

Bright from the Start Georgia Department of Early Care and Learning 2 Martin Luther King Jr. Drive SE, 670 East Tower Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/19/2017 VisitType: Monitoring Visit Arrival: 12:20 PM Departure: 2:00 PM

CCLC-46658 Regional Consultant

DBA Cambridge International School

5197 Roswell Road NE Sandy Springs, GA 30342 Fulton County (678) 705-9091 director@cambridgeintlpreschool.com

Mailing Address 5197 Roswell Road NE Atlanta , GA 30342

Regional Consultant

Shannon Curtis

Phone: (770) 342-7802 Fax: (678) 891-5904

shannon.curtis@decal.ga.gov

Compliance Zone Designation					
10/19/2017	Monitoring Visit	Good Standing			
05/09/2017	Monitoring Visit	Good Standing			
02/02/2017	Initial Licensing Study	Good Standing			

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting

rules.

Program is not demonstrating an acceptable level of performance in meeting

the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 3's	Three Year Olds	2	7	С	15	С	NA	NA	Centers
Main	B - 6 weeks - 12 months	Infants	1	5	С	6	С	NA	NA	Floor Play
Main	C - 1's to 2 years	Two Year Olds	1	5	С	21	С	NA	NA	Story
Main	D - 3's and up		0	0	С	18	С	NA	NA	Not In Use
Main	E- 3's and up		0	0	С	15	С	NA	NA	Not In Use
		Total Capacity @35 sq. ft.: 75	5		Total C ft.: 0	apacity @	25 sq.			
Total # Ch	hildren this Date: 17	Total Capacity @35 sq. ft.: 75	5		Total C	apacity @	25 sa.	•		

otal # Children this Date: 17 Total Capacity @35 sq. ft.: 75 Total Capacity @25 s

Building	Playground	Playground Occupancy	Playground Compliance
Main	Main	25	С
Main	specal use -front left- outside	0	С
Main	Special use-front Right-outside	0	С

Comments

The purpose of this visit is to conduct a monitoring visit and to follow up to the previous visit conducted on May 9, 2017.

Consultant provided the Director a list to assist with organizing staff files on this date.

Plan of Improvement: Developed This Date 10/19/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: <u>All</u> employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit <u>www.decalkoala.com</u>. You are encouraged not to wait and to complete the process as soon as possible.



Sign up Today!

www.qualityrated.decal.ga.gov
Any Licensed Program Eligible to Participate
Free Approved Training
Free Technical Assistance
Eligible for \$1,000 Materials Mini Grant
1, 2, 3 Star Rated Programs Receive Bonus Packages
Great Marketing Tool
Raises the Bar in Child Care
For More Information:

Email: QualityRated@decal.ga.gov or Call: 855-800-7747

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Suzanne Darley, Program Official

Date

Shannon Curtis, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning 2 Martin Luther King Jr. Drive SE, 670 East Tower Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 10/19/2017 VisitType: Monitoring Visit Arrival: 12:20 PM Departure: 2:00 PM

CCLC-46658

DBA Cambridge International School

5197 Roswell Road NE Sandy Springs, GA 30342 Fulton County

(678) 705-9091 director@cambridgeintlpreschool.com

Mailing Address 5197 Roswell Road NE Atlanta , GA 30342

Regional Consultant

Shannon Curtis

Phone: (770) 342-7802 Fax: (678) 891-5904

shannon.curtis@decal.ga.gov

The following information is associated with a Monitoring Visit:

	Activities and Equipment
591-1-112 Equipment & Toys(CR)	Met
Comment	
Discussed-Add to Enhance Variety	
591-1-135 Swimming Pools & Water-related Activities(CR)	Met
Comment	
No Swimming Activities Provided	
	Facility
591-1-119 License Capacity(CR)	Met
Comment	
Licensed Capacity Routinely Met	
591-1-125 Physical Plant - Safe Environment(CR)	Met
Comment	
Reminder-Keep Hazards Inaccessible	
591-1-126 Playgrounds(CR)	Met
Comment	
Observation-Clean/Good Repair	
	Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Diapering requirements discussed

591-1-1-.17 Hygiene(CR) Met Comment Observed-Proper Hand Washing Throughout 591-1-1-.20 Medications(CR) Met Comment Per discussion with the Director the program does not administer medication at this time. Safety 591-1-1-.11 Discipline(CR) Met Comment Observed-Discussion/Redirection 591-1-1-.36 Transportation(CR) Met Comment No Routine Transportation Provided **Sleeping & Resting Equipment** 591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met Comment Discussed-SIDS/Infant Sleeping Position **Staff Records Records Reviewed: 6** Records with Missing/Incomplete Components: 3 Staff # 1 Met Date of Hire: 06/28/2013 Staff # 2 Met Date of Hire: 10/01/2010 Staff #3 Met Date of Hire: 10/06/2017 Staff #4 Not Met Date of Hire: 01/10/2015 "Missing/Incomplete Components" .33(3)-Health & Safety Certificate Staff #5 Not Met Date of Hire: 10/30/2015 "Missing/Incomplete Components" .33(3)-Health & Safety Certificate Staff #6 Not Met Date of Hire: 08/01/2010

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff Credentials Reviewed: 6

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal Records Check complete for all staff on this date.

Comment

The Director provided two new employee files hired since last visit on this date.

591-1-1-.14 First Aid & CPR

Met

Comment

Observed-100% Certified First Aid & CPR

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on Consultant's observations that three of six staff members did not have evidence of health and safety orientation training on this date.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 11/18/2017

591-1-1-.31 Staff(CR)

Met

Comment

Lead staff education requirements

Staffing and Supervision

591-1-1-.32 Staff: Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff: Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Appropriate Staff: Child Ratios