



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 6/13/2018    **VisitType:** Monitoring Visit    **Arrival:** 10:50 AM    **Departure:** 12:45 PM

**CCLC-46654**

**Primrose School at Oregon Park**

3690 Largent Way Marietta, GA 30064 Cobb County  
(770) 421-0369 nicole.camplen@gmail.com

**Regional Consultant**

Alison Benson

Phone: (866) 369-6921

Fax: (866) 370-1204

alison.benson@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/13/2018	Monitoring Visit	Good Standing	
11/20/2017	Licensing Study	Good Standing	
05/25/2017	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 1st Left Back	Five Year Olds and Six Year Olds and Over	3	22	C	28	C	40	C	Outside
Main	B- 1st Left Front	Four Year Olds and Five Year Olds	2	6	C	19	C	26	C	Centers
Main	C- 2nd Left Front	Infants and One Year Olds	2	7	C	14	C	NA	NA	Nap
Main	D- 2nd left Back	Infants	2	5	C	14	C	NA	NA	Nap,Floor Play
Main	E- 2nd Right Back	One Year Olds and Two Year Olds	3	13	C	17	C	NA	NA	Lunch,Nap
Main	F- 2nd Right Front	One Year Olds and Two Year Olds	4	16	C	17	C	NA	NA	Nap
Main	G- 1st Right Front	Three Year Olds and Four Year Olds	2	12	C	16	C	NA	NA	Story
Main	H- 1st Right Back	Three Year Olds and Four Year Olds	2	12	C	14	C	NA	NA	Story,Clean Up

Total Capacity @35 sq. ft.: 139

Total Capacity @25 sq. ft.: 158

Total # Children this Date: 93

Total Capacity @35 sq. ft.: 139

Total Capacity @25 sq. ft.: 158


Building	Playground	Playground Occupancy	Playground Compliance
Main	A- Front Left	40	C
Main	B- Back Left	15	C
Main	C-Front Right	37	C
Main	D- Right Back	28	C

**Comments**

Fingerprint letters observed for five employees hired since last visit.  
1-day letter given June 13, 2018.

Plan of Improvement: Developed This Date 06/13/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

Aghai Anja, Program Official

Date

Alison Benson, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **N/A**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

No hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)** **Technical Assistance**

**Technical Assistance**

591-1-1-.26 - Discussed maintenance of resilient surface. Please fluff and redistribute.

### Health and Hygiene

**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Documentation for medication dispensing observed complete.

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**Safety**

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

Field trip documentation observed to be complete.

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**591-1-1-.36 Transportation(CR)** **N/A**

**Comment**

The center does not provide routine transportation during the summer.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Staff stated proper SIDS and infant sleeping position.

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**Staff Records**

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**Records Reviewed: 27**

**Records with Missing/Incomplete Components: 1**

Staff # 1	Met
Date of Hire: 01/03/2017	
Staff # 2	Met
Date of Hire: 03/16/2017	
Staff # 3	Met
Date of Hire: 01/24/2017	
Staff # 4	Met
Date of Hire: 11/28/2016	
Staff # 5	Met
Date of Hire: 01/24/2017	
Staff # 6	Not Met
Date of Hire: 05/07/2018	

"Missing/Incomplete Components"

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**.09-Criminal Records Check Missing**

Staff # 7	Met
Date of Hire: 11/01/2017	
Staff # 8	Met
Date of Hire: 07/26/2016	
Staff # 9	Met
Date of Hire: 11/28/2016	
Staff # 10	Met
Date of Hire: 01/24/2017	
Staff # 11	Met
Date of Hire: 05/21/2018	
Staff # 12	Met
Date of Hire: 06/12/2017	
Staff # 13	Met
Date of Hire: 11/27/2017	
Staff # 14	Met
Date of Hire: 08/15/2017	
Staff # 15	Met
Date of Hire: 01/24/2017	
Staff # 16	Met
Date of Hire: 05/04/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 17	Met
Date of Hire: 01/24/2017	
Staff # 18	Met
Date of Hire: 01/25/2018	
Staff # 19	Met
Date of Hire: 08/07/2017	
Staff # 20	Met
Date of Hire: 01/24/2017	
Staff # 21	Met

**Records Reviewed: 27**

**Records with Missing/Incomplete Components: 1**

Date of Hire: 01/24/2017

Staff # 22 Met

Date of Hire: 01/24/2017

Staff # 23 Met

Date of Hire: 11/28/2016

Staff # 24 Met

Date of Hire: 01/24/2017

Staff # 25 Met

Date of Hire: 01/24/2017

Staff # 26 Met

Date of Hire: 03/12/2018

Staff # 27 Met

Date of Hire: 05/21/2018

**Staff Credentials Reviewed: 27**

**591-1-1-.09 Criminal Records Check(CR)**

**Not Met**

**Finding**

591-1-1-.09(1)(d) requires each Employee and Center Director hired on or after January 1, 2014 to have a satisfactory Fingerprint Records Check Determination with a Records Check Clearance date that is within 12 months of their hire date. In order for the Department to issue a satisfactory Fingerprint Records Check Determination, each Employee and Director must submit both a Fingerprint Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on review of staff records, one employee did not have evidence of a satisfactory fingerprint.

**POI (Plan of Improvement)**

The Center will ensure that each director and employee hired after January 1, 2014 has a satisfactory Fingerprint Records Check Determination dated within 12 months of the hire date and will submit the required documents to obtain the determination if they have not already done.

1-day letter issued on June 13, 2018.

**Correction Deadline: 6/14/2018**

**591-1-1-.33 Staff Training**

**Met**

**Correction Deadline: 1/3/2018**

**Corrected on 6/13/2018**

**.33(3) - Health and safety orientation training observed for missing and new staff.**

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date.