



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/24/2019 **VisitType:** Licensing Study **Arrival:** 9:25 AM **Departure:** 12:00 PM

CCLC-47355

Regional Consultant

PREP Academy of Learning

1124 Dawson Road Albany, GA 31707 Dougherty County
 (229) 869-0007 prepacademyoflearning@gmail.com

Phone:
 Fax:
 rukiya.thomas@decal.ga.gov

Mailing Address
 Same

Quality Rated: ★ ★

| Compliance Zone Designation | | |
|------------------------------------|------------------|---------------|
| 04/24/2019 | Licensing Study | Good Standing |
| 01/08/2019 | Monitoring Visit | Good Standing |
| 03/13/2018 | Monitoring Visit | Good Standing |

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|--------------------------------|---------------|---|--------------------------------|----------|------|---|--------------|------------|--------------|-------------|
| Main | A- 5 and up | | 0 | 0 | C | 5 | C | NA | NA | |
| Main | B- 5 and up | | 0 | 0 | C | 6 | C | NA | NA | |
| Main | C-3's and 4's | Three Year Olds and Four Year Olds and Five Year Olds | 1 | 6 | C | 7 | C | NA | NA | Centers |
| Main | D-3's and 4's | Three Year Olds | 1 | 4 | C | 6 | C | NA | NA | Circle Time |
| Main | E- 5 and up | | 0 | 0 | C | 5 | C | NA | NA | |
| Total Capacity @35 sq. ft.: 25 | | | Total Capacity @25 sq. ft.: 0 | | | Building @35 capacity limited by Insufficient Toilets/Sinks | | | | |
| Total # Children this Date: 10 | | | Total Capacity @35 sq. ft.: 25 | | | Total Capacity @25 sq. ft.: 0 | | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Main | Main | 22 | C |

Comments

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Dianne Boges, Program Official

Date

Allison Morrison, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 4/24/2019 **VisitType:** Licensing Study **Arrival:** 9:25 AM **Departure:** 12:00 PM

CCLC-47355

PREP Academy of Learning

1124 Dawson Road Albany, GA 31707 Dougherty County
(229) 869-0007 prepacademyoflearning@gmail.com

Mailing Address
Same

Regional Consultant

Phone:
Fax:
rukiya.thomas@decal.ga.gov

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

The director stated that the center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

| | |
|-----------|-----|
| Child # 1 | Met |
| Child # 2 | Met |
| Child # 3 | Met |
| Child # 4 | Met |
| Child # 5 | Met |

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

The center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground was observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

The center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations **Met**

Comment

The kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

No children were enrolled who require diapering.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) **Not Evaluated**

Comment

The director stated that they have not dispensed medication since their last visit on January 8, 2019.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

The consultant discussed ensuring that all emergency drills are conducted regularly.

Correction Deadline: 4/29/2019

Safety

591-1-1-.05 Animals **Met**

Comment

The center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and redirection was observed.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR) **Technical Assistance**

Technical Assistance

591-1-1-.36 - The consultant discussed proper field trip documentation.

Correction Deadline: 1/8/2019

Corrected on 4/24/2019

.36(7)(d)2. - The previous citation was observed to be corrected on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

The correct number of mats, sheets and blankets were observed on this date.

Staff Records

Records Reviewed: 10

Records with Missing/Incomplete Components: 0

| | |
|--------------------------|-----|
| Staff # 1 | Met |
| Date of Hire: 06/21/2017 | |
| Staff # 2 | Met |
| Date of Hire: 10/02/2017 | |
| Staff # 3 | Met |
| Date of Hire: 05/22/2018 | |
| Staff # 4 | Met |
| Date of Hire: 08/20/2018 | |
| Staff # 5 | Met |
| Date of Hire: 05/21/2018 | |
| Staff # 6 | Met |
| Date of Hire: 08/22/2018 | |
| Staff # 7 | Met |
| Date of Hire: 08/01/2017 | |

Records Reviewed: 10

Records with Missing/Incomplete Components: 0

Staff # 8 Met
Date of Hire: 11/03/2017

Staff # 9 Met
Date of Hire: 01/08/2019

Staff # 10 Met
Date of Hire: 08/01/2017

Staff Credentials Reviewed: 10

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Technical Assistance

Technical Assistance

591-1-1-.09(1)(j) - The consultant discussed ensuring that all employees criminal background check letters are ported prior to their hire dates.

Correction Deadline: 4/24/2019

591-1-1-.14 First Aid & CPR Met

Comment

Evidence was observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Not Met

Finding

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined for 2018 four of five staff files that were reviewed did not have evidence of the required ten (10) clock hours of training.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 5/24/2019

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center was observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Adequate supervision was observed on this date.