



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/26/2018 **VisitType:** Monitoring Visit **Arrival:** 10:30 AM **Departure:** 12:30 PM

CCLC-454

Suburban Nursery School

853 Sycamore Dr. Decatur, GA 30030 DeKalb County
(404) 373-0085 SuburbanNurserySchool@gmail.com

Regional Consultant

Chrische Walker

Phone: (770) 359-5166

Fax: (678) 891-5618

chrische.walker@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation		
04/26/2018	Monitoring Visit	Good Standing
11/17/2017	Licensing Study	Good Standing
08/21/2017	Complaint Closure	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - Right Front	Infants	2	8	C	11	C	NA	NA	Floor Play, Nap
Main	B - Lunch/Activity Room		0	0	C	12	C	NA	NA	Not In Use
Main	C1 - Front Middle	Three Year Olds and Four Year Olds	2	15	C	18	C	NA	NA	Lunch, Transitioning
Main	C2 - Back Middle PreK	PreK	2	20	C	25	C	NA	NA	Outside
Main	D - Left Rear	Two Year Olds and Three Year Olds	2	12	C	22	C	NA	NA	Lunch
Main	E - Far Left Front	One Year Olds	2	7	C	7	C	NA	NA	Nap, Transitioning
Main	F - Left Back	One Year Olds	1	6	C	19	C	NA	NA	Feeding, Nap
			Total Capacity @35 sq. ft.: 113			Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Centers Request		
Total # Children this Date: 68			Total Capacity @35 sq. ft.: 113			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance

Comments

The purpose of today's visit was to conduct a Monitoring Visit and to follow up from the previous visit on November 17, 2017.

Plan of Improvement: Developed This Date 04/26/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Connie Moore, Program Official

Date

Chrische Walker, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **N/A**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Not Met**

Comment

Great job on the maintenance of the resilient surface on both of the playgrounds.

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on the consultant's observation that a potential entrapment hazard existed when a four inch gap was observed on the bottom back fence panel on the back preschool large playground.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and will repair any hazards. The Center will train Staff to identify and report any fence hazards. The owner stated that the panel will be repaired as soon as possible.

Correction Deadline: 5/3/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center. The consultant observed the children to wash their hands before lunch in classroom C1-Front Middle.

591-1-1-.20 Medications(CR)

N/A

Comment

The director stated that there are no medication administered as of this date.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)

N/A

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 13

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 01/11/2011

Staff # 2

Met

Date of Hire: 07/18/2016

Staff # 3

Met

Date of Hire: 07/13/2009

Staff # 4

Met

Records Reviewed: 13

Records with Missing/Incomplete Components: 0

Date of Hire: 10/18/2012

Staff # 5 Met

Date of Hire: 03/17/1997

Staff # 6 Met

Date of Hire: 08/05/2014

Staff # 7 Met

Date of Hire: 05/31/1965

Staff # 8 Met

Date of Hire: 10/18/2012

Staff # 9 Met

Date of Hire: 06/17/2016

Staff # 10 Met

Date of Hire: 10/28/1995

Staff # 11 Met

Date of Hire: 09/01/2010

Staff # 12 Met

Date of Hire: 04/12/2016

Staff # 13 Met

Date of Hire: 01/17/2007

Staff Credentials Reviewed: 13

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit.

591-1-1-.33 Staff Training

Defer

Correction Deadline: 11/30/2017

Corrected on 4/26/2018

.33(3) - The previous citation has been corrected on this date. The consultant observed the employee to have completed the health and safety training.

Defer

591-1-1-.33(6)- The consultant will review all staff members training hours for the 2017 calendar year at the next regulatory visit.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed. One employee completed seven out of ten hours and other employee completed training hours for 2017.

Correction Deadline: 12/31/2017

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.