



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/3/2020 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 2:00 PM

CCLC-47786

Kids R Kids #36

1122 Herrington Road Lawrenceville, GA 30044 Gwinnett County
 (770) 513-2222 dineen@krk36ga.com

Regional Consultant

Margarita Collier

Phone: (770) 342-7934

Fax: (678) 891-5989

margarita.collier@decal.ga.gov

Mailing Address

1754 Morningdale Circle
 Lawrenceville, GA 30097

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/03/2020	Licensing Study	Good Standing	
02/03/2020	Monitoring Visit	Good Standing	
09/11/2019	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
1st	1L 100	Infants	3	8	C	16	C	NA	NA	Floor Play, Free Play, Diapering
1st	1R -250	One Year Olds and Two Year Olds	2	6	C	23	C	NA	NA	Music
1st	2L -150	Two Year Olds	1	7	C	16	C	NA	NA	Circle Time
1st	2R 300		0	0	C	22	C	NA	NA	
1st	3L 200		0	0	C	16	C	NA	NA	
1st	3R -350	Three Year Olds and Four Year Olds	2	9	C	22	C	NA	NA	Outside
1st	4L -550	Five Year Olds and Six Year Olds and Over	1	11	C	30	C	NA	NA	Outside, Transitioning
1st	4L-600		0	0	C	29	C	NA	NA	
1st	4R -400		0	0	C	22	C	NA	NA	
1st	5r- 450		0	0	C	24	C	NA	NA	
1st	Cafe		0	0	C	23	C	NA	NA	
1st	Middle PRE-K		0	0	C	29	C	NA	NA	
Total Capacity @35 sq. ft.: 272			Total Capacity @25 sq. ft.: 0							
2nd Bld	Cafe		0	0	C	24	C	NA	NA	
2nd Bld	Downstairs -PRK		0	0	C	28	C	NA	NA	
2nd Bld	GYM		0	0	C	82	C	NA	NA	
2nd Bld	Upstairs		0	0	C	26	C	NA	NA	
2nd Bld	Upstairs		0	0	C	23	C	NA	NA	

	Total Capacity @35 sq. ft.: 183	Total Capacity @25 sq. ft.: 0
Total # Children this Date: 41	Total Capacity @35 sq. ft.: 455	Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
1st	A	127	C
1st	B infant	26	C
1st	C LEFT SIDE	78	C
1st	D Back side	70	C
1st	E Right Side	7	C
1st	F	51	C

Comments

An initial administrative review was completed on November 4, 2020. Staff file, training, and background checks were all reviewed. A virtual inspection was conducted on November 3, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 15, 2020 was reviewed during the virtual inspection.

Plan of Improvement: Developed This Date 11/03/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Dineen Frankel, Program Official

Date

Margarita Collier, Consultant

Date



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Findings Report

Date: 11/3/2020 **VisitType:** Licensing Study

Arrival: 10:00 AM

Departure: 2:00 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms	Met
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Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)	Met
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Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)	Met
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Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on this date.

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)	Technical Assistance
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Technical Assistance

Please ensure to monitor the playground areas for the following hazards:

- Normal wear and tear of playground equipment and toys.
- Potential entrapment hazards in the fence surrounding the playground area.
- Biting and/or stinging insects (i.e. ants, bees, etc.)
- Loose and/or weak tree branches surrounding the playground area.
- Standing water in and around playground equipment after inclement weather.
- Refluff resilient surface as needed.

Food Service

591-1-1-.15 Food Service & Nutrition	Technical Assistance
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Technical Assistance

The consultant discussed updating infant feeding forms regularly for children less than one year of age. Please ensure that center staff who care for children less than one (1) year of age know individual infants' nutrition requirements as determined by written instructions from the parent(s) and follow the feeding plan designed for each individual child.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Staff stated the proper handwashing procedures for staff members and children.

591-1-1-.20 Medications(CR)	Technical Assistance
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Technical Assistance

Consultant discussed proper medication documentation and procedures with the director.

Policies and Procedures

591-1-1-.29 Required Reporting	Technical Assistance
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Technical Assistance

The consultant discussed the updated required reporting requirements regarding suspected cases of child abuse (at the center and/or home) reported to the Department of Family and Children Services, communicable illness required to be reported to the Department of Public Health, and temporary closure of the center via DECAL KOALA.

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

A virtual visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the director on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed.

Comment

Per the director, Gwinnett County Public School System picks-up and drop-off school-age children to and from the local elementary schools. The center tracks the bus pick-up and drop-off of all school-age children via the school-transportation checklist.

Comment

The consultant observed the following vehicles to have evidence of a current vehicle inspection report:

- Tag # DWG 120 - Expires April 28, 2021
- Tag # DWG 119 - Expires April 28, 2021

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 35**Records with Missing/Incomplete Components: 1**

Staff # 1

Met

Date of Hire: 09/13/2011

Staff # 2

Met

Date of Hire: 06/21/2017

Staff # 3

Met

Date of Hire: 03/05/2020

Staff # 4	Met
Date of Hire: 07/29/2019	
Staff # 5	Met
Date of Hire: 03/04/2020	
Staff # 6	Met
Date of Hire: 08/05/2020	
Staff # 7	Met
Date of Hire: 08/05/2020	
Staff # 8	Met
Date of Hire: 07/16/2018	
Staff # 9	Met
Date of Hire: 07/03/2017	
Staff # 10	Met
Date of Hire: 09/14/2020	
Staff # 11	Met
Date of Hire: 07/03/2017	
Staff # 12	Met
Date of Hire: 07/27/2017	
Staff # 13	Met
Date of Hire: 07/27/2017	
Staff # 14	Met
Date of Hire: 07/03/2017	
Staff # 15	Met
Date of Hire: 07/29/2019	
Staff # 16	Met
Date of Hire: 03/13/2019	
Staff # 17	Met
Date of Hire: 11/26/2018	
Staff # 18	Met
Date of Hire: 02/14/2005	

Staff # 19	Met
Date of Hire: 04/26/2018	
Staff # 20	Met
Date of Hire: 06/17/2019	
Staff # 21	Met
Date of Hire: 01/02/2019	
Staff # 22	Met
Date of Hire: 07/03/2017	
Staff # 23	Met
Date of Hire: 10/14/2020	
Staff # 24	Met
Date of Hire: 07/13/2020	
Staff # 25	Met
Date of Hire: 07/03/2017	
Staff # 26	Met
Date of Hire: 05/13/2019	
Staff # 27	Met
Date of Hire: 10/07/2019	
Staff # 28	Met
Date of Hire: 08/26/2019	
Staff # 29	Met
Date of Hire: 03/19/2019	
Staff # 30	Met
Date of Hire: 10/22/2018	
Staff # 31	Met
Date of Hire: 07/29/2019	
Staff # 32	Not Met
Date of Hire: 01/13/2020	
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	
Staff # 33	Met

Date of Hire: 08/31/2020

Staff # 34

Met

Date of Hire: 07/31/2017

Staff # 35

Met

Date of Hire: 02/05/2020

Staff Credentials Reviewed: 12**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Technical Assistance**

The consultant discussed the following information regarding criminal record checks with the director:

- Monitor the expiration dates of all staff members' criminal record check letters.
- Submit a portability request via DECAL KOALA for newly hired staff members that have a previous satisfactory comprehensive criminal record check letter issued by the department.
- Ensure that all newly hired staff members have evidence of a satisfactory comprehensive criminal record check letter prior to providing services to children present for care.
- Ensure that all newly hired and/or seasonal staff members with a six-month break of employment from child care submit an updated criminal record check application and complete the fingerprinting process prior to rendering services for child care services (including staff members on leave of absence).

Finding

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on review of records that staff member #32, date of hire January 13, 2020, did not submit a criminal record check application to the department and fingerprints to an authorized fingerprinting site. Staff member #32 had a previous satisfactory determination letter dated for June 26, 2018. A one-day letter was left.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will monitor the expiration dates of all staff members comprehensive determination letters to ensure the CRC rules are maintained.

Correction Deadline: 11/3/2020**Finding**

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on review of records that staff member #32, date of hire January 13, 2020 did not have evidence of a current comprehensive determination letter. Staff member #32 had a previous satisfactory determination letter dated for June 26, 2018. A one-day letter was left.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will monitor the expiration dates of all staff members comprehensive determination letters to ensure the CRC rules are maintained.

591-1-1-.14 First Aid & CPR	Technical Assistance
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Technical Assistance

Please be mindful of training expiration dates.

591-1-1-.33 Staff Training	Technical Assistance
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Comment

Documentation observed of required staff training.

Technical Assistance

Please ensure that all newly hired staff members complete the required health and safety orientation training and first aid and CPR training within the first 90-days of their date of hire.

591-1-1-.31 Staff(CR)	Met
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Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 15, 2020. Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)	Met
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Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Proper supervision of children, including being prompt to children's needs, was discussed with the director on this date.