



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/9/2018    **VisitType:** Monitoring Visit    **Arrival:** 11:45 AM    **Departure:** 2:45 PM

**CCLC-46120**

**The Goddard School**

4410 Johns Creek Parkway Suwanee, GA 30024 Forsyth County  
(678) 475-0701 dsuwanee1ga@goddardschools.com

**Regional Consultant**

Shamonica Sanders

Phone: (404) 478-4593

Fax: (404) 478-4594

shamonica.sanders@decal.ga.gov

**Mailing Address**

4410 Johns Creek Pkwy  
Suwanee, GA 30024

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/09/2018	Monitoring Visit	Good Standing	
07/18/2018	Complaint Closure	Good Standing	
06/11/2018	Complaint Investigation Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Infants	1	4	C	12	C	NA	NA	Floor Play
Main	1RT	Four Year Olds	1	16	C	24	C	33	C	Nap
Main	2 Right	Three Year Olds and Four Year Olds	2	17	C	20	C	NA	NA	Transitioning, Nap
Main	2L	One Year Olds	1	3	C	10	C	NA	NA	Nap
Main	3L	Two Year Olds	1	6	C	16	C	NA	NA	Nap
Main	4L		0	0	C	18	C	26	C	
Main	BK Left	Three Year Olds	1	11	C	20	C	28	C	Nap
Main	BK Right	Three Year Olds and Four Year Olds	1	9	C	19	C	NA	NA	Nap

Total Capacity @35 sq. ft.: 139

Total Capacity @25 sq. ft.: 164

Total # Children this Date: 66

Total Capacity @35 sq. ft.: 139

Total Capacity @25 sq. ft.: 164

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	55	C
Main	Playground B	106	C

**Comments**

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Tiffany Abrams, Program Official

Date

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Shamonica Sanders, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Appropriate licensed capacities on this date.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

No hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Playground observed to be clean and in good repair.

### Health and Hygiene

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Documentation for medication dispensing observed complete.

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**Safety**

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

Field trip documentation observed to be complete.

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**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Complete documentation of transportation observed.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Pleasant naptime environment observed.

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**Staff Records**

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**Records Reviewed: 21**

**Records with Missing/Incomplete Components: 0**

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Staff # 11 Met  
Date of Hire: 01/11/2016

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**Records Reviewed: 21**

**Records with Missing/Incomplete Components: 0**

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Staff # 1 Met  
Date of Hire: 09/30/2016

Staff # 2 Met  
Date of Hire: 01/21/2018

Staff # 3 Met  
Date of Hire: 10/15/2018

Staff # 4 Met  
Date of Hire: 09/30/2016

Staff # 5 Met  
Date of Hire: 12/01/2016

Staff # 6 Date of Hire: 09/30/2016	Met
Staff # 7 Date of Hire: 09/30/2016	Met
Staff # 8 Date of Hire: 05/15/2017	Met
Staff # 9 Date of Hire: 09/30/2016	Met
Staff # 10 Date of Hire: 02/06/2018	Met
Staff # 12 Date of Hire: 09/30/2016	Met
Staff # 13 Date of Hire: 09/30/2016	Met
Staff # 14 Date of Hire: 01/11/2016	Met
Staff # 15 Date of Hire: 05/16/2018	Met
Staff # 16 Date of Hire: 03/07/2010	Met
Staff # 17 Date of Hire: 09/30/2016	Met
Staff # 18 Date of Hire: 07/24/2017	Met
Staff # 19 Date of Hire: 09/30/2016	Met
Staff # 20 Date of Hire: 09/30/2016	Met
Staff # 21 Date of Hire: 10/11/2018	Met

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Criminal record checks were observed to be complete.

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Consultant observed staff to follow all applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.