



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/27/2020 **VisitType:** Monitoring Visit **Arrival:** 8:55 AM **Departure:** 12:30 PM

CCLC-4259

Jones Head Start

235 Highway 18 Connector Gray, GA 31032 Jones County
 (478) 986-3876 shataviaholmes.mgcaa@gmail.com

Regional Consultant

Laura Johnson

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Mailing Address

P. O. BOX 1508
 Gray, GA 31032

Quality Rated: ★ ★ ★

Compliance Zone Designation		
01/27/2020	Monitoring Visit	Good Standing
09/25/2019	Licensing Study	Good Standing
01/09/2019	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L (3years)	Two Year Olds and Four Year Olds	2	15	C	17	C	NA	NA	Centers
Main	1R (3years)	Three Year Olds and Four Year Olds	1	13	C	18	C	NA	NA	Circle Time, Story
Main	2L (4years)	Three Year Olds and Four Year Olds	3	15	C	18	C	NA	NA	Art
Main	2R (3years)	Three Year Olds and Four Year Olds	2	17	C	18	C	NA	NA	Centers

Total Capacity @35 sq. ft.: 71

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 60

Total Capacity @35 sq. ft.: 71

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	64	C

Comments

The purpose of today's visit is to complete a monitoring visit.

The director stated that they do not provide routine transportation or swimming activities.

All criminal record checks were reviewed on this date. The director provided five files for employee hired since the last visit.

Plan of Improvement: Developed This Date 01/27/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Annah Bailey, Program Official

Date

Laura Johnson, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Correction Deadline: 9/25/2019

Corrected on 1/27/2020

.12(2) - This citation was corrected on this date. All equipment and furniture was observed to be clean and in good repair.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms

Met

Correction Deadline: 10/9/2019

Corrected on 1/27/2020

.06(4) - This citation was corrected on this date. The bathroom was observed to have a functioning exhaust fan to provide adequate ventilation.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

591-1-1-.26(4) - The consultant spoke with the center director about repairing the areas of fencing that have become unsecured at the bottom causing a three-inch gap in the fencing. The consultant spoke with the director about repairing the areas to ensure that the gap does not become larger.

Correction Deadline: 1/27/2020**Correction Deadline: 10/9/2019****Corrected on 1/27/2020**

.26(8) - This citation was corrected on this date. An appropriate amount of resilient surfacing was observed.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**N/A****Comment**

There were no diapered children enrolled in the program on this date.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Technical Assistance****Comment**

Discussed proper medication documentation and procedures for long term medications.

Technical Assistance

591-1-1-.20(1) - The consultant discussed with the director proper medication documentation and procedures for long term medications.

Correction Deadline: 1/27/2020

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Staff # 1 Date of Hire: 01/02/2019	Met
Staff # 2 Date of Hire: 09/10/2014	Met
Staff # 3 Date of Hire: 01/14/2020	Met
Staff # 4 Date of Hire: 11/22/2019 <u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Dissatisfied	Not Met
Staff # 5 Date of Hire: 11/26/2018	Met
Staff # 6 Date of Hire: 07/31/2018	Met
Staff # 7 Date of Hire: 12/05/2019	Met

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Not Met
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Correction Deadline: 9/25/2019**Corrected on 1/27/2020****.09(1)(a) - This citation was corrected on this date.****Correction Deadline: 9/25/2019****Corrected on 1/27/2020****.09(1)(c) - This citation was corrected on this date.****Finding**

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on a review of records that the director had a break in service for eight months and their most recent satisfactory comprehensive records check was not electronically ported to the centers Decal Koala when they were rehired on November 22, 2019. The director did have a satisfactory comprehensive records check that was eligible for portability.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will port all fingerprint determinations before an employee is present at the center to ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will review the A to Z training video units to ensure CRC rules are maintained.

Correction Deadline: 1/27/2020

Recited on 1/27/2020

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Correction Deadline: 9/25/2019

Corrected on 1/27/2020

.32(2) - This citation was corrected on this date in that appropriate staff:child ratios were observed in all classrooms.

591-1-1-.32 Supervision(CR) Met

Comment

Adequate supervision observed on this date.