



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/23/2018 **VisitType:** Monitoring Visit **Arrival:** 8:30 AM **Departure:** 12:45 PM

CCLC-47665

TOTally Kids Childcare

2428 Wheelless Road Augusta, GA 30906 Richmond County
 (706) 798-5202 tanksley.cynthia@yahoo.com

Regional Consultant

Keshia Hayward

Phone: (678) 717-5129

Fax: (770) 359-5697

carrie.spangler@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/23/2018	Monitoring Visit	Good Standing	
03/20/2018	POI Follow Up	Good Standing	
02/20/2018	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 1	Front - Room A - Toddler 2	Infants and Two Year Olds and Three Year Olds and Six Year Olds and Over	1	6	C	14	C	NA	NA	Breakfast, Free Play
Building 1	Rear - Room B - Infant - Toddler 1		0	0	C	8	C	NA	NA	
Total Capacity @35 sq. ft.: 22			Total Capacity @25 sq. ft.: 0							
Building 2	Room C - Preschool 3 - 4	Four Year Olds	2	6	C	22	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 22			Total Capacity @25 sq. ft.: 0							
Building 3	Room D - School Age	Six Year Olds and Over	1	3	C	19	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.: 19			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 15			Total Capacity @35 sq. ft.: 63			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Building 1	Infant - Toddler	52	C
Building 2	Preschool - School-Age	34	C
Building 3	Playground 3 - SA	20	C

Comments

The purpose of today's visits was to complete a monitoring visit.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Cynthia Tanksley, Program Official

Date

Keshia Hayward, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 7/23/2018 **VisitType:** Monitoring Visit

Arrival: 8:30 AM

Departure: 12:45 PM

CCLC-47665

TOTally Kids Childcare

2428 Wheelless Road Augusta, GA 30906 Richmond County
(706) 798-5202 tanksley.cynthia@yahoo.com

Mailing Address
Same

Regional Consultant

Keshia Hayward

Phone: (678) 717-5129

Fax: (770) 359-5697

carrie.spangler@dec.al.ga.gov

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on consultants observation that handles were missing on the wooden stove and a wooden play stand in classroom C.

POI (Plan of Improvement)

The Center will ensure that equipment and furniture are used by the age-appropriate group of children.

Correction Deadline: 7/23/2018

Finding

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was determined based on consultants observation that chairs were stacked in spaces accessible to children in classrooms C and D.

POI (Plan of Improvement)

The Center will ensure that the identified equipment or furniture and any other such existing or future items are secured adequately and will have a system for checking these for stability.

Correction Deadline: 7/23/2018

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(11) requires that floor coverings be tight, smooth, free of odors and washable or cleanable. It was determined based on consultants observation that the vinyl rug was torn in four areas and the rug in the bathroom was torn in two areas in Room C.

POI (Plan of Improvement)

Floors will be maintained to be safe and sanitary.

Correction Deadline: 8/22/2018

Technical Assistance

591-1-1-.25(15) - Please be reminded to attach the lock back to the outside storage shed on the infant-toddler playground.

Correction Deadline: 7/23/2018

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on consultants observation that the walls were torn exposing sheet rock and the panel strip was detached from the wall in the girls bathroom in Room C. It was further determined that the wallpaper was torn from the walls near the coat rack in Room C.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 7/23/2018

Finding

591-1-1-.25(8) requires protective caps on all unused electrical outlets within children's reach and requires that electrical outlets in use be made inaccessible to children. It was determined based on consultants observation that unused electrical outlets within children's reach did not have protective caps in Rooms C and D.

POI (Plan of Improvement)

The Center will train Staff to check outlets and replace protective caps when needed and identify and monitor how outlets in use are inaccessible to children.

Correction Deadline: 7/23/2018

591-1-1-.26 Playgrounds(CR)**Not Met****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on consultants observation that the following potential hazards existed on the fencing: The wooden fence joining playgrounds 1 and 2 had broken wood parts exposing splinters and sharp edges in several areas, there were several gaps ranging between one and a half to three inches to inches in the lower part of the wooden fence surrounding the playground, and nails were protruding more than two threads in different locations on the fence.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 7/23/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
--	------------

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)	Met
--------------------------------	------------

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)	N/A
------------------------------------	------------

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)	Met
-----------------------------------	------------

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)	Met
---------------------------------------	------------

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
---	------------

Comment

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 16	Records with Missing/Incomplete Components: 1
-----------------------------	--

Staff # 1

Met

Date of Hire: 07/21/2017

Staff # 2

Met

Date of Hire: 07/12/2017

Staff # 3

Met

Date of Hire: 05/31/2017

Staff # 4

Met

Date of Hire: 03/25/2017

Records Reviewed: 16**Records with Missing/Incomplete Components: 1**

Staff # 5	Met
Date of Hire: 08/30/2017	
Staff # 6	Met
Date of Hire: 09/27/2017	
Staff # 7	Met
Date of Hire: 12/12/2012	
Staff # 8	Not Met
Date of Hire: 03/12/2018	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing,.33(6)-Training Documentation Missing	
Staff # 9	Met
Date of Hire: 03/20/2017	
Staff # 10	Met
Date of Hire: 07/21/2017	
Staff # 11	Met
Date of Hire: 08/22/2017	
Staff # 12	Met
Date of Hire: 06/20/2017	
Staff # 13	Met
Date of Hire: 08/12/2012	
Staff # 14	Met
Date of Hire: 10/30/2015	
Staff # 15	Met
Date of Hire: 07/21/2017	
Staff # 16	Met
Date of Hire: 01/03/2017	

Staff Credentials Reviewed: 16

591-1-1-.09 Criminal Records Check(CR)	Met
---	------------

Comment

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR	Not Met
--	----------------

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on review of records that one staff person hired in February 23, 2018, did not have evidence of completing First Aid and CPR training within 90 days of their hire date.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 7/23/2018

Recited on 7/23/2018

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(1) requires all Employees and Provisional Employees to receive Initial Center orientation prior to assignment to children or task. It was determined based on a review of files that one employed with a hire date of February 23, 2018, did not have evidence of initial center orientation of file.

POI (Plan of Improvement)

The Center will develop and provide orientation for all new Staff prior to their staff's assignment to children or task.

Correction Deadline: 7/23/2018

Correction Deadline: 3/22/2018

Corrected on 7/23/2018

.33(3) - Citation corrected based on consultants review of and Health and Safety Orientation in staff files.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Not Met****Finding**

591-1-1-.32(4) requires that children under three years old be housed in separate physical areas from older children and cannot be mixed with older children except at specified times and circumstances. It was determined based on consultants observation that children ranging between the ages of seven months and eight-years-old were housed together in Room A other than the first and last hour of the day.

POI (Plan of Improvement)

The Center will maintain separation of these children under three years old.

Correction Deadline: 7/23/2018

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.