



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/6/2018    **VisitType:** Monitoring Visit    **Arrival:** 9:35 AM    **Departure:** 2:00 PM

**CCLC-46272**

**Prestige Academy**

2077 Atlanta Highway SE Statham, GA 30666 Barrow County  
 (678) 726-7187 prestigeacademypreschool@gmail.com

**Regional Consultant**

Stacy Whitten

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stacy.whitten@dec.al.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/06/2018	Monitoring Visit	Support	
01/12/2018	Monitoring Visit	Good Standing	
09/22/2017	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	A - Front L	One Year Olds	1	7	C	17	C	NA	NA	Lunch	
Main	B - Left Middle	Infants	1	6	C	12	C	NA	NA	Lunch	
Main	C - Left Back	Two Year Olds	2	16	C	21	C	NA	NA	Transitioning, Lunch	
Main	D		0	0	C	32	C	NA	NA		
Main	E - Right	Three Year Olds and Four Year Olds and Five Year Olds	1	9	C	63	C	NA	NA	Transitioning	
Total Capacity @35 sq. ft.:			145			Total Capacity @25 sq. ft.:			0		
Total # Children this Date: 38			Total Capacity @35 sq. ft.:			Total Capacity @25 sq. ft.:			0		

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	41	C

**Comments**

The purpose of this visit was to conduct a monitoring visit and follow up on previous rule violations.

Plan of Improvement: Developed This Date 09/06/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

Nicole Miranda, Program Official

Date

Stacy Whitten, Consultant

Date



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### Findings Report

**Date:** 9/6/2018      **VisitType:** Monitoring Visit      **Arrival:** 9:35 AM      **Departure:** 2:00 PM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **N/A**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Not Met**

**Comment**

No hazards observed accessible to children on this date.

**Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on consultant observation that three out of five toilets in the preschool bathrooms were inoperable and not in good repair on this date.

**POI (Plan of Improvement)**

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

**Correction Deadline: 9/6/2018**

**Technical Assistance**

591-1-1-.25(8) - Consultant discussed with provider to ensure all electrical outlets are covered with outlet safety covers.

**Correction Deadline: 9/6/2018**

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**591-1-1-.25 Physical Plant-Structural/Mechanical**

**Not Met**

**Finding**

591-1-1-.25(5) requires approval from the Department, local zoning authorities, fire safety agencies and local building authorities for any structural changes to an existing Center or for construction of a new Center. Construction and maintenance work shall take place only in areas that are not accessible to the children. It was determined based on an observation that the center had constructed a new classroom space on the right side in classroom A - front L without prior approval or an amendment to their license. Consultant observed eight children ranging in ages three-year-old, four-year-old and five-year-old housed in the new classroom space on this date.

**POI (Plan of Improvement)**

The Center will secure the required approvals and plan all construction and maintenance work so it is inaccessible to children.

**Correction Deadline: 9/6/2018**

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**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Technical Assistance**

591-1-1-.26(4) - Consultant discussed with provider to monitor and repair the hole that is beginning to develop on the left bottom side of the playground fence

**Correction Deadline: 9/6/2018**

**Technical Assistance**

591-1-1-.26(4) - Consultant discussed with the provider to ensure the gate to the parking lot from the playground remains latched and closed during operating hours.

**Correction Deadline: 9/6/2018**

**Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on an observation that two toddler swings were missing the safety straps on the playground.

**POI (Plan of Improvement)**

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

**Correction Deadline: 9/16/2018**

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider currently does not dispense/administer medication.

**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Comment**

Pleasant naptime environment observed.

**Staff Records**

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**Records Reviewed: 11****Records with Missing/Incomplete Components: 1**

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Staff # 1

Met

Date of Hire: 01/29/2018

Staff # 2

Not Met

Date of Hire: 08/13/2018

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 3

Met

Date of Hire: 08/01/2015

Staff # 4

Met

Date of Hire: 03/09/2018

Staff # 5

Met

Date of Hire: 06/01/2018

Staff # 6

Met

Date of Hire: 02/05/2018

Staff # 7

Met

Date of Hire: 01/23/2018

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**Records Reviewed: 11****Records with Missing/Incomplete Components: 1**

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Staff # 8 Date of Hire: 01/31/2017	Met
Staff # 9 Date of Hire: 12/08/2017	Met
Staff # 10 Date of Hire: 06/18/2018	Met
Staff # 11 Date of Hire: 01/09/2012	Met

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**Staff Credentials Reviewed: 11**

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**591-1-1-.09 Criminal Records Check(CR)****Not Met****Technical Assistance**

591-1-1-.09 - Consultant discussed with provider new rule change for criminal records checks. On and after October 1, 2018, local background checks (with purpose code "W") will no longer be accepted (no more 21-day provisional employment). Everyone must have at least a fingerprint-based background check letter before they can be present at the center to care for children. Also, the new definition of Provisional Employee includes those with only a satisfactory Fingerprint Records Check Determination. People with this type of clearance are allowed on site, but must be under the direct and continuous supervision of a Director or Employee with a satisfactory Comprehensive Records Check Determination.

**Comment**

Director provided six files for employees hired since last visit. Consultant observed five of six staff members to have evidence of a satisfactory determination letter.

**Finding**

591-1-1-.09(1)(a) requires the Center to ensure that every Director, Employee and Provisional Employee of the Child Care Learning Center has a satisfactory records check determination before the individual is present at the Center or before the individual resides in a Center. It was determined based on review of records that one employee hired on August 13, 2018 did not have evidence of a local records check or a satisfactory fingerprint records check determination letter on file. A one-day letter was left on this date.

**POI (Plan of Improvement)**

The Center will obtain the Required Satisfactory Records Check Determination before an individual is present at the Center while any child is present for care or before residing in a Center.

**Correction Deadline: 9/6/2018****Recited on 9/6/2018**

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**591-1-1-.31 Staff(CR)****Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.