



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 6/14/2021    **VisitType:** Licensing Study    **Arrival:** 1:00 PM    **Departure:** 2:00 PM

**CCLC-47316**

**Lifetime Youth Learning Center**

5144 McKinley Avenue Union City, GA 30291 Fulton County  
 (770) 892-5038 lylc5144@gmail.com

**Mailing Address**  
 Same

**Regional Consultant**

Stacy Whitten  
 Phone: (770) 405-7920  
 Fax: (404) 478-8021  
 stacy.whitten@dec.al.gov  
 Joint with: Erica Johnson

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
06/14/2021	Licensing Study	Good Standing
12/15/2020	Monitoring Visit	Good Standing
05/22/2020	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	A- All ages	Infants and One Year Olds and Three Year Olds and Four Year Olds	3	5	C	22	C	NA	NA	Nap	
Main	B	Six Year Olds and Over	1	5	C	9	C	NA	NA	Centers, Homework	
Total Capacity @35 sq. ft.:			31			Total Capacity @25 sq. ft.:			0		
Total # Children this Date: 10			Total Capacity @35 sq. ft.: 31			Total Capacity @25 sq. ft.:			0		

Building	Playground	Playground Occupancy	Playground Compliance
Main	All Ages	25	C

**Comments**

An Administrative Review was conducted on June 14, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on June 14, 2021 with the Provider. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: Developed This Date 06/15/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.ga.gov](mailto:CCSRefutations@dec.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.ga.gov](mailto:qualityrated@dec.ga.gov)

\_\_\_\_\_  
Kenyetta Robinson, Program Official

Date

\_\_\_\_\_  
Stacy Whitten, Consultant

Date

\_\_\_\_\_  
Erica Johnson, Consultant

Date



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### Findings Report

**Date:** 6/14/2021    **VisitType:** Licensing Study    **Arrival:** 1:00 PM    **Departure:** 2:00 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

A variety of equipment and toys were observed throughout the center.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

#### Comment

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

#### 591-1-1-.08 Children's Records

Technical Assistance

#### Technical Assistance

591-1-1-.08(1) - Consultant discussed with provider to ensure children's enrollment forms are filled out completely; including both parents' information, physician and hospital information and emergency contacts.

**Correction Deadline: 6/15/2021**

**591-1-1-.19 License Capacity(CR)**

Met

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

Met

**Comment**

Center appears clean and well maintained.

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**591-1-1-.26 Playgrounds(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.26 - Consultant discussed with the provider that an amendment will need to be submitted for the new playground space recently added.

**Comment**

Playground was observed through photos due to connectivity issues during the virtual visit. Please ensure to monitor the playground areas for the following hazards: - Normal wear and tear of playground equipment and toys. Potential entrapment hazards in the fence surrounding the playground area. Biting and/or stinging insects (i.e. ants, bees, etc.). Loose and/or weak tree branches surrounding the playground area. Standing water in and around playground equipment after inclement weather. Fall zones and resilient surface.

**Technical Assistance**

591-1-1-.26(4) - Consultant discussed with Director to ensure all poles have caps on the playground fencing, as well as the top of the fencing can not have any protruding or sharp prongs. Please also ensure the fencing gate and all fencing is at least four feet high.

**Correction Deadline: 6/14/2021**

**Technical Assistance**

591-1-1-.26(8) - Consultant discussed adding resilient surfacing and extending the fall zones of the climber and repositioning the toddler swings to extend the fall zone.

Stand alone climbers (i.e. arch climbers, dome climbers [jungle gyms], overhead horizontal ladders [monkey bars], spiral climbers – at least four feet in all directions from climbing structures (i.e. climbers/ladders)

**Resilient Surface:**

- \* Three (3) inches of loose fill surfacing for equipment that measures between three and five feet high .
- \* Six (6) inches of loose fill surfacing for swings and equipment over five feet high
- \* Please ensure plastic ground cover is covered by mulch completely

**Swings/ Belt swings:**

- Use zone has been determined by measuring length of the swing chain and adding 7 ft.; (i.e. 5’9” chain + 7 ft= 12”9” fall zone)
- must extend in front and in back of the stationary swing
- Use zone should extend out 6 ft. from sides of swing frame/bay

**Correction Deadline: 6/25/2021**

**591-1-1-.15 Food Service & Nutrition**

Met

**Comment**

Center menu meets USDA guidelines.

**Comment**

Please ensure that bottles are covered and fully labeled with child's full name.

**Comment**

Please ensure the new updated infant feeding form is used and updated every three months or more often if needed. Discussed revision to the written feeding plans for children under the age of 1 years old. Age-appropriate solid foods (including cereal) shall not be given to infants or children less than one (1) year of age until recommended as developmentally appropriate by the child's primary care physician and indicated in writing by the Parent(s). As soon as the feeding plan indicates that a child is ready for solid foods, the child shall be fed from individual spoons and individual containers or dishes. A child shall not be fed directly from the original baby food container if the contents are to be fed to the child at more than one (1) meal or to more than one (1) child.

**Comment**

591-1-1-.15(7) - Discussed new revision to restricted food rule which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

**Correction Deadline: 6/15/2021**

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**591-1-1-.18 Kitchen Operations** **Met**

**Comment**

Kitchen appears clean and well organized.

**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

The visit was conducted during nap time. Proper hand washing of children and staff was discussed with the director and staff on this date. Staff stated proper knowledge of hygiene and hand washing procedures.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

The Provider currently does not dispense/administer medication.

**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures** **Met**

**Comment**

591-1-1-.21(1)(p) - During the virtual walk through of the program, Consultant discussed Emergency Preparedness plans and updating them on a regular basis, as well as observed posted plans.

**Correction Deadline: 6/20/2021**

**Safety**

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Comment**

Pleasant naptime environment observed.

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**Staff Records**

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**Records Reviewed: 6****Records with Missing/Incomplete Components: 0**

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Staff # 1

Met

Date of Hire: 09/02/2019

Staff # 2

Met

Date of Hire: 02/28/2020

Staff # 3

Met

Date of Hire: 07/17/2017

Staff # 4

Met

Date of Hire: 10/05/2020

Staff # 5

Met

Date of Hire: 03/03/2021

Staff # 6

Met

Date of Hire: 07/16/2017

**Staff Credentials Reviewed: 3**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete. Consultant observed evidence of all staff to have complete satisfactory comprehensive background checks on this date.

**Comment**

Director provided two file(s) for employees hired since last visit.

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**591-1-1-.31 Staff(CR)****Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

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**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Not Met****Comment**

Center observed to maintain appropriate staff:child ratios.

**Finding**

591-1-1-.32(4) requires that children under three years old be housed in separate physical areas from older children and cannot be mixed with older children except at specified times and circumstances. It was determined based on an observation that in classroom A there was a mixed age group including: one infant, two three-year-olds and three four-year-olds on this date.

**POI (Plan of Improvement)**

The Center will maintain separation of these children under three years old.

**Correction Deadline: 6/15/2021**

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.