



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/6/2019    **VisitType:** Licensing Study    **Arrival:** 1:30 PM    **Departure:** 3:15 PM

**CCLC-47683**

**Glorified Learning Academy**

1521 Cypress Street Valdosta, GA 31601 Lowndes County  
(229) 469-4946 glacademy18@gmail.com

**Regional Consultant**

Beth Houtz

Phone: (229) 238-2130  
Fax: (229) 238-2955  
beth.houtz@dec.al.ga.gov

**Mailing Address**  
Same

**Quality Rated:** ★ ★

| <b>Compliance Zone Designation</b> |                  |               |
|------------------------------------|------------------|---------------|
| 08/06/2019                         | Licensing Study  | Good Standing |
| 04/24/2019                         | Monitoring Visit | Good Standing |
| 09/24/2018                         | Licensing Study  | Good Standing |

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

| Building                       | Room                     | Age Group                         | Staff                         | Children | NC/C                          | Max 35 SF.  | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes       |
|--------------------------------|--------------------------|-----------------------------------|-------------------------------|----------|-------------------------------|---|--------------|------------|--------------|-------------|
| Building II                    | Room D - (Afterschool)   | Six Year Olds and Over            | 2                             | 9        | C                             | 12  | C            | NA         | NA           | Circle Time |
| Building II                    | Room E - (5-6 year olds) |                                   | 0                             | 0        | C                             | 5   | C            | NA         | NA           |             |
| Total Capacity @35 sq. ft.: 12 |                          |                                   | Total Capacity @25 sq. ft.: 0 |          |                               | Building @35 capacity limited by Insufficient Toilets/Sinks |              |            |              |             |
| Main                           | Room A - 3-4 year olds   | Four Year Olds and Five Year Olds | 1                             | 5        | C                             | 14  | C            | NA         | NA           | Nap         |
| Main                           | Room B - (2 year olds)   | One Year Olds and Two Year Olds   | 1                             | 3        | C                             | 10  | C            | NA         | NA           | Nap         |
| Main                           | Room C - (12 months)     |                                   | 0                             | 0        | C                             | 4   | C            | NA         | NA           |             |
| Total Capacity @35 sq. ft.: 25 |                          |                                   | Total Capacity @25 sq. ft.: 0 |          |                               | Building @35 capacity limited by Insufficient Toilets/Sinks |              |            |              |             |
| Total # Children this Date: 17 |                          | Total Capacity @35 sq. ft.: 37    |                               |          | Total Capacity @25 sq. ft.: 0 |   |              |            |              |             |

| Building    | Playground   | Playground Occupancy | Playground Compliance |
|-------------|--------------|----------------------|-----------------------|
| Building II | Playground B | 26                   | C                     |
| Main        | Playground A | 49                   | C                     |

**Comments**

The purpose of today's visit is a licensing study. This is the first visit of the fiscal year. The center is not currently providing transportation but will start transporting children on August 12, 2019.

Plan of Improvement: Developed This Date 08/06/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

---

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

---

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

---

Angel Kelly, Program Official

Date

---

Beth Houtz, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 8/6/2019      **VisitType:** Licensing Study      **Arrival:** 1:30 PM      **Departure:** 3:15 PM

**CCLC-47683**

**Glorified Learning Academy**

1521 Cypress Street Valdosta, GA 31601 Lowndes County  
(229) 469-4946 glacademy18@gmail.com

**Mailing Address**  
Same

**Regional Consultant**

Beth Houtz  
Phone: (229) 238-2130  
Fax: (229) 238-2955  
beth.houtz@decal.ga.gov

The following information is associated with a Licensing Study:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Not Met**

**Finding**

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was determined based on observation that the cubbies facing the three and four-year-old classroom were leaning due to the different flooring and posed a falling hazard to children in care.

**POI (Plan of Improvement)**

The Center will ensure that the identified equipment or furniture and any other such existing or future items are secured adequately and will have a system for checking these for stability.

**Correction Deadline: 8/6/2019**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Children's Records**

**Records Reviewed: 3**

**Records with Missing/Incomplete Components: 3**

Child # 1      Not Met

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities,.08(1)-Doctor, Clinic, Phone Numbers

Child # 2      Not Met

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities,.08(1)-Emergency Contact information Missing

Child # 3

Not Met

"Missing/Incomplete Components"

.08(1)-Emergency Contact information Missing,.08(1)-Doctor, Clinic, Phone Numbers,.08(1)-Allergies and Disabilities

**591-1-1-.08 Children's Records**

**Not Met**

**Finding**

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records that three of three children records reviewed were missing contact information, two of three records reviewed were missing the name and number of the child's physician, two of three records reviewed were missing work information to include address for the parent or guardian, and two of three records were missing a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program.

**POI (Plan of Improvement)**

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

**Correction Deadline: 8/6/2019**

|  |                 |
|--|-----------------|
|  | <b>Facility</b> |
|--|-----------------|

**591-1-1-.06 Bathrooms**

**Met**

**Comment**

Bathrooms observed to be clean and well maintained.

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Correction Deadline: 4/24/2019**

**Corrected on 8/6/2019**

**.25(13) - This citation was observed to be corrected on this date. The hazards have been removed.**

**Correction Deadline: 4/24/2019**

**Corrected on 8/6/2019**

**.25(3) - This citation was observed to be corrected on this date. The outlet has been secured.**

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Correction Deadline: 5/4/2019**

**Corrected on 8/6/2019**

**.26(6) - This citation was observed to be corrected on this date. The hazards have been removed.**

## Food Service

### 591-1-1-.15 Food Service & Nutrition

Met

#### Comment

Center menu meets USDA guidelines.

### 591-1-1-.18 Kitchen Operations

Met

#### Comment

Kitchen appears clean and well organized.

## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

#### Comment

Staff state proper knowledge of diapering procedures.

### 591-1-1-.17 Hygiene(CR)

Met

#### Comment

Proper hand washing observed throughout the center.

### 591-1-1-.20 Medications(CR)

Met

#### Comment

The Provider currently does not dispense/administer medication.

## Policies and Procedures

### 591-1-1-.21 Operational Policies & Procedures

Not Met

#### Finding

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that there was no documentation of fire and safety drills being conducted for the months of May, June, and July 2019.

#### POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

**Correction Deadline: 8/11/2019**

### 591-1-1-.27 Posted Notices

Met

#### Comment

Please make sure that all required signs are posted and up to date. Please post the communicable disease chart.

## Safety

### 591-1-1-.05 Animals

Met

#### Comment

Center does not keep animals on premises.

---

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

---

**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

Center does not participate in field trips at this time.

---

**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Center does not currently provide routine transportation. The center will start transportation for the first time on August 12, 2019. Transportation forms were discussed during the visit.

---

**Sleeping & Resting Equipment**

---

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Pleasant naptime environment observed.

---

**Staff Records**

---

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

---

|                          |     |
|--------------------------|-----|
| Staff # 1                | Met |
| Date of Hire: 04/09/2019 |     |
| Staff # 2                | Met |
| Staff # 3                | Met |
| Staff # 4                | Met |
| Staff # 5                | Met |
| Date of Hire: 08/05/2019 |     |

---

**Staff Credentials Reviewed: 2**

---

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete.

---

**591-1-1-.14 First Aid & CPR** **Met**

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

---

**591-1-1-.33 Staff Training** **Met**

**Comment**

Documentation observed of required staff training.

---

**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

## Staffing and Supervision

---

### 591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

#### Comment

Center observed to maintain appropriate staff:child ratios.

---

### 591-1-1-.32 Supervision(CR)

Met

#### Comment

Center observed to maintain appropriate staff:child ratios.