



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/28/2018 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 2:35 PM **Departure:** 7:00 PM

CCLC-46776

Team 3 After School Program

1290 Green Street, SE Conyers, GA 30012 Rockdale County
(678) 212-3253 tdennard731@gmail.com

Regional Consultant

Jacquelyn Sims

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jacquelyn.sims@dec.al.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/28/2018	Complaint Investigation & Monitoring Visit	Good Standing	
03/27/2018	Incident Investigation & Follow Up	Good Standing	
11/15/2017	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 2	Rm. A - 11 yrs- 13 yrs	Six Year Olds and Over	1	13	C	16	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.:			16			Total Capacity @25 sq. ft.: 0				
Main Building	A & B (Front Left) 5 yrs to 9 yrs	Five Year Olds and Six Year Olds and Over	2	39	C	44	C	NA	NA	Transitioning
Main Building	Rm. C & D (Back left)	Four Year Olds and Five Year Olds and Six Year Olds and Over	1	17	C	17	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.:			61			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 69			Total Capacity @35 sq. ft.: 77			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main Building	Playground B (Back of Modular)	29	C

Comments

The purpose of this visit was to conduct a complaint investigation / monitoring visit and to follow up on previous rule violations.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

Thea Dennard, Program Official

Date

Jacquelyn Sims, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(1) requires the Center to provide a daily planned program of varied and developmentally appropriate activities to promote social, emotional, physical, cognitive, language and literacy growth. Center Staff shall use a variety of teaching methods to accommodate the needs of the children's different learning styles. It was determined based on a review of records, that the children in the main building were provided no activities when they were observed to sit at the tables for approximately ten minutes while waiting for teachers to prepare their dinner plates.

POI (Plan of Improvement)

The Center will plan a program that includes a variety of developmentally appropriate activities that are provided daily, train Staff to use various teaching methods, and monitor both.

Consultant spoke with the director and reminded her that the children should be provided with some engaging activity and she stated that she would put some things together for the teachers to have available.

Correction Deadline: 3/28/2018

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Discussed adding equipment and toys to enhance variety.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Correction Deadline: 11/15/2017

Corrected on 3/28/2018

.25(13) - Correction of previous citation in that the consultant observed the center to be free of hazardous equipment, materials and supplies.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

No diapered children enrolled.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) **Met**

Comment

Assistant director stated that program does not dispense medications.

Organization

591-1-1-.37 Inspections & Investigations **Not Met**

Finding

591-1-1-.37(e) requires the Center shall not make or condone any Staff to make a false or misleading statement to the Department in connection with any authorized investigation or inspection being conducted by the Department. It was determined based on an observation, that assistant director signed for the second check of the vehicle during afternoon transportation and she did not get on the vehicle to conduct the check. Consultant made the assistant director aware that she must conduct the check and afterwards, sign the transportation checklist. She then responded and stated that she did not know that it was to be done in that manner.

POI (Plan of Improvement)

The Center will not make, or condone Staff to make false or misleading statements to the Department.

Correction Deadline: 3/28/2018

Safety

591-1-1-.11 Discipline(CR)**Not Met****Technical Assistance**

591-1-1-.11(1) - Consultant spoke with the director in reference to the staff person stating that she instructs the five-year-old to write sentences when he refuses to stop crying. Consultant made the director aware that the child should be provided alternate choices whenever he cries, including when he participates in outside play. and asked that she speak with the staff person to recommend more positive speaking with the children. Director responded and stated that she would speak with the staff person in reference to her communication with the children.

Correction Deadline: 3/28/2018**Finding**

591-1-1-.11(1) requires that disciplinary actions used to correct a child's behavior, guidance techniques and any activities in which the children participate or observe at the Center shall not be detrimental to the physical or mental health of any child. It was determined based on statements, that center staff used inappropriate disciplinary actions as children were asked to write sentences when they got in trouble or did things they were not supposed to do. Statements indicated that, for example, children were asked to write sentences of " I will not talk when somebody is talking" 200 to 300 times or "I will not be disrespectful". Staff statement indicated that a five-year-old child was asked to write sentences due to extensive crying.

POI (Plan of Improvement)

Center staff will cease use of this disciplinary method; the director will provide staff training on appropriate child guidance techniques and have a system in place to monitor and identify/prevent inappropriate actions.

Correction Deadline: 3/28/2018

591-1-1-.36 Transportation(CR)**Not Met****Technical Assistance**

591-1-1-.36(13) - Consultant spoke with the director and made her aware of the driver leaving the keys in the ignition with the vehicle running. Consultant also asked the driver to ensure that the engine is turned off and keys are removed from the ignition before exiting the vehicle, especially when children are present on the vehicle.

Correction Deadline: 3/28/2018**Finding**

591-1-1-.36(13) requires that the motor be turned off, the brake set and the keys removed whenever the driver leaves the vehicle. It was determined based on an observation, that the driver of the white Dodge van, exited the vehicle and left the keys in the ignition with the engine running. When the driver exited the vehicle, she walked around to open the door for children to exit the vehicle. Consultant asked the assistant director, who was present to assist with the children, to turn the engine off and remove the key from the ignition.

POI (Plan of Improvement)

The Center will train drivers regarding vehicle operating requirements and will monitor.

Correction Deadline: 3/28/2018

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Program does not participate in nap time.

Staff Records

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit

Correction Deadline: 11/16/2017**Corrected on 3/28/2018****.09(1)(a) - Correction of previous citation in that consultant observed a satisfactory criminal records determination letter for the employee.**

591-1-1-.31 Staff(CR)**Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.