



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/6/2019    **VisitType:** Monitoring Visit    **Arrival:** 1:00 PM    **Departure:** 5:00 PM

**CCLC-46298**

**The Children's Courtyard #3215**

4795 Windermere Pkwy Cumming, GA 30041 Forsyth County  
(678) 947-4416 3215@childrenscourtyard.com

**Regional Consultant**

Mandi Sloan

Phone: (770) 357-5097

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mandi.sloan@dec.al.gov

**Mailing Address**

Same

**Quality Rated:**

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/06/2019	Monitoring Visit	Good Standing	
10/29/2018	Licensing Study	Good Standing	
02/27/2018	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Five Year Olds and PreK	2	18	C	23	C	32	C	Nap
Main	1R	Infants	2	5	C	25	C	NA	NA	Feeding, Floor Play
Main	2L	Four Year Olds and Five Year Olds	1	15	C	22	C	NA	NA	Nap
Main	2R	One Year Olds	3	11	C	27	C	NA	NA	Nap
Main	3L	Three Year Olds and Four Year Olds	1	10	C	22	C	NA	NA	Nap
Main	3R		0	0	C	18	C	NA	NA	Nap
Main	4L Pre-K	Three Year Olds	1	9	C	19	C	NA	NA	Nap
Main	4R	Two Year Olds	1	9	C	17	C	NA	NA	Nap
Main	5L	Four Year Olds and Five Year Olds and PreK	1	19	C	23	C	NA	NA	Nap
Main	BK End	Two Year Olds	1	10	C	24	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 220						Total Capacity @25 sq. ft.: 229				
Total # Children this Date: 106			Total Capacity @35 sq. ft.: 220			Total Capacity @25 sq. ft.: 229				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant PG	27	C
Main	Preschool PG	52	C
Main	School-Age PG	57	C
Main	Toddler PG	55	C

**Comments**

The purpose of today's visit is to conduct a monitoring visit.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Jessica Rosage-Wentlent, Program Official

Date

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Mandi Sloan, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation the following hazards were present:  
Room 1L: A blue bin containing sunscreen stating "KEEP OUT OF THE REACH OF CHILDREN" was observed on a low shelf within the reach of children.  
Room 5L: a basket containing one bottle of glass spray and one bottle of spay disinfectant were observed in an unlocked cabinet under the handwashing sink.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 2/6/2019**

**Technical Assistance**

591-1-1-.25(3) - Consultant discussed with provider to ensure that the outdoor equipment shall be free of sharp corners and shall be regularly maintained as the "wooden window pane" on the outside of classroom 3R is not in good repair.

Correction Deadline: 2/6/2019

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591-1-1-.26 Playgrounds(CR) Met

**Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute when rain stops and playground dries out.

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**Health and Hygiene**

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591-1-1-.10 Diapering Areas & Practices(CR) Met

**Comment**

Staff state proper knowledge of diapering procedures.

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591-1-1-.17 Hygiene(CR) Met

**Comment**

Staff stated proper knowledge of handwashing.

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591-1-1-.20 Medications(CR) Met

**Comment**

Documentation for medication dispensing observed complete.

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**Safety**

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591-1-1-.11 Discipline(CR) Met

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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591-1-1-.36 Transportation(CR) Technical Assistance

**Technical Assistance**

591-1-1-.36(4)(b) - Consultant discussed with provider to ensure the interior of the transportation vehicle is clean and free of trash.

Correction Deadline: 2/7/2019

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**Sleeping & Resting Equipment**

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591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

**Comment**

Pleasant naptime environment observed.

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**Staff Records**

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**Records Reviewed: 24**

**Records with Missing/Incomplete Components: 0**

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Staff # 1	Met
Date of Hire: 10/03/2016	
Staff # 2	Met
Staff # 3	Met
Staff # 4	Met

Date of Hire: 10/13/2017

Staff # 5 Met

Staff # 6 Met

Date of Hire: 07/28/2018

Staff # 7 Met

Date of Hire: 06/17/2014

Staff # 8 Met

Date of Hire: 02/08/2018

Staff # 9 Met

Staff # 10 Met

Date of Hire: 10/01/2016

Staff # 11 Met

Date of Hire: 10/01/2016

Staff # 12 Met

Date of Hire: 05/30/2017

Staff # 13 Met

Date of Hire: 07/12/2012

Staff # 14 Met

Staff # 15 Met

Date of Hire: 11/12/2018

Staff # 16 Met

Date of Hire: 08/21/2017

Staff # 17 Met

Date of Hire: 08/15/2011

Staff # 18 Met

Date of Hire: 10/31/2016

Staff # 19 Met

Staff # 20 Met

Date of Hire: 10/03/2018

Staff # 21 Met

**Records Reviewed: 24**

**Records with Missing/Incomplete Components: 0**

Staff # 22

Met

Staff # 23

Met

Staff # 24

Met

**Staff Credentials Reviewed: 24**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Criminal record checks were observed to be complete.

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.