Two Year Olds	1	10	C	11	C	NA	NA	Nap
Main	C: Middle	Three Year Olds and Four Year Olds	2	16	C	21	C	NA	NA	Nap
Main	D: Left		0	0	C	23	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 62			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 32			Total Capacity @35 sq. ft.: 62							
			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A Right	38	C
Main	PG B: Right Back	10	C
Main	PG C: Left Back	37	C

Comments

The purpose of this visit was to conduct follow up on the center's plan of improvement for previous rule violations.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Ayanna Byrd, Program Official

Date

Jacquelyn Sims, Consultant

Date



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Findings Report

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The following information is associated with a POI Follow Up:

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 5/9/2018

Corrected on 5/22/2018

.25(13) - Correction of previous citation in that the consultant observed the potentially hazardous equipment, materials and supplies to be stored inaccessible to children in care.

Health and Hygiene

591-1-1-.17 Hygiene(CR)

Met

Correction Deadline: 5/9/2018

Corrected on 5/22/2018

.17(8) - Correction of previous citation in that staff stated the various times throughout the day that hand washing takes place.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Correction Deadline: 5/9/2018

Corrected on 5/22/2018

.30(2) - Correction of previous citation in that the consultant observed a safe sleeping environment as children napped.

Staff Records

Records Reviewed: 9**Records with Missing/Incomplete Components: 1**

Staff # 1	Met
Date of Hire: 09/15/2017	
Staff # 2	Met
Date of Hire: 08/01/2016	
Staff # 3	Met
Date of Hire: 05/07/2018	
Staff # 4	Met
Date of Hire: 01/15/2018	
Staff # 5	Not Met
Date of Hire: 04/09/2018	
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	
Staff # 6	Met
Date of Hire: 02/08/2018	
Staff # 7	Met
Date of Hire: 09/15/2017	
Staff # 8	Met
Date of Hire: 09/15/2017	
Staff # 9	Met
Date of Hire: 09/15/2017	

Staff Credentials Reviewed: 9

591-1-1-.09 Criminal Records Check(CR)**Not Met****Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit; however, one employee with a hire date of April 9, 2018 took time off and returned to the facility on May 14, 2018.

Correction Deadline: 5/9/2018**Corrected on 5/22/2018**

.09(1)(a) - Correction of previous citation in that the consultant observed a satisfactory criminal records check determination for the employee.

Finding

591-1-1-.09(1)(d) requires each Employee and Center Director hired on or after January 1, 2014 to have a satisfactory Fingerprint Records Check Determination with a Records Check Clearance date that is within 12 months of their hire date. In order for the Department to issue a satisfactory Fingerprint Records Check Determination, each Employee and Director must submit both a Fingerprint Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of records, that an employee with a hire date of April 9, 2018 lacked a satisfactory criminal records check determination. Consultant left a one day letter with the facility.

POI (Plan of Improvement)

The Center will ensure that each director and employee hired after January 1, 2014 has a satisfactory Fingerprint Records Check Determination dated within 12 months of the hire date and will submit the required documents to obtain the determination if they have not already done so.

Correction Deadline: 5/22/2018

Staffing and Supervision

591-1-1-.32 Supervision(CR)

Met

Correction Deadline: 5/9/2018

Corrected on 5/22/2018

.32(7) - Correction of previous citation in that the consultant observed all children to be properly supervised during the visit.