



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/7/2020 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 11:15 AM

CCLC-46158

USA Daycare Academy

6185 Buford Highway Peachtree Corners, GA 30071 Gwinnett County
 (770) 559-2532 usadaycareacademy@gmail.com

Mailing Address

6185 Buford Highway, Suit #D
 Peachtree Corners, GA 30071

Regional Consultant

Leena Mitchell

Phone: (706) 433-7111

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leena.mitchell@dec.al.ga.gov

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/07/2020	Licensing Study	Good Standing	
12/03/2019	Licensing Study	Good Standing	
06/17/2019	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A 1 - Middle - Pre-K	Four Year Olds and Five Year Olds	6	6	C	22	C	NA	NA	Snack
Main	Room A 2 - Rear Library - Pre-K		0	0	C	6	C	NA	NA	Not In Use
Main	Room B - 2nd - Rear-Right-Toddler	One Year Olds	5	5	C	16	C	NA	NA	Circle Time
Main	Room C - 1R - Preschool 3	Three Year Olds	1	8	C	22	C	NA	NA	Outside
Main	Room D - Front Middle - School Age		0	0	C	14	C	NA	NA	Not In Use
Main	Room E 1 - 1L - Two-Year-Olds	One Year Olds	2	6	C	20	C	NA	NA	Free Play
Main	Room E 2 - 1L - Rear Cubbie Room - Two-Year-Old		0	0	C	3	C	NA	NA	Not In Use
Main	Room F - 2 L - Rear - Infant - Two-Year-Olds	Two Year Olds	1	7	C	10	C	NA	NA	Free Play
Main	Room G - Middle-Rear - School Age		0	0	C	10	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 123			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 32			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A - Front - Infant - School-Age	25	C
Main	Playground B - Picnic - Left-Side	10	C
Main	Playground C - Trike Path -Rear-Left	6	C

Comments

An Administrative Review was conducted on December 4, 2020. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on December 7, 2020 with the director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 15, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Daniel Nguyen, Program Official

Date

Leena Mitchell, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(1) requires the Center to provide a daily planned program of varied and developmentally appropriate activities to promote social, emotional, physical, cognitive, language and literacy growth. Center Staff shall use a variety of teaching methods to accommodate the needs of the children's different learning styles. It was determined based on observation that the current lesson plan was not posted in Rooms E and F on this date.

POI (Plan of Improvement)

The Center will plan a program that includes a variety of developmentally appropriate activities that are provided daily, train Staff to use various teaching methods, and monitor both.

Correction Deadline: 12/8/2020

Recited on 12/7/2020

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Parent agreements observed obtained/completed.

Comment

Parent authorizations obtained/completed.

Comment

Records were observed to be complete and well organized.

Correction Deadline: 12/3/2019

Corrected on 12/7/2020

.08(1) - The consultant observed the previous citation to be corrected in that the consultant observed five out of five children's records to be complete.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

591-1-1-.26 - Please ensure to monitor the playground areas for the following hazards:

- Normal wear and tear of playground equipment and toys.
- Potential entrapment hazards in the fence surrounding the playground area.
- Biting and/or stinging insects (i.e. ants, bees, etc.)
- Loose and/or weak tree branches surrounding the playground area.
- Standing water in and around playground equipment after inclement weather.
- Fluff and redistribute resilient surface as needed.

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition

Defer

Comment

Center menu meets USDA guidelines.

Comment

Please ensure that bottles are covered and fully labeled with child's full name.

Defer

591-1-1-.15(2)- No infants enrolled in the program on this date. Consultant discussed with provider using the updated infant feeding plan and provided the center with the new form. Consultant will review this rule at the next visit.

POI (Plan of Improvement)

The Center Director will develop and implement a plan to obtain and post the completed feeding plan as part of the enrollment process and to have parents update the plans on a regular basis that will include center staff involved with enrollment and those working in the infant classrooms.

Correction Deadline: 12/3/2019

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.07 Children's Health

Met

Correction Deadline: 12/3/2019

Corrected on 12/7/2020

.07(5) - The consultant observed the previous citation to be corrected in that the consultant observed no children wearing pacifier clips during the virtual visit.

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center. Staff stated the proper handwashing procedures for staff and children during virtual visit.

591-1-1-.20 Medications(CR)

Met

Comment

Discussed proper medication documentation and procedures. Consultant provided the center with an updated medication form to use going forward from this date.

Policies and Procedures

591-1-1-.27 Posted Notices

Met

Comment

Observed all required posted notices.

591-1-1-.29 Required Reporting**Met****Comment**

Discussed reporting requirements.

Safety**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date. Staff stated proper discipline procedures during the virtual visit.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Defer****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Defer

591-1-1-.30(2)- No children were in cribs at the time of the virtual visit. This rule was unable to be evaluated during the virtual visit. Staff stated proper safe sleep policies and procedures.

POI (Plan of Improvement)

The items were immediately removed from the crib. The Center will take all steps necessary to provide a safe sleep environment for infants as listed in these rules; will train Staff to follow these rules; and will monitor for compliance.

Correction Deadline: 12/3/2019**Staff Records****Records Reviewed: 12****Records with Missing/Incomplete Components: 2**

Staff # 1

Met

Date of Hire: 11/11/2019

Staff # 2

Met

Date of Hire: 01/16/2020

Staff # 3

Met

Date of Hire: 03/08/2017

Records Reviewed: 12**Records with Missing/Incomplete Components: 2**

Staff # 4 Date of Hire: 09/01/2017	Met
Staff # 5 Date of Hire: 03/14/2017	Met
Staff # 6 Date of Hire: 04/03/2017	Met
Staff # 7 Date of Hire: 05/14/2018	Met
Staff # 8 Date of Hire: 12/27/2016	Met
Staff # 9 Date of Hire: 09/23/2016	Met
Staff # 10 Date of Hire: 05/08/2017	Met
Staff # 11 Date of Hire: 03/05/2019 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing	Not Met
Staff # 12 Date of Hire: 06/15/2018 <u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing	Not Met

Staff Credentials Reviewed: 7

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Not Met
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Finding

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. . It was determined based on a review of staff records that staff member #12 was hired on December 2, 2020 and did not submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure the CRC rules are maintained.

Correction Deadline: 12/7/2020

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. . It was determined based on review of records that staff member #12 was originally hired on June 15, 2018 and re hired on December 2, 2020 had a satisfactory comprehensive record check determination on September 30, 2019 which was completed more than 12 months for the hire date of December 2, 2020. A one-day letter and video affidavit was given to the provider on this date. Provider submitted a new application for staff member #12 on this date.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will ensure the CRC rules are maintained.

Correction Deadline: 12/7/2020

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

The director provided one file for staff members hired since the previous visit was conducted on December 3, 2019. The consultant observed one of one newly hired staff members to have evidence of a satisfactory criminal record check letter on file.

591-1-1-.14 First Aid & CPR**Met****Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR. Consultant discussed with provider that online only CPR training is not accepted by the department.

Correction Deadline: 1/2/2020

Corrected on 12/7/2020

.14(2) - The consultant observed the previous citation to be corrected in that base on evidence the consultant observed the new employee to have documentation of current training in CPR and first aid within 90 days of hire.

591-1-1-.33 Staff Training**Met**

Correction Deadline: 1/2/2020

Corrected on 12/7/2020

.33(5) - The consultant observed the previous citation to be corrected in that based on review of records the consultant observed evidence of 10 hours of annual training for 2019.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 15, 2020.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.