



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/22/2020 **VisitType:** Monitoring Visit **Arrival:** 12:10 PM **Departure:** 3:10 PM

CCLC-46

Primrose School of Cumming - East

1245 Sanders Rd. Cumming, GA 30041 Forsyth County
(770) 889-9900 admin@primrosecummingeast.com

Regional Consultant

Mandi Sloan

Phone: (770) 357-5097
Fax: (770) 357-5098
mandi.sloan@dec.al.gov

Mailing Address
Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/22/2020	Monitoring Visit	Support	
08/26/2019	Licensing Study	Good Standing	
02/13/2019	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L- Left	One Year Olds	2	8	C	10	C	NA	NA	Nap, Transitioning
Main	1L-Right	Two Year Olds	2	20	C	20	C	NA	NA	Transitioning, Nap
Main	1R-left	One Year Olds	1	4	C	8	C	NA	NA	Feeding, Nap, Free Play
Main	1R-Right	Infants	2	8	C	13	C	NA	NA	Feeding, Nap, Free Play
Main	2R-Back	Four Year Olds and Five Year Olds	2	11	C	20	C	27	C	Lunch, Transitioning
Main	2R-Front	Four Year Olds and Five Year Olds	2	15	C	21	C	29	C	Lunch, Transitioning
Main	Back-Back	Three Year Olds	2	21	C	19	NC	27	C	Transitioning, Nap
Main	Back-Front	Three Year Olds	3	19	C	21	C	30	C	Transitioning, Nap, Lunch

Total Capacity @35 sq. ft.: 132

Total Capacity @25 sq. ft.: 164

Total # Children this Date: 106

Total Capacity @35 sq. ft.: 132

Total Capacity @25 sq. ft.: 164


Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	26	C
Main	Playground B	76	C
Main	Playground C	73	C
Main	Playground D	35	C

Comments

The purpose of today's visit was to conduct a Monitoring Visit and to follow up on citations from the visit conducted on August 26, 2019.

Plan of Improvement: To Be Submitted 02/05/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Dione Essinger, Program Official

Date

Mandi Sloan, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 1/22/2020 **VisitType:** Monitoring Visit **Arrival:** 12:10 PM **Departure:** 3:10 PM

CCLC-46

Primrose School of Cumming - East

1245 Sanders Rd. Cumming, GA 30041 Forsyth County
 (770) 889-9900 admin@primrosecummingeast.com

Mailing Address
 Same

Regional Consultant

Mandi Sloan
 Phone: (770) 357-5097
 Fax: (770) 357-5098
 mandi.sloan@dec.al.ga.gov

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Not Met**

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that two bags belonging to teachers were located on the computer shelf in Room "2R Front", accessible to children.

.....

.....

.....

.....

.....

.....

.....

.....

Correction Deadline: 1/22/2020

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Correction Deadline: 9/5/2019

Corrected on 1/22/2020

.26(6) - The previous citation was corrected on this date as playground equipment was observed to be in good repair. Further, the black plastic border on the toddler playground (left side of building) has been replaced and no longer contains cracks and sharp edges.

Technical Assistance

591-1-1-.26(9) - Consultant discussed with provider to ensure the resilient surfaces on all playgrounds is fluffed and redistributed once the ground dries and is no longer frozen.

Correction Deadline: 1/22/2020

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)

Not Met

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on review of records the center did not document in writing, with a mark/ symbol to account for each child listed on the passenger transportation each time a child enters and exits the vehicle for the following school transportation routes:

- A mark/symbol was not noted for the loading or unloading of two children during afternoon transportation from Shiloh Point Elementary School on November 14, 2019.

.....
.....
.....
.....
.....
.....

Correction Deadline: 1/23/2020

Technical Assistance

591-1-1-.36(7)(c)3. - Consultant discussed with provider to ensure to document in writing on each schools transportation checklist the time of arrival each time the vehicle returns to the Center even when the same bus is used on on multiple bus routes.

.....
.....
.....
.....
.....

Correction Deadline: 1/23/2020

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

Technical Assistance

591-1-1-.30(1)(d) - Consultant discussed with provider to ensure that there is a minimum of twelve inches (12") between each piece of sleeping or resting equipment in each row of equipment and that children are placed on cots and mats so that one child's head is toward another child's feet in the same row.

Correction Deadline: 1/22/2020

Staff Records

Records Reviewed: 24

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 01/20/2005	
Staff # 2	Met
Date of Hire: 08/08/2016	
Staff # 3	Met
Date of Hire: 12/16/1991	
Staff # 4	Met
Date of Hire: 12/16/1991	
Staff # 5	Met
Date of Hire: 01/16/2017	
Staff # 6	Met
Date of Hire: 03/08/2019	
Staff # 7	Met
Date of Hire: 11/04/2019	

Staff # 8 Date of Hire: 06/14/2018	Met
Staff # 9 Date of Hire: 01/12/2018	Met
Staff # 10	Met
Staff # 11 Date of Hire: 08/02/2019	Met
Staff # 12 Date of Hire: 07/10/2019	Met
Staff # 13 Date of Hire: 08/18/2014	Met
Staff # 14 Date of Hire: 08/17/2016	Met
Staff # 15 Date of Hire: 10/16/2019	Met
Staff # 16 Date of Hire: 06/27/2016	Met
Staff # 17 Date of Hire: 05/20/2019	Met
Staff # 18 Date of Hire: 11/27/2018	Met
Staff # 19 Date of Hire: 07/01/2019	Met
Staff # 20 Date of Hire: 06/06/2019	Met
Staff # 21 Date of Hire: 01/15/2020	Met
Staff # 22 Date of Hire: 08/20/2012	Met
Staff # 23	Met

Records Reviewed: 24

Records with Missing/Incomplete Components: 0

Date of Hire: 01/20/2020

Staff # 24

Met

Date of Hire: 10/20/2012

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided nine file(s) for employees hired since last visit.

591-1-1-.14 First Aid & CPR

Met

Correction Deadline: 9/25/2019

Corrected on 1/22/2020

.14(2) - The previous citation was corrected on this date as staff who are employed past their first 90 days were observed to have valid evidence of CPR and First Aid training.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.