



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/6/2019 **VisitType:** Monitoring Visit **Arrival:** 11:55 AM **Departure:** 3:00 PM

CCLC-46613

Hajja's House

2107 McAfee Road Decatur, GA 30032 DeKalb County
 (404) 698-3643 hajjashouse@gmail.com

Regional Consultant

Laurel Benta

Phone: (770) 357-3279

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carrie.spangler@dec.al.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/06/2019	Monitoring Visit	Support	
02/26/2019	Licensing Study	Good Standing	
09/12/2018	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 1R		0	0	C	13	C	NA	NA	
Main	B - 2R		0	0	C	10	C	NA	NA	
Main	D - 4R	Three Year Olds and Four Year Olds	1	10	C	13	C	NA	NA	Transitioning,Lunch
Main	I - Back Left	Infants and One Year Olds and Two Year Olds	2	5	C	23	C	NA	NA	Feeding,Transitioning
Total Capacity @35 sq. ft.: 59						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 15			Total Capacity @35 sq. ft.: 59			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	51	C

Comments

The director stated that the 1R classroom was occupied by the primary aged children and not the preschool aged children. The consultant discussed completing an amendment and not using licensed classroom for primary aged children. A one-day letter was left.

Plan of Improvement: To Be Submitted 09/20/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Fatima khokhar, Program Official

Date

Laurel Benta, Consultant

Date



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Findings Report

Date: 9/6/2019 **VisitType:** Monitoring Visit **Arrival:** 11:55 AM **Departure:** 3:00 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities **Met**

Correction Deadline: 2/26/2019

Corrected on 9/6/2019

.03(1) - The previous citation was corrected on this date. The consultant observed lesson plans in the classroom. Please ensure dates are written on each lesson plan.

591-1-1-.12 Equipment & Toys(CR) **Not Met**

Finding

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was determined based on observation that the large white bookshelf was not stable and could easily be pulled in the 2R classroom.

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Correction Deadline: 9/10/2019

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **N/A**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that multi-colored, woven teacher's purse was located on the floor accessible in the 2R classroom.

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Correction Deadline: 9/6/2019

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that a bag of garden soil, a rake and a large broken tree branch with jagged edges were accessible to children on the playground.

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Correction Deadline: 9/6/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff stated proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**N/A****Comment**

The Provider currently does not dispense/administer medication.

Policies and Procedures

Finding

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on observation that the center failed to conduct a fire drill for the month of February 2019. It was further determined that tornado and lockdown drills were not conducted every six months for the 2019 calendar year.

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Correction Deadline: 9/6/2019

Recited on 9/6/2019

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

N/A

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

Finding

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on observation that two cribs had loose-fitting sheets in the back left classroom.

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Correction Deadline: 9/9/2019

Recited on 9/6/2019

Staff Records

Staff # 1 Not Met
 Date of Hire: 09/03/2019
"Missing/Incomplete Components"
 .09-Criminal Records Check Missing

Staff # 2 Met
 Date of Hire: 08/28/2019

Staff # 3 Not Met
 Date of Hire: 08/07/2017
"Missing/Incomplete Components"
 .14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 4 Not Met
 Date of Hire: 08/21/2017
"Missing/Incomplete Components"
 .14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate

Staff Credentials Reviewed: 3

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Not Met

Finding

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on review of records that staff #1 hired on September 3, 2019 did not submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. The staff member was a parent and volunteer that provided care for children in a classroom that her child was not enrolled in.

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Correction Deadline: 9/6/2019

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on review of records that staff #1 hired on September 3, 2019, did not have a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while children were in care. The staff member was a parent and volunteer that provided care for children in a classroom that their child was not enrolled in. A one-day letter was left.

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Correction Deadline: 9/6/2019

591-1-1-.14 First Aid & CPR

Not Met

Finding

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on review of records that director and three employees did not have CPR and First Aid training on file.

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Correction Deadline: 9/10/2019

Recited on 9/6/2019

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on review of records that staff #6 hired on August 21, 2017 did not complete health and safety training within 90 days of hire.

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Correction Deadline: 9/6/2019

Recited on 9/6/2019

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Correction Deadline: 3/28/2019

Corrected on 9/6/2019

.33(4) - The previous citation was corrected on this date. The employee observed eight hours of training for 2019 so far.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Correction Deadline: 2/26/2019

Corrected on 9/6/2019

.32(4) - The previous citation was corrected on this date. The consultant observed appropriate mixed-age grouping.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.