



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/28/2020    **VisitType:** Monitoring Visit    **Arrival:** 9:00 AM    **Departure:** 11:30 AM

**CCLC-46298**

**The Children's Courtyard #3215**

4795 Windermere Pkwy Cumming, GA 30041 Forsyth County  
 (678) 947-4416 3215@childrenscourtyard.com

**Regional Consultant**

Mandi Sloan

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**Mailing Address**

Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/28/2020	Monitoring Visit	Good Standing	
07/25/2019	Licensing Study	Good Standing	
02/06/2019	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	PreK	2	22	C	23	C	32	C	Transitioning, Circle Time
Main	1R	Infants	3	9	C	25	C	NA	NA	Feeding, Floor Play
Main	2L	Four Year Olds and Five Year Olds	2	12	C	22	C	NA	NA	Circle Time
Main	2R	One Year Olds	3	10	C	27	C	NA	NA	Free Play
Main	3L	Three Year Olds and Four Year Olds	1	7	C	22	C	NA	NA	Transitioning, Centers
Main	3R		0	0	C	18	C	NA	NA	
Main	4L Pre-K	Two Year Olds	2	9	C	19	C	NA	NA	Transitioning, Circle Time
Main	4R	Three Year Olds	2	10	C	17	C	NA	NA	Art
Main	5L	PreK	2	21	C	23	C	NA	NA	Centers
Main	BK End	Two Year Olds	2	10	C	24	C	NA	NA	Circle Time, Transitioning
Total Capacity @35 sq. ft.:						220	Total Capacity @25 sq. ft.:		229	
Total # Children this Date: 110			Total Capacity @35 sq. ft.:			220	Total Capacity @25 sq. ft.:			229


Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant PG	27	C
Main	Preschool PG	52	C
Main	School-Age PG	57	C
Main	Toddler PG	55	C

**Comments**

The purpose of today's visit was to conduct a Monitoring Visit and to follow-up on citations from the visit conducted on July 25, 2019.

Plan of Improvement: Developed This Date 01/28/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Jessica Rosage-Wentlent, Program Official

Date

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Mandi Sloan, Consultant

Date



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### Findings Report

**Date:** 1/28/2020 **VisitType:** Monitoring Visit **Arrival:** 9:00 AM **Departure:** 11:30 AM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Correction Deadline: 8/24/2019**

**Corrected on 1/28/2020**

.25(11) - The previous citation was corrected on this date as floor coverings were observed to be tight and smooth. Further, floor tiles have been replaced in Room 2L where the previous half wall has been repaired.

**Correction Deadline: 7/25/2019**

**Corrected on 1/28/2020**

.25(17) - The previous citation was corrected on this date as the premises was observed to be free of plants and shrubs which are poisonous or hazardous. Further, no vines were observed growing through the back and right fences.

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**591-1-1-.26 Playgrounds(CR)****Not Met****Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the bottom of the fence surrounding the water park and the fence separating the back left and back middle playgrounds contained sharp exposed wires at the bottom of the fence, presenting a hazard to children.

**POI (Plan of Improvement)**

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

**Correction Deadline: 1/28/2020****Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that exposed tree roots were present along the fences throughout the back and right side playgrounds, causing a potential tripping hazard.

**POI (Plan of Improvement)**

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

**Correction Deadline: 1/28/2020**

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<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider currently does not dispense/administer medication.

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<b>Safety</b>
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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.36 Transportation(CR)****Not Met****Technical Assistance**

591-1-1-.36 - Consultant discussed with provider to ensure that bus with tag number DWF 495 is not used until the necessary repairs are made. Provider is currently using bus with tag number DWF 494 which is borrowed from another program location. Consultant also discussed with provider to ensure the correct tag numbers are used on each school transportation record.

**Finding**

591-1-1-.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined based on review of records that the bus with tag number DWF 495 has not had an inspection report since January 7, 2019.

**POI (Plan of Improvement)**

The Center will obtain the annual vehicle inspection.

**Correction Deadline: 2/2/2020**

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Met**

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

**Staff Records**

**Records Reviewed: 14**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 10/01/2016	
Staff # 2	Met
Date of Hire: 02/08/2019	
Staff # 3	Met
Date of Hire: 06/29/2017	
Staff # 4	Met
Date of Hire: 10/01/2016	
Staff # 5	Met
Date of Hire: 12/21/2018	
Staff # 6	Met
Date of Hire: 10/01/2016	
Staff # 7	Met
Date of Hire: 10/01/2016	
Staff # 8	Met
Date of Hire: 10/01/2016	
Staff # 9	Met
Date of Hire: 10/12/2017	

**Records Reviewed: 14**

**Records with Missing/Incomplete Components: 0**

Staff # 10 Date of Hire: 10/01/2016	Met
Staff # 11 Date of Hire: 10/01/2016	Met
Staff # 12	Met
Staff # 13 Date of Hire: 10/01/2016	Met
Staff # 14 Date of Hire: 02/25/2019	Met

**Staff Credentials Reviewed: 9**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided six file(s) for employees hired since last visit.

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**591-1-1-.33 Staff Training** **Met**

**Correction Deadline: 8/24/2019**

**Corrected on 1/28/2020**

**.33(3) - The previous citation was corrected on this date as each staff member with direct care responsibilities was observed to have completed the required health and safety training within their first 90 days employment.**

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Adequate supervision observed on this date.