



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/23/2021    **VisitType:** Licensing Study    **Arrival:** 10:00 AM    **Departure:** 11:00 AM

**CCLC-46512**

**Bright Lil Minds Academy**

137 North Oakley Drive Columbus, GA 31906 Muscogee County  
(706) 940-0528 glendajones110@gmail.com

**Regional Consultant**

Penny Svenson

Phone: (470) 346-1037

Fax: (678) 891-5613

penny.svenson@dec.al.gov

**Mailing Address**

Same

**Quality Rated:**

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/23/2021	Licensing Study	Good Standing	
10/28/2020	Complaint Closure	Good Standing	
10/27/2020	Complaint Investigation Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 3 year olds	Three Year Olds and Four Year Olds	1	14	C	17	C	NA	NA	Free Play
Main	B - 4 year old		0	0	C	13	C	NA	NA	
Main	C- 1's & 2's	One Year Olds and Two Year Olds	1	9	C	16	C	NA	NA	Circle Time
Main	D- Infants	Infants and One Year Olds	1	5	C	6	C	NA	NA	Feeding, Floor Play
Main	E- Afterschool	Six Year Olds and Over	1	7	C	32	C	NA	NA	Homework
Total Capacity @35 sq. ft.: 84						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 35			Total Capacity @35 sq. ft.: 84			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A - Infants and Toddlers	14	C
Main	B- 3's and up	99	C

**Comments**

An Administrative Review was conducted on April 8, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on March 23, 2021 with the Director. An in-person visit was not conducted due to Covid-19 pandemic. Compliance with the Executive Order issued on February 15, 2021, was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

---

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

---

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

---

Glenda Jones, Program Official

Date

---

Penny Svenson, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 3/23/2021    **VisitType:** Licensing Study    **Arrival:** 10:00 AM    **Departure:** 11:00 AM

**CCLC-46512**

**Bright Lil Minds Academy**

137 North Oakley Drive Columbus, GA 31906 Muscogee County  
(706) 940-0528 glendajones110@gmail.com

**Mailing Address**  
Same

**Regional Consultant**

Penny Svenson  
Phone: (470) 346-1037  
Fax: (678) 891-5613  
penny.svenson@decal.ga.gov

The following information is associated with a Licensing Study:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center. A virtual visit was conducted due to COVID-19 Pandemic.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Children's Records**

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Technical Assistance**

**Technical Assistance**

The Consultant discussed with the Director to ensure children's applications were reviewed and updated with addresses for emergency pick-up person(s).

Correction Deadline: 3/23/2021

**Facility**

**591-1-1-.06 Bathrooms** **Met**

**Comment**

Please monitor bathrooms for necessary supplies.

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center. A virtual visit was conducted due to COVID-19 Pandemic.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Please secure cleaning tools (i.e., broom, plunger) out of reach of children. Please place in a closet when not in use or place hooks on the walls that allow the bristles and mop heads to be placed up, and out of reach of children.

**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

An attempt was made to observe the playground. The playground not observed on this date due to the lack of bandwidth.

**Food Service**

**591-1-1-.15 Food Service & Nutrition** **Met**

Correction Deadline: 10/27/2020

Corrected on 3/23/2021

The correction was observed on this date. There were no infants observed to be in a crib with a bottle on this date.

**591-1-1-.18 Kitchen Operations** **Met**

**Comment**

Please ensure that all food items are stored in airtight containers.

**Health and Hygiene**

**591-1-1-.07 Children's Health** **Met**

Correction Deadline: 10/27/2020

Corrected on 3/23/2021

The correction was observed on this date.

**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff state proper knowledge of diapering procedures. A virtual visit was conducted due to COVID-19 Pandemic.

**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Additional cleaning and sanitizing requirements due to COVID-19 pandemic were discussed and observed during a virtual walk through on this date.

---

**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider currently does not dispense/administer medication.

**Safety**

---

**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

---

**591-1-1-.11 Discipline(CR)****Technical Assistance****Technical Assistance**

The Consultant discussed with the Director that redirection was the preferred method for discipline. Further if time out was used for discipline the time allowed for time out was one minute per age.

---

**591-1-1-.13 Field Trips(CR)****Met****Comment**

Center does not participate in field trips at this time.

---

**591-1-1-.36 Transportation(CR)****Met****Comment**

Complete documentation of transportation observed.

**Sleeping & Resting Equipment**

---

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Correction Deadline: 10/27/2020****Corrected on 3/23/2021****All corrections were observed during the virtual visit that was conducted due to COVID-19 Pandemic.****Staff Records**

---

**Records Reviewed: 13****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 02/18/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 2

Met

Staff # 3

Met

Date of Hire: 10/28/2020

Staff # 4

Met

Staff # 5

Met

Date of Hire: 02/28/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 6

Met

**Records Reviewed: 13**

**Records with Missing/Incomplete Components: 0**

Date of Hire: 10/22/2020

Staff # 7

Met

Date of Hire: 03/08/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 8

Met

Date of Hire: 09/04/2019

Staff # 9

Met

Staff # 10

Met

Date of Hire: 10/22/2020

Staff # 11

Met

Staff # 12

Met

Staff # 13

Met

Date of Hire: 02/02/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

**Staff Credentials Reviewed: 3**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Criminal record checks were observed to be complete.

**591-1-1-.14 First Aid & CPR**

**Met**

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

**591-1-1-.33 Staff Training**

**Met**

**Comment**

Documentation observed of required staff training.

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios. A virtual visit was conducted due to COVID-19 Pandemic.

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date. A virtual visit was conducted due to COVID-19 Pandemic.