



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/17/2018    **VisitType:** Monitoring Visit    **Arrival:** 2:50 PM    **Departure:** 4:45 PM

**CCLC-47953**

**Black's Mill Elementary**

1860 Dawson Forest Road, East Dawsonville, GA 30534 Dawson County  
 (770) 297-9622 amy.kienle@gamountainsymca.org

**Mailing Address**  
 2455 Howard Rd  
 Gainesville, GA 30501

**Regional Consultant**

Isha Barrie  
 Phone: (706) 497-6768  
 Fax: (706) 688-0431  
 isha.barrie@decal.ga.gov

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/17/2018	Monitoring Visit	Good Standing	
03/22/2018	Initial Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - All ages	Five Year Olds and Six Year Olds and Over	1	11	C	22	C	NA	NA	Snack
Total Capacity @35 sq. ft.:			22		Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 11			Total Capacity @35 sq. ft.:		Total Capacity @25 sq. ft.: 0					


Building	Playground	Playground Occupancy	Playground Compliance
Main	A/ All Ages	174	C

**Comments**

The purpose of this visit is to follow up on visit from March 22, 2018 and to conduct a monitoring visit.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p><b>Reminder:</b> All employees of child care programs must be fingerprinted before <b>January 1, 2017</b>. For instructions and to submit records check applications online, please visit <a href="http://www.decalgoala.com">www.decalgoala.com</a>. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decals.ga.gov](mailto:CCSRefutations@decals.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decals.ga.gov](mailto:qualityrated@decals.ga.gov)

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Rick Little, Program Official

Date

Isha Barrie, Consultant

Date



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### Findings Report

**Date:** 5/17/2018    **VisitType:** Monitoring Visit    **Arrival:** 2:50 PM    **Departure:** 4:45 PM

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The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Children's Records**

**591-1-1-.08 Children's Records**

**Met**

**Correction Deadline: 3/22/2018**

**Corrected on 5/17/2018**

**Previous citation corrected on this day. Consultant observed proper documentation to be complete.**

**Facility**

**591-1-1-.06 Bathrooms**

**Not Met**

**Finding**

591-1-1-.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined based on consultant's observation that the vent fans in all bathrooms were not functioning properly.

**POI (Plan of Improvement)**

The Center will contact the maintenance department and have the ventilation system repaired.

**Correction Deadline: 5/17/2018**

**Recited on 5/17/2018**

**591-1-1-.19 License Capacity(CR) Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR) Not Met**

**Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on consultant's observation that the far right toilet in the boys bathroom next to the cafeteria had a protruding bolt and was missing the cap at the base of the toilet.

**POI (Plan of Improvement)**

The Center will have the maintenance staff cut the bolt down to two threads and replace the missing cap.

**Correction Deadline: 5/17/2018**

**Recited on 5/17/2018**

**591-1-1-.26 Playgrounds(CR) Met**

**Comment**

Program does not use equipment on the playground. Variety of toys are taken out as the children go outside.

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR) Met**

**Comment**

There were no children enrolled in the program that require diapering on this date.

**591-1-1-.17 Hygiene(CR) Met**

**Comment**

Proper hand washing observed throughout the center.

**591-1-1-.20 Medications(CR) Met**

**Comment**

Director reported no medication and no emergency medication is administered.

**Organization**

**591-1-1-.16 Governing Body & License Met**

**Correction Deadline: 3/22/2018**

**Corrected on 5/17/2018**

**Previous citation corrected on this day. Consultant observed 2018 state license.**

**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Please be mindful of voice tone in redirecting children.

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

<b>Sleeping &amp; Resting Equipment</b>
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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

No rest period required, school age only.

<b>Staff Records</b>
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**Records Reviewed: 3****Records with Missing/Incomplete Components: 0**

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Staff # 1

Met

Date of Hire: 03/22/2018

Staff # 2

Met

Date of Hire: 11/30/2015

Staff # 3

Met

Date of Hire: 04/03/2017

**Staff Credentials Reviewed: 3**

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**591-1-1-.09 Criminal Records Check(CR)****Met****Comment**

Criminal records checks were observed to be complete.

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**591-1-1-.14 First Aid & CPR****Met****Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

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**591-1-1-.31 Staff(CR)****Not Met****Comment**

A one-day letter was left with the provider on this date. The one-day letter indicates the requirements for employees to have a satisfactory records check. Additionally, the letter requires the provider to obtain the missing record check within one business day.

**Finding**

591-1-1-.31(8)(a) requires the Center to ensure that volunteers age seventeen (17) and older that provide consistent services have a satisfactory Fingerprint Records Check Determination. It was determined based on consultant's observation that one volunteer was present with children in program without having a criminal background check on file.

**POI (Plan of Improvement)**

The Center will obtain a satisfactory Fingerprint Records Check Determination for a volunteer, age seventeen (17) and older that provides consistent services. The Center will ensure that every volunteer who is seventeen (17) and older and provides consistent services has a satisfactory Fingerprint Records Check Determination. Volunteers who are seventeen (17) and older and provide consistent services MUST have a satisfactory Fingerprint Records Check Determination to be at the facility when a child is present for care.

**Correction Deadline: 5/17/2018**

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR) Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.