



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/11/2020    **VisitType:** Monitoring Visit    **Arrival:** 12:25 PM    **Departure:** 1:25 PM

**CCLC-46842**

**Kiddie Academy of Dacula**

1162 Auburn Rd Dacula, GA 30019 Gwinnett County  
 (770) 277-2200 dacula@kiddieacademy.net

**Regional Consultant**

Ashley Shirah

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**Mailing Address**  
 Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/11/2020	Monitoring Visit	Good Standing	
06/04/2020	Licensing Study	Good Standing	
02/17/2020	Incident Investigation Closure	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 1L	Infants	1	3	C	12	C	NA	NA	Nap, Floor Play
Main	B - 2L	One Year Olds	1	5	C	12	C	NA	NA	Nap
Main	C - 3L	Two Year Olds	1	8	C	16	C	NA	NA	Nap
Main	D - R Hall L	PreK	2	17	C	25	C	NA	NA	Transitioning
Main	E - 4R	Four Year Olds and Five Year Olds	1	6	C	25	C	NA	NA	Nap
Main	F - 3R		0	0	C	24	C	NA	NA	Not In Use
Main	G - 2R	Three Year Olds	1	6	NC	23	C	NA	NA	Nap
Main	H - 1R		0	0	C	20	C	NA	NA	Not In Use
Main	I - Middle		0	0	C	25	C	35	C	Not In Use
Total Capacity @35 sq. ft.: 182						Total Capacity @25 sq. ft.: 192				
Total # Children this Date: 45			Total Capacity @35 sq. ft.: 182			Total Capacity @25 sq. ft.: 192				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A - Left	22	C
Main	B - Back	78	C
Main	C - Right	65	C

**Comments**

Background checks were all reviewed on September 11, 2020. A virtual inspection was conducted on September 11, 2020 with the director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 15, 2020 was reviewed during the virtual inspection.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Keeshia Ochoa, Program Official

Date

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Ashley Shirah, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through there was no pool observed on the property. Per the provider no swimming activities were provided.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**Correction Deadline: 6/4/2020**

**Corrected on 9/11/2020**

**.25(17) - It was determined based on consultant observations that vines and grass have been removed from fencing along the preschool and after school playgrounds.**

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the playground area was observed and appeared to be in good repair.

### Health and Hygiene

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements for diapering were discussed with the Director/Provider on this date. During the virtual walk through the diapering was observed and the provider displayed proper knowledge of the rules and regulations.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements for diapering were discussed with the Director/Provider on this date. Liquid soap and paper towels were observed accessible in the restroom area.

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**591-1-1-.20 Medications(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Per the provider medication was not dispensed.

**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director/Provider on this date.

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**591-1-1-.13 Field Trips(CR)****Met****Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)****Not Met****Finding**

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of records that on September 10, 2020, the load and unload was not accounted for two of two children during morning transportation to Dyer Elementary School. It was also determined that on September 8th, 9th, and 10th, load and unload was not accounted for for one of one children for morning transportation to Hebron Christian Academy.

**POI (Plan of Improvement)**

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

**Correction Deadline: 9/12/2020****Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Pleasant naptime environment observed.

**Staff Records**

**Records Reviewed: 14**

**Records with Missing/Incomplete Components: 0**

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Staff # 1	Met
Date of Hire: 08/15/2018	
Staff # 2	Met
Date of Hire: 02/18/2020	
Staff # 3	Met
Date of Hire: 09/08/2020	
Staff # 4	Met
Date of Hire: 05/02/2019	
Staff # 5	Met
Date of Hire: 07/14/2016	
Staff # 6	Met
Date of Hire: 06/01/2020	
Staff # 7	Met
Date of Hire: 07/20/2020	
Staff # 8	Met
Date of Hire: 09/20/2017	
Staff # 9	Met
Date of Hire: 02/10/2017	
Staff # 10	Met
Date of Hire: 08/01/2019	
Staff # 11	Met
Date of Hire: 08/21/2020	
Staff # 12	Met
Date of Hire: 02/12/2020	
Staff # 13	Met
Date of Hire: 02/10/2017	
Staff # 14	Met
Date of Hire: 03/13/2019	

**Staff Credentials Reviewed: 5**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete for 14 of 14 staff.

**Comment**

Director provided three file(s) for employees hired since last visit June 4, 2020.

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**591-1-1-.31 Staff(CR)****Met****Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 15, 2020.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through appropriate ratio were observed.

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**591-1-1-.32 Supervision(CR)****Met**

**Correction Deadline: 2/4/2020**

**Corrected on 9/11/2020**

**.32(7) - Correction of previous citation in that supervision was observed appropriate during the virtual visit on this date.**