



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/26/2019    **VisitType:** Licensing Study    **Arrival:** 8:50 AM    **Departure:** 12:10 PM

**CCLC-463**

**Superior Learning Academy**

99 City Square Blvd. McDonough, GA 30252 Henry County  
(770) 898-9817 superiorlearning99@gmail.com

**Regional Consultant**

Brandi Mangino

Phone: (478) 314-9726

Fax: (478) 599-0169

brandi.mangino@dec.al.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/26/2019	Licensing Study	Deficient	
05/20/2019	Complaint Investigation Follow Up	Good Standing	
05/20/2019	Complaint Closure	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A: 2L : infants	Infants and One Year Olds	1	5	C	19	C	NA	NA	Floor Play,Nap
Main	B: rt hall: 1L: preschool	Two Year Olds and Three Year Olds	2	9	C	21	C	NA	NA	Circle Time
Main	C: rt hall: 2L : Lunch room		0	0	C	16	C	NA	NA	
Main	D: rt hall: 3L : Toddlers	One Year Olds and Two Year Olds	1	7	C	16	C	NA	NA	Circle Time
Main	E : rt hall: 4L (School Age)		0	0	C	49	C	NA	NA	
Main	F: rt hall: 2R: (GA PK)	PreK	2	18	C	19	C	NA	NA	Circle Time
Main	G: rt hall: 1R: (GA PreK)		0	0	C	19	C	NA	NA	
Main	H:Lt hall: 1L: (Staff Lounge)		0	0	C	12	C	NA	NA	

Total Capacity @35 sq. ft.: 171

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 39

Total Capacity @35 sq. ft.: 171

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Plgd B - older children	133	C
Main	Plgd A - infant/toddler	61	C

**Comments**

Plan of Improvement left on this date.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Sherthonia Carter, Program Official

Date

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Brandi Mangino, Consultant

Date



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**Findings Report**

**Date:** 8/26/2019 **VisitType:** Licensing Study **Arrival:** 8:50 AM **Departure:** 12:10 PM

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The following information is associated with a Licensing Study:

**Activities and Equipment**

**591-1-1-.03 Activities**

**Technical Assistance**

**Technical Assistance**

Consultant discussed that the daily schedule in Room 1L needs to be updated to reflect the age group within the classroom.

**Correction Deadline: 8/26/2019**

**591-1-1-.12 Equipment & Toys(CR)**

**Technical Assistance**

**Technical Assistance**

Consultant discussed securing the crock pot in the infant classroom.

**Correction Deadline: 8/26/2019**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Children's Records**

**Records Reviewed: 4**

**Records with Missing/Incomplete Components: 1**

Child # 1	Met
Child # 2	Met
Child # 3	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Emergency Contact information Missing	
Child # 4	Met

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**591-1-1-.08 Children's Records****Technical Assistance****Technical Assistance**

Please ensure that emergency contacts full addresses are listed.

Please ensure to have a parental agreement for emergency medical for all enrolled children as it was missing in one of five files reviewed.

**Correction Deadline: 8/26/2019**

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**Facility**

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**591-1-1-.19 License Capacity(CR)****Technical Assistance****Technical Assistance**

Consultant discussed that several toilets and sinks throughout were not in working order and for the center's licensed capacity they need to have eight working toilets and sinks. The rooms that were observed to not have a working toilet or sink were rooms that are not currently being used.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Technical Assistance****Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**Technical Assistance**

Please clean around the baseboards and in the corners of the floors for dirt build-up.

**Correction Deadline: 9/25/2019****Correction Deadline: 6/10/2019****Corrected on 8/26/2019****.25(3) - Citation corrected.**

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**591-1-1-.26 Playgrounds(CR)****Met****Technical Assistance**

Consultant discussed that the top of the fencing on the right side of the playground and between the back playground and the left playground had come loose in areas at the top and needed secured.

**Correction Deadline: 8/26/2019****Correction Deadline: 5/27/2019****Corrected on 8/26/2019****.26(9) - Citation corrected.**

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**Food Service**

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**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Please ensure that infant feeding forms are updated regularly.

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**591-1-1-.18 Kitchen Operations****Technical Assistance****Technical Assistance**

Please monitor for milk expiration dates.

**Correction Deadline: 8/26/2019**

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**Health and Hygiene**

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**591-1-1-.07 Children's Health**

**Met**

**Correction Deadline: 5/20/2019**

**Corrected on 8/26/2019**

**.07(5) - Citation observed to be corrected.**

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**591-1-1-.10 Diapering Areas & Practices(CR)**

**Not Met**

**Finding**

591-1-1-.10(2) requires Centers first licensed after March 1, 1991, and Centers that renovate existing plumbing facilities, to have a hand washing sink with running heated water located adjacent to the diapering area. Flush sinks shall not be used for hand washing. Cleansing procedures in other facilities shall be approved by the Department. It was determined based on observation that in Room 1L the sink adjacent to the diapering area was not in working order.

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**Correction Deadline: 9/2/2019**

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**591-1-1-.17 Hygiene(CR)**

**Technical Assistance**

**Comment**

Please ensure lids remain on trash containing organic waste.

**Technical Assistance**

Handwashing requirements discussed on this date.

**Correction Deadline: 8/26/2019**

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**591-1-1-.20 Medications(CR)**

**Met**

**Comment**

Discussed proper medication documentation and procedures.

<b>Organization</b>
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**591-1-1-.16 Governing Body & License**

**Not Met**

**Finding**

591-1-1-.16(e) requires the Center to submit an application for an amended License at least 30 days in advance of the change if there is a change in the name of the program or Center, changes in the ages of the children to be served, an increase in the regular hours of operation such that the Center would be providing evening or night-time care in addition to day-time care, changes in the services provided, or additions to or changes in the use of the building by the licensed Center. If an emergency situation arises which makes it impossible to give thirty (30) days' notice, the management of the Center shall notify the Department by telephone and shall submit an application for an amended License as soon as management becomes aware of the change that will be necessitated by the emergency situation. In no case, however, shall a new owner operate the Center without first securing a new License or Permit from the Department. It was determined based on observation that Room 4L has a four foot barrier in the middle of the room making the room smaller and no application to amendment the capacity was submitted.

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**Correction Deadline: 8/26/2019**

<b>Policies and Procedures</b>
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**591-1-1-.21 Operational Policies & Procedures**

**Not Met**

**Technical Assistance**

Please ensure the safe sleep policy is signed for all enrolled infants.

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**Correction Deadline: 8/31/2019**

**Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that the center had not conducted a fire drill since March 2019, and no tornado or lockdown drill for the 2019 year.

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**Correction Deadline: 8/31/2019**

<b>Safety</b>
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**591-1-1-.11 Discipline(CR)**

**Met**

**Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.36 Transportation(CR)**

**Not Met**

**Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

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**Correction Deadline: 5/27/2019**

**Corrected on 8/26/2019**  
**.36(3)(a-b) - Citation corrected.**

**Finding**  
591-1-1-.36(4)(f)2. requires that no vehicle shall exceed the manufacturer's rated seating capacity and that proof of the seating capacity is maintained on file. It was determined based on a review of records that the week of August 1, 2019, August 5, 2019, August 12, 2019 and August 19, 2019 the center transported 16 children on a vehicle that had a seating capacity of 13 children.

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**Correction Deadline: 8/27/2019**

**Finding**  
591-1-1-.36(7)(c)3. requires that the driver or other designated person document in writing the time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined based on a review of records that on August 17, 2019 a return time was not documented when afternoon transportation was provided from Tussahaw Elementary.

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**Correction Deadline: 8/27/2019**



**Finding**

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and give the passenger transportation checklist(s) to the second designated Staff person. It was determined based on a review of records that on August 23, 2019 a first check was not completed during afternoon transportation from Tussahaw Elementary.

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**Correction Deadline: 8/27/2019**

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Not Met**

**Finding**

591-1-1-.30(1)(a)2 requires that a crib mattress is firm, tight-fitting without gaps, at least 2 inches thick and covered with a waterproof, washable material. Before a change of occupant, each mattress shall be cleaned with a disinfectant. It was determined based on consultant observation that one of six crib mattresses was observed to have a tear in the middle.

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**Correction Deadline: 8/26/2019**

**Finding**

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on observation that one of six cribs had crib sheets that were not tight-fitting.

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**Correction Deadline: 8/26/2019**

**Staff Records**

**Records Reviewed: 8**

**Records with Missing/Incomplete Components: 2**

Staff # 1 Date of Hire: 08/05/2014	Met
Staff # 2 Date of Hire: 02/10/2003	Met
Staff # 3 Date of Hire: 02/21/2019 <u>"Missing/Incomplete Components"</u> .33(3)-Health & Safety Certificate,.14(2)-First Aid Missing,.14(2)-CPR missing	Not Met
Staff # 4 Date of Hire: 04/08/2019 <u>"Missing/Incomplete Components"</u> .14(2)-First Aid Missing,.14(2)-CPR missing	Not Met
Staff # 5 Date of Hire: 08/02/2012	Met
Staff # 6 Date of Hire: 02/10/2003	Met
Staff # 7 Date of Hire: 11/02/2011	Met
Staff # 8 Date of Hire: 09/20/2015	Met

**Staff Credentials Reviewed: 4**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Criminal record checks were observed to be complete.

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**591-1-1-.14 First Aid & CPR Not Met**

**Comment**

Please replace/add missing/expired item(s) in first aid kit(s).

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**Finding**

591-1-1-.14(1)(a) requires, in a Center that provides transportation, that either the driver or another Staff person present on the vehicle have current evidence of successful completion of a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid offered by certified or licensed health care professionals or trainers and which dealt with the provision of emergency care to infants and children. It was determined based on a review of records that the staff providing transportation on August 2, 2019 and August 3, 2019 did not have first aid and CPR training.

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**Correction Deadline: 8/26/2019**

**Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that two staff members over their 90 days of hire had not completed first aid and a CPR.

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**Correction Deadline: 9/25/2019**

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**591-1-1-.33 Staff Training**

**Not Met**

**Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records that one staff member did not complete health and safety orientation within 90 days of hire.

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**Correction Deadline: 9/25/2019**

**Defer**

591-1-1-.33(6)-Annual training will be reviewed the first regulatory visit of 2019 as staff have until December 31, 2019 to complete the required training.

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**Correction Deadline: 12/31/2019**

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Discussed combining children of mixed ages.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Adequate supervision observed on this date.