



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/25/2019 **VisitType:** Licensing Study **Arrival:** 1:15 PM **Departure:** 4:30 PM

CCLC-46298

The Children's Courtyard #3215

4795 Windermere Pkwy Cumming, GA 30041 Forsyth County
 (678) 947-4416 3215@childrenscourtyard.com

Regional Consultant

Mandi Sloan

Phone: (770) 357-5097

Fax: (770) 357-5098

mandi.sloan@decal.ga.gov

Mailing Address

Same

Quality Rated:

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/25/2019	Licensing Study	Good Standing	
02/06/2019	Monitoring Visit	Good Standing	
10/29/2018	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Six Year Olds and Over	1	16	C	23	C	32	C	Centers
Main	1R	Infants	2	5	C	25	C	NA	NA	Floor Play, Feeding
Main	2L	Three Year Olds and Four Year Olds	1	15	C	22	C	NA	NA	Nap
Main	2R	One Year Olds	1	7	C	27	C	NA	NA	Nap
Main	3L	PreK	1	14	C	22	C	NA	NA	Nap
Main	3R		0	0	C	18	C	NA	NA	
Main	4L Pre-K		0	0	C	19	C	NA	NA	
Main	4R	Two Year Olds	1	8	C	17	C	NA	NA	Nap
Main	5L		0	0	C	23	C	NA	NA	
Main	BK End	Three Year Olds	1	10	C	24	C	NA	NA	Nap

Total Capacity @35 sq. ft.: 220

Total Capacity @25 sq. ft.: 229

Total # Children this Date: 75

Total Capacity @35 sq. ft.: 220

Total Capacity @25 sq. ft.: 229

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant PG	27	C
Main	Preschool PG	52	C
Main	School-Age PG	57	C
Main	Toddler PG	55	C

Comments

The purpose of today's visit is to conduct a Licensing Study.

Plan of Improvement: Developed This Date 07/25/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Jessica Rosage-Wentlent, Program Official

Date

Mandi Sloan, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 7/25/2019 **VisitType:** Licensing Study **Arrival:** 1:15 PM **Departure:** 4:30 PM

CCLC-46298

The Children's Courtyard #3215

4795 Windermere Pkwy Cumming, GA 30041 Forsyth County
(678) 947-4416 3215@childrenscourtyard.com

Mailing Address
Same

Regional Consultant

Mandi Sloan

Phone: (770) 357-5097
Fax: (770) 357-5098
mandi.sloan@dec.al.ga.gov

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Not Met**

Finding

591-1-1-.25(11) requires that floor coverings be tight, smooth, free of odors and washable or cleanable. It was determined based on observation that the floor in Room 2L is not smooth as gaps between the sub-flooring and floor tiles are present surrounding the area where the "half wall" has been removed.

POI (Plan of Improvement)

Floors will be maintained to be safe and sanitary.

Correction Deadline: 8/24/2019

Correction Deadline: 2/6/2019

Corrected on 7/25/2019

.25(13) - Previous citation was corrected on this date as no hazards were observed accessible to children.

Finding

591-1-1-.25(17) requires that the Center premises be free of plants and shrubs which are poisonous or hazardous. It was determined based on observation that plants and vines were growing through back and right fences. The vines contained prickly leaves and were located at child height.

POI (Plan of Improvement)

The harmful item will be removed.

Correction Deadline: 7/25/2019

Technical Assistance

591-1-1-.25(3) - Consultant discussed with provider to ensure rooms 1L, 4L, Back Rear and 4R are monitored for peeling paint and normal wear and tear.

Correction Deadline: 7/25/2019

Technical Assistance

591-1-1-.25(7) - Consultant discussed with provider to ensure the door to the electrical room, located on the infant playground, remains locked.

Correction Deadline: 7/25/2019

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

Technical Assistance

591-1-1-.26(4) - Consultant discussed with provider to ensure fencing material between playgrounds is monitored for sharp wires and tied to the top fence posts.

Correction Deadline: 7/25/2019

Food Service**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Please ensure that infant feeding forms are updated regularly.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Met****Comment**

Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 13**Records with Missing/Incomplete Components: 1**

Staff # 1	Met
Date of Hire: 10/03/2016	
Staff # 2	Met
Date of Hire: 08/30/2018	
Staff # 3	Not Met
Date of Hire: 02/05/2019	
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate	
Staff # 4	Met
Date of Hire: 07/05/2017	
Staff # 5	Met
Date of Hire: 10/03/2016	
Staff # 6	Met
Date of Hire: 10/01/2016	
Staff # 7	Met
Date of Hire: 10/01/2016	
Staff # 8	Met
Date of Hire: 10/01/2016	
Staff # 9	Met
Date of Hire: 10/12/2017	

Records Reviewed: 13

Records with Missing/Incomplete Components: 1

Staff # 10 Date of Hire: 10/01/2016	Met
Staff # 11 Date of Hire: 10/01/2016	Met
Staff # 12 Date of Hire: 10/14/2016	Met
Staff # 13 Date of Hire: 02/25/2019	Met

Staff Credentials Reviewed: 9

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR **Technical Assistance**

Technical Assistance

591-1-1-.14(1) - Consultant discussed with provider to ensure teachers who have taken leave of absence for medical or other reasons, possess evidence of valid CPR and First Aid Training before returning to the center.

Correction Deadline: 8/24/2019

591-1-1-.33 Staff Training **Not Met**

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on review of records that two staff members who was past their first 90 days of employment did not have the required health and safety training.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 8/24/2019

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Staff observed to provide direct supervision and be attentive to children's needs.

591-1-1-.32 Supervision(CR) **Met**

Comment

Staff observed to provide direct supervision and be attentive to children's needs.