



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 6/10/2020    **VisitType:** Licensing Study    **Arrival:** 8:20 AM    **Departure:** 9:20 AM

**CCLC-46658**

**DBA Cambridge International School**

5197 Roswell Road NE Sandy Springs, GA 30342 Fulton County  
 (678) 705-9091 director@cambridgeintlpreschool.com

**Regional Consultant**

Emma Smith

Phone: (770) 357-5106

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emma.smith@decal.ga.gov

**Mailing Address**

5197 Roswell Road NE  
 Atlanta, GA 30342

**Quality Rated:** ★

| <b>Compliance Zone Designation</b> |                  |               |
|------------------------------------|------------------|---------------|
| 06/10/2020                         | Licensing Study  | Good Standing |
| 11/14/2019                         | Monitoring Visit | Good Standing |
| 03/26/2019                         | Licensing Study  | Good Standing |

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

| Building                       | Room                    | Age Group       | Staff                       | Children | NC/C | Max 35 SF.                  | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes      |  |
|--------------------------------|-------------------------|-----------------|-----------------------------|----------|------|-----------------------------|--------------|------------|--------------|------------|--|
| Main                           | A - 3's                 | Two Year Olds   | 1                           | 6        | C    | 15                          | C            | NA         | NA           | Floor Play |  |
| Main                           | B - 6 weeks - 12 months | Infants         | 1                           | 1        | C    | 6                           | C            | NA         | NA           | Floor Play |  |
| Main                           | C - 1's to 2 years      |                 | 0                           | 0        | C    | 21                          | C            | NA         | NA           | Not In Use |  |
| Main                           | D - 3's and up          | Three Year Olds | 1                           | 7        | C    | 18                          | C            | NA         | NA           | Centers    |  |
| Main                           | E - 3's and up          | PreK            | 1                           | 8        | C    | 15                          | C            | NA         | NA           | Centers    |  |
| Total Capacity @35 sq. ft.:    |                         |                 | 75                          |          |      | Total Capacity @25 sq. ft.: |              |            | 0            |            |  |
| Total # Children this Date: 22 |                         |                 | Total Capacity @35 sq. ft.: |          |      | Total Capacity @25 sq. ft.: |              |            | 0            |            |  |

| Building | Playground                      | Playground Occupancy | Playground Compliance |
|----------|---------------------------------|----------------------|-----------------------|
| Main     | Main                            | 25                   | C                     |
| Main     | special use -front left-outside | 0                    | C                     |
| Main     | Special use-front Right-outside | 0                    | C                     |

**Comments**

An Administrative Review was conducted on June 10, 2020. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on June 24, 2020 with the Provider. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on June 11, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Suzanne Darley, Program Official

Date

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Emma Smith, Consultant

Date



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### Findings Report

**Date:** 6/10/2020    **VisitType:** Licensing Study    **Arrival:** 8:20 AM    **Departure:** 9:20 AM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic for equipment and toys were discussed on this date. A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

|           |     |
|-----------|-----|
| Child # 1 | Met |
| Child # 2 | Met |
| Child # 3 | Met |
| Child # 4 | Met |
| Child # 5 | Met |

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

**Facility****591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met**

**Correction Deadline: 11/14/2019**

**Corrected on 6/10/2020**

**.25(13) - A Virtual Visit was conducted due to the COVID-19 pandemic. The previous citation was corrected on this date. During the virtual walk storage of cleaning supplies and possible hazards were discussed. There were no hazards observed to be accessible to the children this date.**

**591-1-1-.26 Playgrounds(CR)****Met**

**Correction Deadline: 11/14/2019**

**Corrected on 6/10/2020**

**.26(9) - A Virtual Visit was conducted due to the COVID-19 pandemic. The previous citation was corrected on this date. During the virtual walk through the playground area was observed and appeared to be in good repair.**

**Food Service****591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

**591-1-1-.18 Kitchen Operations****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through food storage was observed. Food was observed to be stored on shelving, separately from cleaning products.

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the provider discussed the proper steps for handwashing dishes due to the new dishwasher not being installed yet.

**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements for diapering were discussed with the Director/Provider on this date. During the virtual walk through the diapering was observed and the provider displayed proper knowledge of the rules and regulations.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements were discussed with the Director on this date.

**591-1-1-.20 Medications(CR)****Met**

**Correction Deadline: 11/14/2019**

Corrected on 6/10/2020

.20(4) - A Virtual Visit was conducted due to the COVID-19 pandemic. The previous citation was corrected on this date. During the virtual walk through the consultant did not observe medication to be in diaper bags or accessible to the children on this date.

## Safety

591-1-1-.05 Animals

Met

**Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

591-1-1-.13 Field Trips(CR)

Met

**Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Met

**Comment**

Center does not provide routine transportation.

## Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through SIDS and infant sleeping position was discussed.

**Correction Deadline: 11/14/2019**

Corrected on 6/10/2020

.30(4) - A Virtual Visit was conducted due to the COVID-19 pandemic. The previous citation was corrected on this date. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on this date.

## Staff Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Staff # 2

Met

Date of Hire: 10/17/2017

Staff # 3

Met

Date of Hire: 03/04/2019

Staff # 4

Met

Date of Hire: 06/17/2019

Staff # 5

Met

Date of Hire: 10/15/2018

**Staff Credentials Reviewed: 6**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit

**Comment**

Criminal record checks were observed to be complete.

**591-1-1-.33 Staff Training**

**Met**

**Comment**

Documentation observed of required staff training.

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on June 11, 2020.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through appropriate staff:child ratios were observed.

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through adequate supervision was observed.