



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/7/2018 **VisitType:** Monitoring Visit **Arrival:** 9:45 AM **Departure:** 11:25 AM

CCLC-47832

Happy Haven Day Care 2

30 Zellner Street Forsyth, GA 31029 Monroe County
(478) 994-2998 cdrett25@gmail.com

Mailing Address
Same

Regional Consultant

Ashley Cunningham

Phone: (866) 374-9389

Fax: (866) 375-0880

Ashley.Cunningham@dec.al.ga.gov

Joint with: Melissa Herndon

Quality Rated: ★

Compliance Zone Designation		
02/07/2018	Monitoring Visit	Good Standing
08/23/2017	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Large Right	Two Year Olds and Three Year Olds	2	11	C	22	C	31	C	Story
Main	Left side	One Year Olds and Two Year Olds	3	13	C	19	C	NA	NA	Free Play
Main	Right Rear	Three Year Olds and Four Year Olds	1	12	C	19	C	NA	NA	Floor Play, Transitioning
Main	Small Right		0	0	C	8	C	11	C	Not In Use
Total Capacity @35 sq. ft.: 68						Total Capacity @25 sq. ft.: 80				
Total # Children this Date: 36			Total Capacity @35 sq. ft.: 68			Total Capacity @25 sq. ft.: 80				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Main plgd	82	C

Comments

Plan of Improvement: Developed This Date 02/07/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Cindy Shannon, Program Official _____ Date

Ashley Cunningham, Consultant _____ Date

Melissa Herndon, Consultant _____ Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Comment

A variety of equipment and toys were observed throughout the center.

Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation that the yellow door on the dramatic play equipment in the Large Right room was not fully attached in the bottom hinge was not attached.

POI (Plan of Improvement)

The Center will ensure that equipment and furniture are used by the age-appropriate group of children.

Correction Deadline: 2/7/2018

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Met

Correction Deadline: 8/23/2017

Corrected on 2/7/2018

.08(1) - Previous citation corrected

Facility

591-1-1-.06 Bathrooms **Met**

Correction Deadline: 9/22/2017

Corrected on 2/7/2018

.06(4) - Previous citation observed corrected.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Center appears clean and well maintained.

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Correction Deadline: 8/31/2017

Corrected on 2/7/2018

.26(4) - Previous citation observed corrected.

Correction Deadline: 8/23/2017

Corrected on 2/7/2018

.26(9) - Previous citation observed corrected.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Not Met**

Finding

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation that a child hands was not properly washed after diapering. The staff used a wet wash cloth to wipe the child hands.

POI (Plan of Improvement)

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

Correction Deadline: 2/7/2018

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 11**Records with Missing/Incomplete Components: 3**

Staff # 1

Met

Date of Hire: 07/13/2015

Staff # 2

Met

Date of Hire: 07/05/2017

Staff # 3

Met

Date of Hire: 10/03/2005

Staff # 4

Not Met

Date of Hire: 09/14/2017

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 5

Met

Date of Hire: 11/11/2013

Staff # 6

Met

Date of Hire: 07/21/2017

Staff # 7

Met

Date of Hire: 04/06/2006

Staff # 8

Met

Date of Hire: 10/17/2016

Staff # 9

Not Met

Date of Hire: 08/23/2017

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 10

Not Met

Date of Hire: 10/02/2017

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 11

Met

Date of Hire: 08/23/2017

Staff Credentials Reviewed: 11

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal records checks were observed to be complete.

Comment

Director provided 3 files for employees hired since last visit.

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on observation of staff files that three staff had not completed their health and safety orientation within the first 90 days of employment.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 7/1/2018

591-1-1-.31 Staff(CR)

Met

Comment

591-1-1-.31(13) Staff in compliance with all applicable laws and regulations in that no criminal act, as defined under Georgia law, has been committed in the presence of the children enrolled.

Correction Deadline: 2/7/2018

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.