



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/3/2018 **VisitType:** Licensing Study **Arrival:** 8:30 AM **Departure:** 11:45 AM

CCLC-46654

Primrose School at Oregon Park

3690 Largent Way Marietta, GA 30064 Cobb County
(770) 421-0369 nicole.camplen@gmail.com

Regional Consultant

Alison Benson

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alison.benson@decals.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/03/2018	Licensing Study	Good Standing	
06/13/2018	Monitoring Visit	Good Standing	
11/20/2017	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 1st Left Back	Four Year Olds and Five Year Olds	3	24	C	28	C	40	C	Transitioning
Main	B- 1st Left Front	Five Year Olds	1	8	C	19	C	26	C	Outside
Main	C- 2nd Left Front	One Year Olds	3	10	C	14	C	NA	NA	Story
Main	D- 2nd left Back	Infants	3	11	C	14	C	NA	NA	Feeding, Floor Play, Nap
Main	E- 2nd Right Back	One Year Olds and Two Year Olds	3	13	C	17	C	NA	NA	Outside
Main	F- 2nd Right Front	Two Year Olds	2	17	C	17	C	NA	NA	Centers
Main	G- 1st Right Front	Two Year Olds and Three Year Olds	3	16	C	16	C	NA	NA	Transitioning
Main	H- 1st Right Back	Three Year Olds and Four Year Olds	2	13	C	14	C	NA	NA	Outside

Total Capacity @35 sq. ft.: 139

Total Capacity @25 sq. ft.: 158

Total # Children this Date: 112

Total Capacity @35 sq. ft.: 139

Total Capacity @25 sq. ft.: 158

Building	Playground	Playground Occupancy	Playground Compliance
Main	A- Front Left	40	C
Main	B- Back Left	15	C
Main	C-Front Right	37	C
Main	D- Right Back	28	C

Comments

Fingerprint letters observed for all staff.

Plan of Improvement: Developed This Date 12/03/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Aghai Anja, Program Official

Date

Alison Benson, Consultant

Date



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Findings Report

Date: 12/3/2018 **VisitType:** Licensing Study **Arrival:** 8:30 AM **Departure:** 11:45 AM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Technical Assistance**

Technical Assistance

591-1-1-.26 - Discussed maintenance of resilient surface. Please fluff and redistribute.

Food Service

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff stated proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR) **Met**

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Not Met**

Comment

Staff stated proper SIDS and infant sleeping position.

Finding

591-1-1-.30(2) requires the Center to provide a safe sleep environment in accordance with American Academy of Pediatrics (AAP), Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials (ASTM) recommendations as listed in these rules for all infants. Center Staff shall place an infant to sleep on the infant's back in a crib unless the Center has been provided a physician's written statement authorizing another sleep position for that particular infant that includes how the infant shall be placed to sleep and a time frame that the instructions are to be followed. When an infant can easily turn over from back to front and back again, Staff shall continue to put the infant to sleep initially on the infant's back but allow the infant to roll over into his or her preferred position and not re-position the infant. Sleepers, sleep sacks and wearable blankets that fit according to the commercial manufacturer's guidelines and will not slide up around the infant's face may be used when necessary for the comfort of the sleeping infant. Swaddling shall not be used unless the Center has been provided a physician's written statement authorizing its use for a particular infant that includes instructions and a time frame for swaddling the infant. Center Staff shall not place objects or allow objects to be placed in or on the crib with an infant such as but not limited to toys, pillows, quilts, comforters, bumper pads, sheepskins, stuffed toys, or other soft items and shall not attach objects or allow objects to be attached to a crib with a sleeping infant, such as, but not limited to, crib gyms, toys, mirrors and mobiles. It was determined based on observation that a black bottle bag was observed in a crib with a sleeping infant.

POI (Plan of Improvement)

The Center will take all steps necessary to provide a safe sleep environment for infants as listed in these rules; will train Staff to follow these rules; and will monitor for compliance.

Per management the bags will be placed another place where they cannot fall into the cribs.

Correction Deadline: 12/3/2018

Staff Records

Records Reviewed: 25

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 01/03/2017	
Staff # 2	Met
Date of Hire: 03/16/2017	
Staff # 3	Met
Date of Hire: 01/24/2017	
Staff # 4	Met
Date of Hire: 11/28/2016	
Staff # 5	Met
Date of Hire: 01/24/2017	
Staff # 6	Met
Date of Hire: 05/07/2018	
Staff # 7	Met
Date of Hire: 08/15/2018	
Staff # 8	Met
Date of Hire: 11/28/2016	

Staff # 9 Date of Hire: 01/24/2017	Met
Staff # 10 Date of Hire: 06/12/2017	Met
Staff # 11 Date of Hire: 11/27/2017	Met
Staff # 12 Date of Hire: 11/26/2018	Met
Staff # 13 Date of Hire: 09/24/2018	Met
Staff # 14 Date of Hire: 01/24/2017	Met
Staff # 15 Date of Hire: 05/04/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 16 Date of Hire: 01/24/2017	Met
Staff # 17 Date of Hire: 08/07/2017	Met
Staff # 18 Date of Hire: 01/24/2017	Met
Staff # 19 Date of Hire: 01/24/2017	Met
Staff # 20 Date of Hire: 01/24/2017	Met
Staff # 21 Date of Hire: 11/28/2016	Met
Staff # 22 Date of Hire: 01/24/2017	Met
Staff # 23 Date of Hire: 01/24/2017	Met

Records Reviewed: 25

Records with Missing/Incomplete Components: 0

Staff # 24 Met
Date of Hire: 03/12/2018

Staff # 25 Met
Date of Hire: 05/21/2018

Staff Credentials Reviewed: 25

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment
Criminal record checks were observed to be complete.

591-1-1-.09 Criminal Records Check(CR) Met

Correction Deadline: 6/14/2018

Corrected on 12/3/2018
.09(1)(d) - Criminal records were observed for all staff.

591-1-1-.14 First Aid & CPR Met

Comment
Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Met

Comment
Documentation observed of required staff training.

591-1-1-.31 Staff(CR) Met

Comment
Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment
Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment
Adequate supervision observed on this date.