



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/24/2019 **VisitType:** Licensing Study

Arrival: 11:10 AM

Departure: 3:30 PM

CCLC-46376

Kidz Choice Learning Center

1024 U.S. Highway 80, Suite 204 Pooler, GA 31322 Chatham County
(912) 988-7601 kidzchoicec@gmail.com

Mailing Address

1024 HWY 80, Suite 204
Pooler, GA 31322

Regional Consultant

Kesha McNeal

Phone: (866) 359-1672

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kesha.mcneal@dec.al.ga.gov

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/24/2019	Licensing Study	Deficient	
07/05/2019	Complaint Closure	Good Standing	
07/03/2019	Complaint Investigation & Monitoring Visit	Good Standing	

Ratios/License Capacity

Comments

Director provided three file(s) for employees hired since last visit.

A one day letter was left on this date as well Affidavit Verifying Completion of Background Check Video Units that the completion due date is October 31, 2019.

A formal plan of improvement is being left on this date.

Plan of Improvement: To Be Submitted 11/07/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Ashley Edwards, Program Official

Date

Kesha McNeal, Consultant

Date



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Findings Report

Date: 10/24/2019 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

591-1-1-.03(2) - Please ensure that the center keeps current lesson plans on site for classroom C that reflect appropriate instruction practices and activities to support children's development .

Correction Deadline: 10/24/2019

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 4

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met

591-1-1-.08 Children's Records**Met****Comment**

Parent agreements observed obtained/completed.

Comment

Parent authorizations obtained/completed.

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms**Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

Correction Deadline: 7/3/2019

Corrected on 10/24/2019

.19(1) - Previous citation observed corrected in that licensed capacity was maintained.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Technical Assistance****Comment**

No hazards observed accessible to children on this date.

Correction Deadline: 7/19/2019

Corrected on 10/24/2019

.25(11) - Previous citation observed corrected in that the carpet has repaired.

Technical Assistance

591-1-1-.25(8) - Please ensure that protective caps are on all unused electrical outlets within children's reach in classroom B.

Correction Deadline: 10/24/2019

591-1-1-.26 Playgrounds(CR)**Not Met**

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Correction Deadline: 7/19/2019

Corrected on 10/24/2019

.26(3) - Previous citation observed corrected on this date.

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on the consultant's observation that the wooden fence on the right back section of the playground across from the brown plastic climbing structure was not in good repair in that there was a four-inch gap located on the middle section of the fence. It was further determined based on the consultant's observation that there was a five-inch gap located on the middle section of the fence. It was further determined based on the consultant's observation that the fencing on the middle section was not in good repair in that one of the fence boards had splintering wood and exposed nails accessible to children.

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Correction Deadline: 10/24/2019

Recited on 10/24/2019

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Correction Deadline: 7/13/2019

Corrected on 10/24/2019

.26(6) - Previous citation observed corrected on this date.

Finding

591-1-1-.26(7) requires that climbing and swinging equipment be anchored. It was determined based on the consultant's observation that there was an orange non-mobile car that was not anchored on the back right section of the car.

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Correction Deadline: 11/3/2019

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines.

Comment

Please ensure that infant feeding forms are updated regularly.

591-1-1-.18 Kitchen Operations

Met

Comment

Discussed proper steps for dishwashing.

Comment

Please ensure that all food items are stored in airtight containers.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

Correction Deadline: 7/3/2019

Corrected on 10/24/2019

.10(4) - Previous citation observed corrected in that the diaper changing surface was cleaned with a disinfectant and dried with a single-use disposable towel as required.

591-1-1-.17 Hygiene(CR)

Not Met

Technical Assistance

591-1-1-.17(6) - Please ensure that garbage and organic waste is stored in containers that are lined with plastic liners and have tight-fitting covers in classroom B.

Correction Deadline: 10/24/2019

Correction Deadline: 7/3/2019

Corrected on 10/24/2019

.17(7) - Previous citation observed corrected children were observed washing their hands as required.

Finding

591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based on the consultant's observation that a staff member in classroom A was observed handling bodily fluids and not washing their hands with liquid soap and warm running water as required. It was further determined based on the consultant's observation that the staff member from classroom B was observed moving from classroom B to classroom A and did not wash their hands with liquid soap and warm running water as required. It was further determined based on the consultant's observation that the staff member in classroom A did not wash their hands with liquid soap and warm running before diapering.

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Correction Deadline: 10/24/2019

Recited on 10/24/2019

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Organization

591-1-1-.16 Governing Body & License

Met

Correction Deadline: 7/3/2019

Corrected on 10/24/2019

.16(e) - Previous citation observed corrected on this date in that the amendment has been put on hold.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Technical Assistance

Technical Assistance

591-1-1-.21(3) - Please ensure that the center is reviewing emergency plans procedures every six months as required.

Correction Deadline: 10/29/2019

591-1-1-.27 Posted Notices

Met

Comment

Observed all required posted notices.

591-1-1-.29 Required Reporting

Met

Comment

Discussed reporting requirements.

Correction Deadline: 7/3/2019

Corrected on 10/24/2019

.29(4) - Previous citation observed corrected on this date. The staff member is no longer employed at the center.

Safety

591-1-1-.05 Animals

Met

Correction Deadline: 8/2/2019

Corrected on 10/24/2019

.05(3) - Previous citation observed corrected no animals were on the premises on this date.

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)

Met

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Comment

Please ensure that cribs/cots are labeled for individual use.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Correction Deadline: 7/3/2019

Corrected on 10/24/2019

.30(2)(c) - Previous citation observed corrected in that infants were observed sleeping in safety- approved cribs.

Staff Records

Records Reviewed: 3

Records with Missing/Incomplete Components: 2

Staff # 1

Not Met

Date of Hire: 07/08/2019

"Missing/Incomplete Components"

Records Reviewed: 3**Records with Missing/Incomplete Components: 2**

.24(1)-No Record,.09-Criminal Records Check Missing

Staff # 2

Met

Date of Hire: 04/21/2016

Staff # 3

Not Met

Date of Hire: 07/17/2019

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health & Safety Certificate,.24(1)-10 Yr. Work History Missing,.24(1)-Education Experience Missing

Staff Credentials Reviewed: 2

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Not Met

Comment

Director provided three file(s) for employees hired since last visit.

Finding

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on the consultant's review of records that employee # 4 which was the owner of the facility was observed providing classroom coverage for classroom A, which had a total of two(2) one- year- old children, and three (3)(Infants). The owner was observed feeding an infant in classroom A. The owner was also observed providing classroom coverage during nap time for classroom B, which had a total of four(4) three- year -old children, and four (4) four year old children. The owner was observed supervising the children during nap time. The owner was hired as a floater on July 8, 2019 and did not submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site file prior to being present at the Center.

Correction Deadline: 10/24/2019

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on the consultant's review of records that employee # 4 which was the owner of the facility was observed providing classroom coverage for classroom A, which had a total of two(2) one- year- old children, and three (3)(Infants). The owner was observed feeding an infant in classroom A. The owner was also observed providing classroom coverage during nap time for classroom B, which had a total of four(4) three- year -old children, and four (4) four year old children. The owner was observed supervising the children during nap time. The owner was hired as a floater on July 8, 2019 and did not have a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center.

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Correction Deadline: 10/24/2019

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Correction Deadline: 7/3/2019

Corrected on 10/24/2019

.09(1)(l)1. - Previous citation observed corrected in that the employee is non longer employed at the facility.

591-1-1-.14 First Aid & CPR

Not Met

Comment

Complete first aid kits observed in center and on vehicles.

Finding

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on the consultant's review that the center does not have at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid as required. On this date only two of seven staff members had evidence of current cardiopulmonary resuscitation (CPR) and a triennial training program in first aid.

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Correction Deadline: 11/23/2019

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on the consultant's review that a staff member hired on July 17, 2019 did not obtain CPR and first aid training within 90 days of their hire date. It was further determined based on the consultant's review that a staff member hired on July 18, 2019, had not completed first aid and CPR within 90 days of their hire date. The staff member completed the training online but did not complete a hands on certification

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Correction Deadline: 11/23/2019

591-1-1-.24 Personnel Records**Not Met****Finding**

591-1-1-.24(1) requires the center to maintain a personnel file on the Director, all Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance, and other Support Staff for the duration of the term of employment plus one calendar year, and it shall contain the following: identifying information to include: name, date of birth, social security number, current address and current telephone number; employment history; as applicable to the position held: evidence of education and qualifying work experience; evidence of all training required by these rules which shall include: title of training, date of training, trainer's signature, location of training and number of clock hours obtained; a statement completed by the staff member that the information provided is true and accurate; any other records required by these rules; and as applicable to the position held, evidence of required orientation including date and signature of person providing the orientation; It was determined based on the consultant's review that an employee did not have a personnel file on site on this date. It was further determined based on the consultant's review that a staff member was missing the following items from their personnel file: employment history and education.

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Correction Deadline: 10/29/2019

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on the consultant's review that two staff members hired on July 17, 2019 and July 18, 2019 did not complete health and safety orientation training within the first 90 days of employment as required.

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Correction Deadline: 11/23/2019

591-1-1-.31 Staff(CR)

Technical Assistance

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Comment

Staff observed to be compliant with applicable laws and regulations.

Technical Assistance

591-1-1-.31(2)(b)3.(ii)(I) - (VIII) - Please ensure that the center develops a written plan for newly hired teacher's who do not possess the educational credential or degree listed in 591-1-1-.31(2)(b)2.(i) through (xii).

Correction Deadline: 10/24/2019

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

Finding

591-1-1-.32(7) requires that children be supervised at all times and that the persons supervising in the child care area be alert, able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the chaperones and Students-in-Training, and provide timely attention to the children's actions and needs. It was determined based on the consultant's observation that a child was left unattended and asleep in classroom B when the class was transitioned to the bathroom in the hallway. It was further determined based on the consultant's observation that children in classrooms A and B were left unattended when the staff members from both rooms were observed being reassigned to cover different classrooms.

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Correction Deadline: 10/24/2019