



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 6/18/2019    **VisitType:** Complaint Investigation Follow Up    **Arrival:** 10:00 AM    **Departure:** 1:15 PM

**CCLC-47580**

**Legacy Academy Snellville**

1560 Summit Chase Drive Snellville, GA 30078 Gwinnett County  
 (770) 982-5530 sue@legacyacademy.com

**Regional Consultant**

Sherri Thompson

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sherri.thompson@dec.al.gov

**Mailing Address**  
 Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
06/18/2019	Complaint Investigation Follow Up	Good Standing
05/16/2019	Licensing Study	Good Standing
12/19/2018	Monitoring Visit	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L- Infants	Infants	1	6	C	19	C	NA	NA	Nap,Diapering
Main	1R- Three's/ Four's		0	0	C	38	C	NA	NA	
Main	2L- One Year	One Year Olds	1	5	C	19	C	NA	NA	Free Play
Main	3L- Older Ones and Two's	One Year Olds and Two Year Olds	1	4	C	20	C	NA	NA	Outside
Main	3R- Prek A	PreK	2	12	C	22	C	NA	NA	Outside
Main	4L- Two Year	Two Year Olds	2	8	C	26	C	NA	NA	Centers
Main	4Rr- Prek B	PreK	2	12	C	45	C	NA	NA	Outside
Main	Back Right- Three's	Three Year Olds	2	13	C	29	C	NA	NA	Outside
Main	Back- School Age		0	0	C	27	C	NA	NA	

Total Capacity @35 sq. ft.: 245

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 60

Total Capacity @35 sq. ft.: 245

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	WaterPark	7	C
Main	Infant/Toddler	18	C
Main	Preschool	96	C
Main	School Age	55	C

**Comments**

The purpose of today's visit was to conduct follow-up from the previous visit conducted on May 16, 2019 and to conduct a complaint investigation. A copy of today's visit was given to the provider and reviewed at the end of the visit.

Plan of Improvement: Developed This Date 06/18/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Jahnel Wilson, Program Official

Date

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Sherri Thompson, Consultant

Date



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### Findings Report

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The following information is associated with a Complaint Investigation Follow Up:

**Facility**

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Correction Deadline: 5/26/2019**

**Corrected on 6/18/2019**

.26(6) - The swing on the school age playground was observed to be in good repair with no active rust during the time of the visit.

**Safety**

**591-1-1-.36 Transportation(CR)**

**Defer**

**Defer**

591-1-1-.36(7)(b)- Both vehicles used for the transportation of children were not at the facility during the day of the visit due to a field trip.

**POI (Plan of Improvement)**

The Center will obtain a complete emergency medical information record for each child that is transported and maintain a copy on the vehicle.

**Correction Deadline: 5/17/2019**

**Staff Records**

**Records Reviewed: 23**

**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 08/06/2018

Staff # 2

Met

Date of Hire: 04/12/2018

Staff # 3 Date of Hire: 07/30/2018	Met
Staff # 4 Date of Hire: 10/08/2018	Met
Staff # 5 Date of Hire: 07/17/2017	Met
Staff # 6 Date of Hire: 07/30/2018	Met
Staff # 7 Date of Hire: 05/14/2018	Met
Staff # 8 Date of Hire: 08/14/2013	Met
Staff # 9 Date of Hire: 09/22/2014	Met
Staff # 10 Date of Hire: 07/30/2018	Met
Staff # 11 Date of Hire: 07/17/2017	Met
Staff # 12 Date of Hire: 07/30/2018	Met
Staff # 13 Date of Hire: 04/18/2019	Met
Staff # 14 Date of Hire: 12/15/2018	Met
Staff # 15 Date of Hire: 05/26/2017	Met
Staff # 16 Date of Hire: 11/26/2018	Met
Staff # 17 Date of Hire: 10/18/2018	Met

**Records Reviewed: 23**

**Records with Missing/Incomplete Components: 0**

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Staff # 18 Date of Hire: 07/17/2017	Met
Staff # 19 Date of Hire: 03/26/2014	Met
Staff # 20 Date of Hire: 07/30/2018	Met
Staff # 21 Date of Hire: 01/15/2015	Met
Staff # 22 Date of Hire: 04/18/2018	Met
Staff # 23 Date of Hire: 04/11/2019	Met

**Staff Credentials Reviewed: 23**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete. Satisfactory comprehensive criminal background checks were viewed for all 23 staff members.

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**591-1-1-.14 First Aid & CPR** **Met**

**Correction Deadline: 6/15/2019**

**Corrected on 6/18/2019**

**.14(2) - The staff viewed current CPR and First Aid Certification for the staff member's the time of the visit.**

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**591-1-1-.33 Staff Training** **Defer**

**Defer**

591-1-1-.33(3)-The staff member's began leave on May 22, 2019.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

**Correction Deadline: 6/15/2019**