



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/5/2019 **VisitType:** Monitoring Visit **Arrival:** 10:00 AM **Departure:** 1:15 PM

CCLC-47075

Totally 4 Kids Nursery & Preschool

1290 Dogwood Lane College Park, GA 30349 Clayton County
(770) 907-8001 totallyfourkids@gmail.com

Mailing Address
Same

Regional Consultant

Elim Tekie

Phone: (404) 478-8088

Fax: (404) 478-8094

elim.tekie@decal.ga.gov

Joint with: Ashley Cunningham

Quality Rated: No

Compliance Zone Designation		
09/05/2019	Monitoring Visit	Good Standing
06/19/2019	Licensing Study	Good Standing
09/26/2018	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1st right	One Year Olds and Two Year Olds	1	8	C	14	C	NA	NA	Transitioning
Main	B 2nd Right	Infants	1	6	C	10	C	NA	NA	Free Play
Main	C 1st Left	Three Year Olds	1	9	C	17	C	23	C	Centers
Main	D rear room		0	0	C	20	C	28	C	
Total Capacity @35 sq. ft.: 61						Total Capacity @25 sq. ft.: 75				
Total # Children this Date: 23			Total Capacity @35 sq. ft.: 61			Total Capacity @25 sq. ft.: 75				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A- Black Playground	112	C

Comments

The purpose of this visit was to conduct a Monitoring visit and to follow-up on previous citations conducted on June 19, 2019.

Plan of Improvement: Developed This Date 09/05/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Venita Mitchell, Program Official Date

Elim Tekie, Consultant Date

Ashley Cunningham, Consultant Date



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Findings Report

Date: 9/5/2019 **VisitType:** Monitoring Visit **Arrival:** 10:00 AM **Departure:** 1:15 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities**Met**

Correction Deadline: 6/19/2019

Corrected on 9/5/2019

.03(2) - Consultant observed current lesson plans throughout the center.

591-1-1-.12 Equipment & Toys(CR)**Technical Assistance****Technical Assistance**

591-1-1-.12 - Consultant discussed with Director about mounting shelves to the wall.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**Met****Comment**

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on Consultant's observation, that there was a five inch gap on the far left gate, on the playground. Consultant also observed tree roots around the playground which caused tripping hazards, a tree stump which had sharp edges around the perimeter of the stump and low hanging vines and branches at the children's eye level. Consultant also observed a red and orange turn-style, which had missing parts and metal exposed at the bottom of the turn-style, which posed a tripping hazard. Consultant also observed toilets and building materials on the porch, accessible to the children and porch had two beams that were not screwed into the bottom of the porch.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 9/5/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Not Met****Finding**

591-1-1-.10(2) requires Centers first licensed after March 1, 1991, and Centers that renovate existing plumbing facilities, to have a hand washing sink with running heated water located adjacent to the diapering area. Flush sinks shall not be used for hand washing. Cleansing procedures in other facilities shall be approved by the Department. It was determined based on Consultant's observation, that the Infant second right classroom did not have a working hand washing sink. Children were utilizing the bathroom adjacent to the room, with assistance from the front office.

POI (Plan of Improvement)

The Center will ensure that a hand washing sink is located adjacent to each diapering area, that flush sinks are not used for handwashing, and that the department has approved cleansing procedures in other facilities, if applicable.

Correction Deadline: 9/5/2019

591-1-1-.17 Hygiene(CR)**Met****Comment**

Please ensure soiled items are stored inaccessible to children.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Correction Deadline: 6/24/2019****Corrected on 9/5/2019****.21(3) - Consultant observed complete documentation of emergency drills.**

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on Consultant's review of Transportation documentation, there was no second signature on the following routes and dates:

August 26,2019-August 30,2019

AM Route: Totally 4 Kids to Church Street

PM Route: Church Street to Totally 4 Kids

PM Route: Solid Rock Academy to Totally 4 Kids

PM Route: North Clayton Middle to Totally 4 Kids

Sept 3, 2019-Sept 5,019

AM Route: Totally 4 Kids to West Clayton Elem.

AM Route: Totally 4 Kids to Church Street

Sept 3,2019-Sept 4,2019

PM Route: Solid Rock Academy to Totally 4 Kids

Sept 4, 2019

PM Route: North Clayton Middle to Totally 4 Kids

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 9/5/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 3

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Staff # 2

Met

Staff # 3

Met

Staff Credentials Reviewed: 4

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.33 Staff Training

Defer

Correction Deadline: 6/19/2019

Corrected on 9/5/2019

.33(1) - Consultant observed complete Orientation training for all Employees.

Defer

591-1-1-.33(6)- Center is still within the time frame of completing annual training. Consultant will review staff training for 2019, at the next visit in 2020.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 7/19/2019

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.