



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/20/2018 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 12:20 PM **Departure:** 6:00 PM

CCLC-45992

Doctor Daycare Inc.

2264 Childress Dr. SW Atlanta, GA 30311 Fulton County
 (404) 344-4777 doctordaycare@gmail.com

Regional Consultant

Lajuana Williams

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lajuana.williams@decal.ga.gov

Mailing Address
 Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/20/2018	Complaint Closure	Good Standing	
07/20/2018	Complaint Investigation & Monitoring Visit	Good Standing	
03/15/2018	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
I	A	Two Year Olds	1	4	C	18	C	NA	NA	Floor Play
I	B	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	1	10	C	8	NC	NA	NA	TV, Floor Play
I	C	One Year Olds	1	4	C	20	C	NA	NA	Floor Play, Diapering
I	D		0	0	C	8	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 54						Total Capacity @25 sq. ft.: 0				
II	A		0	0	C	4	C	NA	NA	Not In Use
II	B		0	0	C	5	C	NA	NA	Not In Use
II	C		0	0	C	13	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 22						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 18			Total Capacity @35 sq. ft.: 76			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
I	PGR	96	C
II	PGR	38	C

Comments

Plan of Improvement: Developed This Date 07/20/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Sydney Smith, Program Official

Date

Lajuana Williams, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Correction Deadline: 3/15/2018

Corrected on 7/20/2018

.12(4) - Previous cite corrected.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center. Discussed that a combined group of after school children and Pre-K children were observed in room B, which was too small of the group. The group were observed to move to the modular during the visit. Please ensure group size is taken into account when utilizing classrooms.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that a portion of the fencing located on the side of the play area was falling down and was not secure.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 8/3/2018

Recited on 7/20/2018

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that accumulation of ivy and shrubbery had grown along the fence line, and high grass was observed in the play area.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards. It was discussed that weather related items , i.e. limbs, would also be removed before allowing children outside. The center will also ensure the grass is maintained cut.

Correction Deadline: 8/3/2018

Recited on 7/20/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures. Please ensure children are never left unattended on the changing table.

591-1-1-.17 Hygiene(CR)

Not Met

Finding

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on a staff statement from the teacher in the toddler classroom. regarding diapering, that children's hands were not washed prior to placing the children back on the floor or with the group.

POI (Plan of Improvement)

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

Correction Deadline: 7/20/2018

591-1-1-.20 Medications(CR)

N/A

Comment

Medicine was not dispensed.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Please be mindful that when children are physically moved from one area to another that they are picked up underneath both arms.

Finding

591-1-1-.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined based on the observation of transportation documentation that there was no vehicle inspection on file.

POI (Plan of Improvement)

The Center will obtain the annual vehicle inspection.

Correction Deadline: 7/20/2018

Recited on 7/20/2018

Correction Deadline: 9/22/2017

Corrected on 7/20/2018

.36(7)(a) - Previous cite corrected. There was no current transportation.

Correction Deadline: 9/22/2017

Corrected on 7/20/2018

.36(7)(d)1. - Previous cite corrected. There was currently no routine transportation.

Correction Deadline: 9/21/2017

Corrected on 7/20/2018

.36(7)(d)2. - There was currently no routine transportation.

Sleeping & Resting Equipment

Comment

There were currently no infants in care.

Staff Records

Records Reviewed: 9

Records with Missing/Incomplete Components: 4

Staff # 1 Not Met

Date of Hire: 09/09/2016

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 2 Met

Date of Hire: 04/05/2018

Staff # 3 Not Met

Date of Hire: 01/01/2018

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 4 Met

Records Reviewed: 9**Records with Missing/Incomplete Components: 4**

Date of Hire: 08/29/2016

Staff # 5

Not Met

Date of Hire: 05/07/2018

"Missing/Incomplete Components"

.09-Criminal Records Check Missing,.24(1)-Evidence of Orientation Missing

Staff # 6

Met

Date of Hire: 08/03/2016

Staff # 7

Met

Date of Hire: 10/12/2009

Staff # 8

Met

Date of Hire: 02/21/2018

Staff # 9

Not Met

Date of Hire: 07/31/2017

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff Credentials Reviewed: 9

591-1-1-.09 Criminal Records Check(CR)**Not Met****Finding**

591-1-1-.09(1)(h) requires that for a Provisional Employee to become a permanent Employee, the individual must have a satisfactory Fingerprint Records Check Determination. It was determined based on observation of staff records that a staff person was hired in May 218 with a local. There was no evidence of a satisfactory clearance letter form the Department.

POI (Plan of Improvement)

The Center will ensure that Provisional Employees obtain a satisfactory Fingerprint Records Check Determination in order to become an Employee.

Correction Deadline: 7/20/2018**591-1-1-.24 Personnel Records****Not Met**

Finding

591-1-1-.24(1) requires the center to maintain a personnel file on the Director, all Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance, and other Support Staff for the duration of the term of employment plus one calendar year, and it shall contain the following: identifying information to include: name, date of birth, social security number, current address and current telephone number; employment history; as applicable to the position held: evidence of education and qualifying work experience; evidence of all training required by these rules which shall include: title of training, date of training, trainer's signature, location of training and number of clock hours obtained; a statement completed by the staff member that the information provided is true and accurate; any other records required by these rules; and as applicable to the position held, evidence of required orientation including date and signature of person providing the orientation; It was determined based on observation that evidence of orientation was not maintained on file for three staff.

POI (Plan of Improvement)

The Center will secure required information for all Personnel. The Center will ensure that complete information is in the personnel file for all Directors, Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance and other Support Staff.

Correction Deadline: 7/20/2018

Recited on 7/20/2018

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Adequate supervision observed on this date.