



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/15/2019    **VisitType:** Licensing Study    **Arrival:** 9:10 AM    **Departure:** 1:10 PM

**CCLC-46600**

**Calvary's Harvest Christian Academy**

3621 Jodeco Road Jonesboro, GA 30236 Henry County  
 (678) 267-2728 bennettgraig@bellsouth.net

**Regional Consultant**

April Brown

Phone: (770) 357-5101

Fax: (770) 357-5102

april.brown@dec.al.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★

<u>Compliance Zone Designation</u>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/15/2019	Licensing Study	Good Standing	
08/29/2018	Monitoring Visit	Good Standing	
06/07/2018	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Modular A & B	Rm. A- 5yrs-16yrs	Six Year Olds and Over	1	5	C	19	C	NA	NA	Homework
Total Capacity @35 sq. ft.: 19			Total Capacity @25 sq. ft.: 0							
Modular C	Rm. C- ( 6wks- 2yrs)	Infants and One Year Olds	2	4	C	20	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 20			Total Capacity @25 sq. ft.: 0							
Modular D & E	Rm. D- 5yrs-16yrs	Four Year Olds and Five Year Olds and Six Year Olds and Over	1	9	C	10	C	NA	NA	Homework
Modular D & E	Rm. E- Preschool	Three Year Olds and Four Year Olds	1	7	C	18	C	NA	NA	Art
Total Capacity @35 sq. ft.: 28			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 25			Total Capacity @35 sq. ft.: 67			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Modular A & B	Playground	33	C
Modular A & B	Playground C	24	C

**Comments**

Plan of Improvement: Developed This Date 01/15/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Dr Craig BENNETT, Program Official

Date

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April Brown, Consultant

Date



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### Findings Report

**Date:** 1/15/2019 **VisitType:** Licensing Study

**Arrival:** 9:10 AM

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The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.03 Activities

**Not Met**

##### Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development. The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on observation lesson plans were not completed and posted as required in Modular A and B, Modular C and Modular D and E on this date.

##### POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

**Correction Deadline: 1/15/2019**

#### 591-1-1-.12 Equipment & Toys(CR)

**Not Met**

##### Finding

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was determined based on observation the following equipment was not secured as required:

- \* In Modular B, two computers and two modems were located on top of a low desk on the left side of the classroom.
- \* In Modular D, a music radio was located on top of a brown low book case on the left side of the classroom.
- \* In Modular E, a printer was located on top of a low bookcase on the back wall of the classroom.

##### POI (Plan of Improvement)

The Center will ensure that the identified equipment or furniture and any other such existing or future items are secured adequately and will have a system for checking these for stability.

**Correction Deadline: 1/15/2019**

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

**N/A**

##### Comment

Center does not provide swimming activities at this time. There are no swimming pools on site on this date.

## Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

### 591-1-1-.08 Children's Records

**Met**

**Comment**

Parent authorizations obtained and observed to be completed on this date.

**Comment**

Records were observed to be complete and well organized on this date.

**Facility**

### 591-1-1-.19 License Capacity(CR)

**Met**

**Comment**

Licensed capacity observed to be met by the center on this date.

### 591-1-1-.25 Physical Plant - Safe Environment(CR)

**Met**

**Comment**

Center appears clean and well maintained on this date.

### 591-1-1-.26 Playgrounds(CR)

**Met**

**Comment**

Playground observed to be clean and in good repair on this date.

**Food Service**

### 591-1-1-.15 Food Service & Nutrition

**Met**

**Comment**

Consultant discussed the new USDA guidelines with the director on this date. The director stated parents bring the children's food daily; however, to supplement for items that may be missing, the center provides milk, fruit, vegetables and bread as needed to ensure all meals are complete.

### 591-1-1-.18 Kitchen Operations

**Met**

**Comment**

Kitchen appears clean and well organized on this date.

**Health and Hygiene**

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<b>591-1-1-.10 Diapering Areas &amp; Practices(CR)</b>	<b>Met</b>
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**Comment**

Staff stated proper knowledge of diapering procedures on this date.

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<b>591-1-1-.17 Hygiene(CR)</b>	<b>Met</b>
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**Comment**

Staff were observed to remind children to wash hands on this date.

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<b>591-1-1-.20 Medications(CR)</b>	<b>Met</b>
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**Comment**

Discussed proper medication documentation and procedures with the director for one child in care on this date.

<b>Policies and Procedures</b>
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<b>591-1-1-.21 Operational Policies &amp; Procedures</b>	<b>Met</b>
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**Comment**

Consultant discussed and observed the new written emergency plan with the director on this date.

**Correction Deadline: 1/20/2019**

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<b>591-1-1-.27 Posted Notices</b>	<b>Met</b>
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**Comment**

Observed all required posted notices on this date.

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<b>591-1-1-.29 Required Reporting</b>	<b>Met</b>
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**Comment**

Discussed reporting requirements with the director on this date.

<b>Safety</b>
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<b>591-1-1-.05 Animals</b>	<b>N/A</b>
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**Comment**

Center does not keep animals on premises on this date.

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<b>591-1-1-.11 Discipline(CR)</b>	<b>Met</b>
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**Comment**

Age-appropriate discussion and redirection observed on this date.

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<b>591-1-1-.13 Field Trips(CR)</b>	<b>Met</b>
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**Comment**

Field trip documentation observed to be complete for field trips conducted every Tuesday and Thursday from the center to Total Athlete and back to the center as required on this date.

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<b>591-1-1-.36 Transportation(CR)</b>	<b>Met</b>
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**Comment**

A current and completed inspection was observed for one bus with license plate ending in WF578 used in transporting children to and from field trips on this date. Consultant observed an annual inspection which was completed on October 24, 2018.

**Comment**

Center does not provide routine transportation at this time.

**Comment**

The vehicle had an approved fire extinguisher and first aid kit on this date.

<b>Sleeping &amp; Resting Equipment</b>
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**Comment**

Discussed SIDS and infant sleeping position on this date.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

**Staff Records****Records Reviewed: 9****Records with Missing/Incomplete Components: 5**

Staff # 1 Not Met

Date of Hire: 11/10/2016

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 2 Met

Date of Hire: 04/04/2016

Staff # 3 Met

Date of Hire: 09/04/2017

Staff # 4 Not Met

Date of Hire: 12/01/2016

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 5 Met

Date of Hire: 09/27/2018

Staff # 6 Not Met

Date of Hire: 12/01/2016

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 7 Met

Date of Hire: 11/16/2016

Staff # 8 Not Met

Date of Hire: 12/05/2016

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 9 Not Met

Date of Hire: 08/07/2017

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

**Staff Credentials Reviewed: 9****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete on this date.

**Comment**

Director provided one file for an employee hired since last visit which was completed on August 29, 2018.

**591-1-1-.14 First Aid & CPR****Met****Comment**

Complete first aid kits observed in center and on vehicle on this date.

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR on this date.

**591-1-1-.33 Staff Training****Not Met****Finding**

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on a review of records five out of nine staff members did not have 10 hours of annual training for 2018 as required.

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 2/14/2019****591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations on this date.

**Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios on this date.

**591-1-1-.32 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date.