



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/13/2020    **VisitType:** Incident Investigation/Monitoring Visit    **Arrival:** 12:20 PM    **Departure:** 4:20 PM

**CCLC-46950**

**SoulShine Decatur**

525 W Howard Ave Decatur, GA 30030 DeKalb County  
 (404) 963-6071 cindy@makeyoursoulshine.com

**Regional Consultant**

Cassandra Jakes-Beasley

Phone: (770) 357-7016

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cassandra.jakes-beasley@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** No

<u>Compliance Zone Designation</u>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/13/2020	Incident Investigation Closure	Good Standing	
03/13/2020	Incident Investigation/Monitoring Visit	Good Standing	
02/17/2020	Incident Investigation Closure	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 2	Day Room 1		0	0	C	27	C	NA	NA	Floor Play, Not In Use
Building 2	Day Room 2		0	0	C	32	C	NA	NA	Floor Play, Not In Use
Total Capacity @35 sq. ft.: 25			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Insufficient Toilets/Sinks				
Main	A - Up 1L	Infants	2	4	C	8	C	NA	NA	Floor Play
Main	B - Up 2L	Infants	2	4	C	12	C	NA	NA	Floor Play
Main	C - Up 3L	Infants	2	6	C	9	C	NA	NA	Floor Play
Main	D - Up 2R	One Year Olds	2	7	C	13	C	NA	NA	Floor Play
Main	E - Up 1R	Two Year Olds	2	10	C	18	C	NA	NA	Floor Play
Main	F - Down 1R	Two Year Olds	2	4	C	21	C	NA	NA	Floor Play
Main	G- Down	Two Year Olds	3	7	C	21	C	NA	NA	Floor Play
Main	H - Down 3R	Three Year Olds	1	5	C	15	C	NA	NA	Floor Play
Main	I-Down	Four Year Olds	4	16	C	22	C	NA	NA	Snack
Main	J - Down 1L		0	0	C	26	C	NA	NA	Not In Use
Main	K- Down	Four Year Olds	2	8	C	15	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 159			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Playground Limitations				
Total # Children this Date: 71		Total Capacity @35 sq. ft.: 184		Total Capacity @25 sq. ft.: 0						

Building	Playground	Playground Occupancy	Playground Compliance
Main	A - Back	25	C
Main	B - Front (Near Rd)	28	C
Main	Far Back Playground	12	C

**Comments**

The purpose of the visit was to conduct a Follow up visit to the January 15, 2020 Incident Investigation and Follow up visit.

Plan of Improvement: Developed This Date 03/13/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Cindy Young, Program Official

Date

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Cassandra Jakes-Beasley, Consultant

Date



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### Findings Report

**Date:** 3/13/2020 **VisitType:** Incident Investigation/Monitoring Visit **Arrival:** 12:20 PM **Departure:** 4:20 PM

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Same

The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

No hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute. Discussed fencing on the paved surface. Please ensure that there is no gap more than four inches underneath the fence on the front and rear of this area.

### Health and Hygiene

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Discussed proper medication documentation and procedures.

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**Safety**

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)** **Not Met**

**Comment**

Complete documentation of transportation observed.

**Finding**

591-1-1-.36(4)(b) requires that the interior of a transportation vehicle be clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury. It was determined that one seat belt on the second row of the van was missing the hard vinyl covering on the latch, creating a possible pinch hazard.

**POI (Plan of Improvement)**

The center will maintain that all transportation vehicles are clean, in safe repair, and free from hazards.

**Correction Deadline: 3/14/2020**

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Discussed SIDS and infant sleeping position.

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**Staff Records**

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**Records Reviewed: 12**

**Records with Missing/Incomplete Components: 0**

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Staff # 1	Met
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Staff # 2	Met
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Staff # 3	Met
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Staff # 4	Met
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Staff # 5	Met
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Staff # 6	Met
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Date of Hire: 12/09/2019

**Records Reviewed: 12**

**Records with Missing/Incomplete Components: 0**

Staff # 7	Met
Staff # 8	Met
Staff # 9	Met
Staff # 10	Met
Staff # 11	Met
Staff # 12	Met

**Staff Credentials Reviewed: 4**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Correction Deadline: 1/15/2020**

**Corrected on 3/13/2020**

**.09(1)(j) - The determination letter electronically ported to the facility.**

**591-1-1-.31 Staff(CR) Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

## **Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR) Met**

**Comment**

Adequate supervision observed on this date.

**The following information is associated with a Incident Investigation Visit:**

## **Activities and Equipment**

**591-1-1-.03 Activities Met**

**Correction Deadline: 2/4/2020**

**Corrected on 3/13/2020**

**.03(9) -**

**591-1-1-.12 Equipment & Toys(CR) Met**

**Correction Deadline: 1/24/2020**

**Corrected on 3/13/2020**

**.12(1) - Equipment removed from the classroom.**