



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/15/2018 **VisitType:** Monitoring Visit **Arrival:** 10:15 AM **Departure:** 1:40 PM

CCLC-45992

Doctor Daycare Inc.

2264 Childress Dr. SW Atlanta, GA 30311 Fulton County
 (404) 344-4777 doctordaycare@gmail.com

Regional Consultant

Lajuana Williams

Phone: (770) 357-7074

Fax: (770) 357-7073

lajuana.williams@decal.ga.gov

Mailing Address
 Same

Quality Rated: No

Compliance Zone Designation		
03/15/2018	Monitoring Visit	Good Standing
09/21/2017	LS POI Follow Up	Good Standing
08/04/2017	Complaint Closure	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
I	A	Two Year Olds and Three Year Olds	1	9	C	18	C	NA	NA	Music, Transitioning, Lunch
I	B		0	0	C	8	C	NA	NA	Not In Use
I	C		0	0	C	20	C	NA	NA	Not In Use
I	D	Infants and One Year Olds	1	5	C	8	C	NA	NA	Floor Play
Total Capacity @35 sq. ft.: 54						Total Capacity @25 sq. ft.: 0				
II	A		0	0	C	4	C	NA	NA	Not In Use
II	B		0	0	C	5	C	NA	NA	Not In Use
II	C		0	0	C	13	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 22						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 14			Total Capacity @35 sq. ft.: 76			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
I	PGR	96	C
II	PGR	38	C

Comments

Report revised April 5, 2018.

Plan of Improvement: Developed This Date 03/15/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Sydney Smith, Program Official

Date

Lajuana Williams, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 3/15/2018 **VisitType:** Monitoring Visit **Arrival:** 10:15 AM **Departure:** 1:40 PM

CCLC-45992

Doctor Daycare Inc.

2264 Childress Dr. SW Atlanta, GA 30311 Fulton County
(404) 344-4777 doctordaycare@gmail.com

Mailing Address
Same

Regional Consultant

Lajuana Williams

Phone: (770) 357-7074

Fax: (770) 357-7073

lajuana.williams@decal.ga.gov

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Finding

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was determined based on observation that two shelves located in the 1R classroom required anchoring. The shelf located on the right side of the classroom that contained puzzles was observed to be require securing to the wall as well as the cubby space containing pull up s and personal items.

POI (Plan of Improvement)

The Center will ensure that the identified equipment or furniture and any other such existing or future items are secured adequately and will have a system for checking these for stability.

Correction Deadline: 3/15/2018

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 2

Records with Missing/Incomplete Components: 0

Child # 1

Met

Child # 2

Met

591-1-1-.08 Children's Records

Met

Correction Deadline: 3/15/2018

Corrected on 3/15/2018
.08(1) - previous cite corrected.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards observed accessible to children on this date.

Correction Deadline: 9/21/2017

Corrected on 3/15/2018
.25(3) - Previous cite corrected

591-1-1-.26 Playgrounds(CR) **Not Met**

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the gate leading from the parking area to the play area was open; additionally the gate leading to the area beneath the deck was open.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 3/15/2018

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that accumulation of ivy and shrubbery had grown along the fence line. Additionally, trash and debris was observed in the play area.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards. It was discussed that weather related items , i.e. limbs, would also be removed before allowing children outside.

Correction Deadline: 3/15/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Correction Deadline: 9/21/2017

Corrected on 3/15/2018
.10(3) - Previous cite corrected. A plexi- glass surface was observed to be used.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Not Evaluated****Comment**

Medicine was not dispensed.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Defer****Defer**

591-1-1-.36(4)(a)-This rule will be evaluated on the next regulatory visit.

POI (Plan of Improvement)

The Center will obtain the annual vehicle inspection.

Correction Deadline: 9/26/2017**Defer**

591-1-1-.36(7)(a) -Paperwork was not accessible. This rule was deferred and will be evaluated on the next regulatory visit.

POI (Plan of Improvement)

The Center will ensure that the Center's information and the children's information is included on each vehicle.

Correction Deadline: 9/22/2017**Defer**

591-1-1-.36(7)(d)1.-The vehicle was not on site and paperwork was not accessible. This rule will be evaluated on the next regulatory visit.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 9/22/2017**Defer**

591-1-1-.36(7)(d)2.-The vehicle was not on site this date; paperwork was not accessible. This rule will be evaluated on the next regulatory visit.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 9/21/2017**Sleeping & Resting Equipment**

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Correction Deadline: 9/21/2017****Corrected on 3/15/2018****.30(1)(a)3 - Previous cite corrected****Staff Records**

Records Reviewed: 9**Records with Missing/Incomplete Components: 3**

Staff # 1 Date of Hire: 09/09/2016	Met
Staff # 2 Date of Hire: 06/12/2017	Met
Staff # 3 Date of Hire: 01/01/2018 <u>"Missing/Incomplete Components"</u> .24(1)-No Record	Not Met
Staff # 4 Date of Hire: 10/15/2013	Met
Staff # 5 Date of Hire: 04/07/2017 <u>"Missing/Incomplete Components"</u> .24(1)-Evidence of Orientation Missing	Not Met
Staff # 6 Date of Hire: 08/03/2016	Met
Staff # 7 Date of Hire: 10/12/2009	Met
Staff # 8 Date of Hire: 02/21/2018	Met
Staff # 9 Date of Hire: 07/31/2017 <u>"Missing/Incomplete Components"</u> .24(1)-Evidence of Orientation Missing,.36(3)(a-b)-2 hrs. Transportation Training missing,.24(1)-No Record	Not Met

Staff Credentials Reviewed: 9

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment

The office manager provided four files for employees hired since last visit.

591-1-1-.24 Personnel Records **Not Met**

Finding

591-1-1-.24(1) requires the center to maintain a personnel file on the Director, all Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance, and other Support Staff for the duration of the term of employment plus one calendar year, and it shall contain the following: identifying information to include: name, date of birth, social security number, current address and current telephone number; employment history; as applicable to the position held: evidence of education and qualifying work experience; evidence of all training required by these rules which shall include: title of training, date of training, trainer's signature, location of training and number of clock hours obtained; a statement completed by the staff member that the information provided is true and accurate; any other records required by these rules; and as applicable to the position held, evidence of required orientation including date and signature of person providing the orientation; It was determined based on observation that personnel records were not maintained on file for two staff. and evidence of orientation was not maintained on file for three staff.

POI (Plan of Improvement)

The Center will secure required information for all Personnel. The Center will ensure that complete information is in the personnel file for all Directors, Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance and other Support Staff.

Correction Deadline: 3/20/2018

591-1-1-.31 Staff(CR)

Met

Comment

591-1-1-.31(13) prohibits Center Staff from committing any criminal act, as defined under Georgia law, in the presence of any child enrolled in the Center and requires Center staff to comply with all applicable laws and regulations. It was determined the center was compliant this date.

Correction Deadline: 3/15/2018

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.