



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/4/2020 **VisitType:** POI Follow Up **Arrival:** 1:20 PM **Departure:** 3:05 PM

CCLC-47910

Kiddie Academy of Cumming

450 Brannon Road Cumming, GA 30041 Forsyth County
(470) 253-7114 cumming@kiddieacademy.net

Regional Consultant

Mandi Sloan

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mandi.sloan@dec.al.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/04/2020	POI Follow Up	Support	
01/07/2020	Monitoring Visit	Good Standing	
11/12/2019	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Infants	1	2	C	8	C	NA	NA	Nap, Free Play
Main	B	One Year Olds	1	3	C	8	C	NA	NA	Nap
Main	C	One Year Olds	1	4	C	18	C	NA	NA	Nap
Main	D	Two Year Olds	1	6	C	20	C	NA	NA	Nap
Main	E	Two Year Olds	1	9	C	21	C	NA	NA	Nap
Main	F	Three Year Olds	1	6	C	16	C	NA	NA	Nap
Main	G	Three Year Olds	1	7	C	15	C	NA	NA	Nap
Main	H	PreK	1	9	C	19	C	NA	NA	Nap
Main	I	PreK	1	19	C	21	C	NA	NA	Nap
Main	J		0	0	C	20	C	NA	NA	
Total Capacity @35 sq. ft.:			166			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 65			Total Capacity @35 sq. ft.: 166			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A - Front	23	C
Main	B - Back	45	C

Comments

The purpose of today's visit was to conduct a Plan of Improvement Follow Up from January 7, 2020.

Plan of Improvement: To Be Submitted 02/18/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Susie Tran, Program Official

Date

Mandi Sloan, Consultant

Date



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Findings Report

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The following information is associated with a POI Follow Up:

Safety

591-1-1-.36 Transportation(CR)

Not Met

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on review of records that the center did not document in writing with a mark/ symbol to account for the unloading of ten children for an afternoon school transportation route from Whitlow Elementary School on January 9, 2020.

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Correction Deadline: 2/4/2020

Recited on 2/4/2020

Finding

591-1-1-.36(7)(c)3. requires that the driver or other designated person document in writing the time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined based on review of records that the driver or other designated person did not document in writing the return time after morning school transportation route from Whitlow Elementary School on January 17, 2020 and after morning school transportation route from Whitlow Elementary on January 24, 2020.

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Correction Deadline: 2/5/2020

Staff Records

Records Reviewed: 15

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 09/23/2019	
Staff # 2	Met
Date of Hire: 11/01/2017	
Staff # 3	Met
Staff # 4	Met
Date of Hire: 06/10/2019	
Staff # 5	Met
Date of Hire: 05/28/2019	
Staff # 6	Met
Date of Hire: 04/11/2018	
Staff # 7	Met
Staff # 8	Met
Staff # 9	Met
Date of Hire: 11/01/2017	
Staff # 10	Met

Records Reviewed: 15

Records with Missing/Incomplete Components: 0

Date of Hire: 02/22/2018

Staff # 11

Met

Date of Hire: 05/04/2019

Staff # 12

Met

Date of Hire: 06/07/2018

Staff # 13

Met

Date of Hire: 02/03/2020

Staff # 14

Met

Date of Hire: 06/12/2017

Staff # 15

Met

Staff Credentials Reviewed: 4

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided two files for employees hired since last visit.