



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/18/2019 **VisitType:** Licensing Study **Arrival:** 8:45 AM **Departure:** 12:10 PM

CCLC-46120

The Goddard School

4410 Johns Creek Parkway Suwanee, GA 30024 Forsyth County
(678) 475-0701 dsuwanee1ga@goddardschools.com

Regional Consultant

Candace Gilbert

Phone: (866) 371-4935

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candace.gilbert@decal.ga.gov

Mailing Address

4410 Johns Creek Pkwy
Suwanee, GA 30024

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/18/2019	Licensing Study	Good Standing	
11/09/2018	Monitoring Visit	Good Standing	
07/18/2018	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Infants	1	5	C	12	C	NA	NA	Transitioning, Nap, Floor Play
Main	1RT	Four Year Olds	1	18	C	24	C	33	C	Story
Main	2 Right	Three Year Olds	2	15	C	20	C	NA	NA	Snack
Main	2L	One Year Olds	1	4	C	10	C	NA	NA	Snack
Main	3L	Two Year Olds	1	4	C	16	C	NA	NA	Free Play
Main	4L		0	0	C	18	C	26	C	
Main	BK Left	Three Year Olds	2	11	C	20	C	28	C	Snack
Main	BK Right	Four Year Olds	1	16	C	19	C	NA	NA	Snack
Total Capacity @35 sq. ft.: 139						Total Capacity @25 sq. ft.: 164				
Total # Children this Date: 73			Total Capacity @35 sq. ft.: 139			Total Capacity @25 sq. ft.: 164				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	55	C
Main	Playground B	106	C

Comments

The purpose of this visit was to complete a licensing study to follow up on the previous visit conducted on November 9, 2018

Plan of Improvement: Developed This Date 06/18/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Tiffany Abrams, Program Official

Date

Candace Gilbert, Consultant

Date



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Findings Report

Date: 6/18/2019 **VisitType:** Licensing Study **Arrival:** 8:45 AM **Departure:** 12:10 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Comment

A variety of equipment and toys were observed throughout the center.

Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on consultant observation that the feeding table in 1L /Infant classroom was missing straps in two bucket seats.

POI (Plan of Improvement)

The Center will ensure that equipment and furniture are used by the age-appropriate group of children.

Correction Deadline: 6/18/2019

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met

Child # 5

Met

591-1-1-.08 Children's Records

Met

Comment

Parent authorizations obtained/completed.

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children. Consultant discussed removing plastic grocery bags from classrooms and turning brooms and dust pans upside down for storage.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines.

Comment

Consultant observed completed and updated infant feeding plans.

Correction Deadline: 3/22/2018

Corrected on 6/18/2019

.15(8) - Discussed modified diets, qualifications and documentation with provider. Provider does not currently have any children on modified diets.

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Not Met

Finding

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on consultant observation that children's handwashing sinks in the 1L, 2L, & 3L classrooms did not have warm running water.

POI (Plan of Improvement)

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

Correction Deadline: 6/18/2019

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Consultant observed complete emergency drills and emergency plan.

591-1-1-.27 Posted Notices **Met**

Comment

Observed all required posted notices.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR) **Met**

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the assistant director since vehicle and transportation forms were on vehicle that was offstage. Consultant observed transportation authorizations and emergency medical form in children's files checked.

Correction Deadline: 4/1/2018

Corrected on 6/18/2019

.36(3)(a-b) - Consultant observed all drivers to have current transportation training.

Comment

Consultant observed current annual safety inspections for two vehicles (RCL1217 & RDF3863) . Consultant unable to observe vehicles since vehicle were on field trip and off property.

Correction Deadline: 6/23/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

Technical Assistance

591-1-1-.30 - Discussed SIDS and infant sleeping position and urgency in moving a sleeping child from a swing/glider to a safety approved crib.

Staff Records

Records Reviewed: 14

Records with Missing/Incomplete Components: 0

Staff # 9 Met
Date of Hire: 01/11/2016

Records Reviewed: 14

Records with Missing/Incomplete Components: 1

Staff # 1 Met
Date of Hire: 09/30/2016

Staff # 2 Not Met
Date of Hire: 09/30/2016

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 3 Met
Date of Hire: 12/01/2016

Staff # 4 Met
Date of Hire: 09/30/2016

Staff # 5 Met
Date of Hire: 09/30/2016

Staff # 6 Met
Date of Hire: 05/15/2017

Staff # 7 Met
Date of Hire: 09/30/2016

Staff # 8 Met
Date of Hire: 02/12/2018

Staff # 10 Met
Date of Hire: 05/11/2018

Records Reviewed: 14**Records with Missing/Incomplete Components: 1**

Staff # 11 Met
Date of Hire: 09/30/2016

Staff # 12 Met
Date of Hire: 09/30/2016

Staff # 13 Met
Date of Hire: 07/31/2017

Staff # 14 Met
Date of Hire: 09/30/2016

Staff Credentials Reviewed: 14

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Technical Assistance****Comment**

Criminal record checks were observed to be complete.

Technical Assistance

591-1-1-.09(1)(j) - Consultant discussed portability with provider.

Correction Deadline: 6/18/2019

591-1-1-.14 First Aid & CPR**Not Met****Comment**

Complete first aid kits observed in center. Consultant unable to observe kits on vehicles due to vehicles being off site on field trip.

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on consultant's review of records one staff member had expired CPR and First Aid training.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 7/18/2019

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met**

Comment

Adequate supervision observed on this date.

591-1-1-.32 Supervision(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.