



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/26/2020 **VisitType:** Monitoring Visit **Arrival:** 9:30 AM **Departure:** 1:30 PM

**CCLC-46758**

**Mini Miracles Daycare**

1016 Mill Street Ext. Elberton, GA 30635 Elbert County  
 (706) 522-2334 ericabrown3716@yahoo.com

**Mailing Address**

1016 Mills Street  
 Elberton, GA 30635

**Regional Consultant**

Kelly Jones

Phone: (770) 357-7062

Fax: (770) 357-7061

kelly.jones@dec.al.ga.gov

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/26/2020	Monitoring Visit	Good Standing	
08/20/2019	Licensing Study	Support	
03/14/2019	Complaint Investigation & Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 1L/1's and 2's	One Year Olds and Two Year Olds	1	10	C	11	C	NA	NA	Transitioning, Diapering
Main	B- Middle - 3 and up	Two Year Olds and Three Year Olds	1	9	C	9	C	NA	NA	TV
Main	C- 1R - 6wks to 18 months	Infants and One Year Olds	1	4	C	5	C	NA	NA	Transitioning, Diapering
Total Capacity @35 sq. ft.: 25						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 23						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A- Left - 2 and up	72	C
Main	B- Right/6wks- 18 months	19	C

**Comments**

The purpose of the visit was to conduct a monitoring visit and to follow-up on the previous visit conducted on August 8, 2019.

The director had evidence of the required four hours of Food Prep training on file.

Plan of Improvement: Developed This Date 02/26/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Erica Brown, Program Official

Date

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Kelly Jones, Consultant

Date



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### Findings Report

**Date:** 2/26/2020 **VisitType:** Monitoring Visit

**Arrival:** 9:30 AM

**Departure:** 1:30 PM

**CCLC-46758**

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Correction Deadline: 8/20/2019

Corrected on 2/26/2020

.12(4) - The previous citation was corrected on this date. The television in classroom B was observed to be secured.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 3**

Child # 1

Not Met

"Missing/Incomplete Components"

.08(2)-Immunization

Child # 2

Not Met

"Missing/Incomplete Components"

.08(2)-Immunization

Child # 3

Met

Child # 4

Met

Child # 5

Not Met

"Missing/Incomplete Components"

.08(2)-Immunization

**591-1-1-.08 Children's Records****Not Met****Finding**

591-1-1-.08(2) requires Center Staff to maintain a file for each child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations for each child enrolled in the center on a form approved by the Department, and to allow no child to continue enrollment in the Center for more than thirty (30) days without such evidence. It was determined based on a review of records that three children (children #1, 2, and 5) did not have current immunization forms on file.

**POI (Plan of Improvement)**

Center staff will have and use a plan to track immunization forms for all enrolled children and to ensure the form or affidavit are obtained from the parent or guardian within 30 days of enrollment. Parents will be informed their child cannot remain enrolled in the center without this documentation.

**Correction Deadline: 3/11/2020****Recited on 2/26/2020****Facility****591-1-1-.19 License Capacity(CR)****Met****Correction Deadline: 8/20/2019****Corrected on 2/26/2020**

.19(1) - The previous citation was observed to be corrected on this date. The consultant observed that the correct capacity for each classroom was met.

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

No hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)****Met****Correction Deadline: 8/28/2019****Corrected on 2/26/2020**

.26(8) - The previous citation was observed to be corrected on this date. The consultant observed six inches of resilient surface beneath the equipment and the fall zone from such equipment. The consultant discussed fluffing the resilient surface due to the excessive amounts of rain.

**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met****Correction Deadline: 8/20/2019****Corrected on 2/26/2020**

.10(4) - The previous citation was observed to be corrected on this date. The consultant observed that the changing pads had been removed from two of the changing tables.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

**Comment**

Staff were observed to remind children to wash hands.

**591-1-1-.20 Medications(CR)**

**Met**

**Correction Deadline: 8/20/2019**

**Corrected on 2/26/2020**

.20(4) -The previous citation was observed to be corrected on this date. The consultant observed that all hazards were not accessible to the children including medication. The center does not dispense medication.

<b>Policies and Procedures</b>
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**591-1-1-.21 Operational Policies & Procedures**

**Met**

**Correction Deadline: 8/26/2019**

**Corrected on 2/26/2020**

.21(3) - The previous citation was observed to be corrected on this date. The consultant observed completed documentation of emergency drills for year 2019.

<b>Safety</b>
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**591-1-1-.11 Discipline(CR)**

**Met**

**Comment**

Age-appropriate discussion and/or redirection observed.

**591-1-1-.36 Transportation(CR)**

**N/A**

**Comment**

Center does not provide routine transportation.

<b>Sleeping &amp; Resting Equipment</b>
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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Met**

**Comment**

Discussed SIDS and infant sleeping position.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

<b>Staff Records</b>
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**Records Reviewed: 3**

**Records with Missing/Incomplete Components: 3**

Staff # 1

Not Met

Date of Hire: 04/25/2018

"Missing/Incomplete Components"

.16(b)-40 Hr. Director Training Missing,.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 2

Not Met

Date of Hire: 10/08/2018

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.

Staff # 3

Not Met

Date of Hire: 04/22/2019

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

#### Staff Credentials Reviewed: 5

#### 591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

##### Comment

Criminal record checks were observed to be complete.

#### 591-1-1-.14 First Aid & CPR

Met

Correction Deadline: 8/30/2019

Corrected on 2/26/2020

.14(1) - The previous citation was observed to be corrected on this date. The consultant reviewed records and observed evidence of all staff completing CPR and first aid training on file.

Correction Deadline: 8/30/2019

Corrected on 2/26/2020

.14(2) - The previous citation was observed to be corrected on this date. The consultant reviewed records and observed evidence of all staff completing CPR and first aid training on file.

#### 591-1-1-.33 Staff Training

Not Met

##### Finding

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that staff member #3, hired on April 22, 2019, did not have evidence on file showing they had completed the required health and safety orientation training within the first 90 days of employment.

##### POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 3/4/2020

Recited on 2/26/2020

**Finding**

Previously Cited: 591-1-1-.33(5) requires the Director and person with primary responsibility for food preparation to have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on a review of records that the food preparation training was not completed by the director (# one) or the cook (# two).

591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on a review of records that staff member #2 (the cook) was hired on October 8, 2018, and did not have evidence on file showing they had completed the required four hours of food preparation training.

**POI (Plan of Improvement)**

Previously Cited: The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

**Correction Deadline: 3/4/2020**

**Recited on 2/26/2020**

**Correction Deadline: 9/19/2019**

**Corrected on 2/26/2020**

**.33(6) - The previous citation was observed to be corrected on this date. The consultant observed evidence of annual training for the year 2019 to be on file**

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**591-1-1-.31 Staff(CR)**

**Not Met**

**Finding**

591-1-1-.31(1)(b)2 requires the Director to possess at least one of the sets of minimum academic requirements and qualifying child care experience listed in Rule 591-1-1-.31(1)(b)2.(i-xiii). It was determined based on a review of records that the Director (staff member #1) was hired on April 25, 2018, and did not have evidence of the qualifying credential on file."

**POI (Plan of Improvement)**

The Center will ensure that the Director meets the minimum education and work requirements and secure the necessary documentation.

**Correction Deadline: 2/26/2020**

**Finding**

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on a review of records that one lead teacher (staff member #6) was hired on April 15, 2019, and did not have evidence on file showing they possessed the credential required for a lead teacher position."

**POI (Plan of Improvement)**

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience.

**Correction Deadline: 2/26/2020**

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Correction Deadline: 8/20/2019**



Corrected on 2/26/2020

.32(4) - The previous citation was observed to be corrected on this date. The consultant observed that the correct ratios and ages were present in each classroom. The correct documentation was on file which allowed two two- year- old children to be in the three and four- year- old classroom (classroom B).

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591-1-1-.32 Supervision(CR)

Met

**Comment**

Adequate supervision observed on this date.