



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 7/31/2018    **VisitType:** Licensing Study    **Arrival:** 1:10 PM    **Departure:** 5:05 PM

**CCLC-45819**

**Cleveland Academy**

50 Woodlawn Drive Cleveland, GA 30528 White County  
 (706) 219-1322 clevelandacademyga@gmail.com

**Regional Consultant**

Colleen Covey

Phone: (706) 256-7245

Fax: (706) 256-7244

colleen.covey@dec.al.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/31/2018	Licensing Study	Good Standing	
03/09/2018	Licensing Study	Good Standing	
10/05/2017	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building B	Pre-K	Four Year Olds and Five Year Olds	1	9	C	36	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 36			Total Capacity @25 sq. ft.: 0							
Main	A- 4's	One Year Olds	2	13	C	23	C	NA	NA	Nap
Main	B-3's	Two Year Olds and Three Year Olds	1	12	C	20	C	NA	NA	Nap
Main	C- Afterschool	Two Year Olds	2	8	C	16	C	NA	NA	Nap
Main	D-2's	Three Year Olds	1	8	C	12	C	NA	NA	Nap
Main	E-1's	Four Year Olds and Five Year Olds	1	9	C	13	C	NA	NA	Nap
Main	F-infants (non walkers)	Infants and One Year Olds	2	10	C	10	C	NA	NA	Feeding, Floor Play
Total Capacity @35 sq. ft.: 94			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 69			Total Capacity @35 sq. ft.: 130			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	22	C
Main	B	34	C

### **Comments**

Follow up to the previous Licensing Study that was conducted on March 9, 2018 was completed on this date.

Comprehensive criminal record checks were discussed with provider.  
Incident reports were reviewed with the provider.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### **Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Shanda Ginn, Program Official

Date

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Colleen Covey, Consultant

Date



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### Findings Report

**Date:** 7/31/2018 **VisitType:** Licensing Study

**Arrival:** 1:10 PM

**Departure:** 5:05 PM

**CCLC-45819**

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

### Facility

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<b>591-1-1-.06 Bathrooms</b>	<b>Met</b>
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**Comment**

Bathrooms observed to be clean and well maintained.

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<b>591-1-1-.19 License Capacity(CR)</b>	<b>Met</b>
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**Comment**

Licensed capacity observed to be routinely met by center.

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<b>591-1-1-.25 Physical Plant - Safe Environment(CR)</b>	<b>Met</b>
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**Comment**

Center appears clean and well maintained.

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<b>591-1-1-.26 Playgrounds(CR)</b>	<b>Met</b>
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**Comment**

Playground observed to be clean and in good repair.

<b>Food Service</b>
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<b>591-1-1-.15 Food Service &amp; Nutrition</b>	<b>Met</b>
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**Comment**

Center menu meets USDA guidelines.

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<b>591-1-1-.18 Kitchen Operations</b>	<b>Met</b>
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**Comment**

Kitchen appears clean and well organized.

<b>Health and Hygiene</b>
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<b>591-1-1-.10 Diapering Areas &amp; Practices(CR)</b>	<b>Met</b>
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**Comment**

Proper diapering procedures observed.

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<b>591-1-1-.17 Hygiene(CR)</b>	<b>Met</b>
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**Comment**

Proper hand washing observed throughout the center.

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<b>591-1-1-.20 Medications(CR)</b>	<b>N/A</b>
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**Comment**

The center does not administer medication.

<b>Safety</b>
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<b>591-1-1-.05 Animals</b>	<b>N/A</b>
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**Comment**

Center does not keep animals on premises.

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<b>591-1-1-.11 Discipline(CR)</b>	<b>Met</b>
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**Comment**

Staff were observed to maintain a positive learning environment on this date.

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<b>591-1-1-.13 Field Trips(CR)</b>	<b>N/A</b>
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**Comment**

Center does not participate in field trips at this time.

**Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment****Comment**

Pleasant naptime environment observed.

**Staff Records****Records Reviewed: 26****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 03/07/2018	
Staff # 2	Met
Date of Hire: 08/07/2017	
Staff # 3	Met
Date of Hire: 08/18/2016	
Staff # 4	Met
Date of Hire: 08/01/2016	
Staff # 5	Met
Date of Hire: 08/18/2016	
Staff # 6	Met
Date of Hire: 12/12/2016	
Staff # 7	Met
Date of Hire: 01/08/2018	
Staff # 8	Met
Date of Hire: 06/24/2016	
Staff # 9	Met
Date of Hire: 07/14/2016	
Staff # 10	Met
Date of Hire: 02/13/2017	
Staff # 11	Met
Date of Hire: 01/08/2018	
Staff # 12	Met

**Records Reviewed: 26****Records with Missing/Incomplete Components: 0**

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Date of Hire: 02/21/2018

Staff # 13 Met

Date of Hire: 01/23/2017

Staff # 14 Met

Date of Hire: 01/30/2017

Staff # 15 Met

Date of Hire: 08/18/2016

Staff # 16 Met

Date of Hire: 08/14/2017

Staff # 17 Met

Date of Hire: 08/11/2017

Staff # 18 Met

Date of Hire: 04/29/2016

Staff # 19 Met

Date of Hire: 04/17/2017

Staff # 20 Met

Date of Hire: 05/24/2018

Staff # 21 Met

Date of Hire: 08/14/2017

Staff # 22 Met

Date of Hire: 09/11/2017

Staff # 23 Met

Date of Hire: 02/27/2018

Staff # 24 Met

Date of Hire: 06/01/2016

Staff # 25 Met

Date of Hire: 08/07/2017

Staff # 26 Met

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**Staff Credentials Reviewed: 26**

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<b>591-1-1-.09 Criminal Records Check(CR)</b>	<b>Met</b>
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**Comment**

Criminal records checks were observed to be complete for all twenty six staff employed on this date. Two new staff members were hired since the previous visit was conducted on March 9, 2018.

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<b>591-1-1-.14 First Aid &amp; CPR</b>	<b>Met</b>
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**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

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<b>591-1-1-.33 Staff Training</b>	<b>Met</b>
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**Comment**

Documentation observed of required staff training.

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<b>591-1-1-.31 Staff(CR)</b>	<b>Met</b>
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**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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<b>591-1-1-.32 Staff:Child Ratios and Group Size(CR)</b>	<b>Met</b>
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**Comment**

Center observed to maintain appropriate staff:child ratios.

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<b>591-1-1-.32 Supervision(CR)</b>	<b>Met</b>
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**Comment**

Adequate supervision observed on this date.