



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/9/2019    **VisitType:** Monitoring Visit    **Arrival:** 9:15 AM    **Departure:** 12:00 PM

**CCLC-4259**

**Jones Head Start**

235 Highway 18 Connector Gray, GA 31032 Jones County  
 (478) 986-3876 shataviaholmes.mgcaa@gmail.com

**Mailing Address**  
 P. O. BOX 1508  
 Gray, GA 31032

**Regional Consultant**

Laura Johnson

Phone: (470) 891-3520

Fax: (678) 913-0577

laura.johnson@dec.al.gov

Joint with: Angelette Anderson

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>		
01/09/2019	Monitoring Visit	Good Standing
08/24/2018	Licensing Study	Good Standing
03/15/2018	Monitoring Visit	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L (3years)	Three Year Olds and Four Year Olds	2	10	C	17	C	NA	NA	Centers
Main	1R (3years)	Three Year Olds and Four Year Olds	2	17	C	18	C	NA	NA	Outside
Main	2L (4years)	Three Year Olds and Four Year Olds	2	17	C	18	C	NA	NA	Outside
Main	2R (3years)	Three Year Olds and Four Year Olds	2	17	C	18	C	NA	NA	Centers

Total Capacity @35 sq. ft.: 71

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 61

Total Capacity @35 sq. ft.: 71

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	64	C

**Comments**

The purpose of today's visit is to conduct a Monitoring Visit.

The director stated that they do not currently provide routine transportation, field trips, or swimming activities.

The center currently has a two star quality rating.

The consultant left a one-day letter for one staff member hired in January 2019 with a satisfactory records check determination and not a comprehensive record check determination. The director was able to obtain the satisfactory comprehensive records check determination before the consultant left.

Plan of Improvement: Developed This Date 01/09/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Annah Bailey, Program Official

Date

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Laura Johnson, Consultant

Date

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Angelette Anderson, Consultant

Date



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### Findings Report

**Date:** 1/9/2019      **VisitType:** Monitoring Visit      **Arrival:** 9:15 AM      **Departure:** 12:00 PM

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The following information is associated with a Monitoring Visit:

**Activities and Equipment****591-1-1-.12 Equipment & Toys(CR)****Technical Assistance****Technical Assistance**

591-1-1-.12(2) - The consultant spoke with the director about monitoring for tears in soft equipment.

**Correction Deadline: 1/9/2019**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)****N/A****Comment**

Center does not provide swimming activities.

**Facility****591-1-1-.06 Bathrooms****Technical Assistance****Technical Assistance**

591-1-1-.06(4) - The consultant spoke with the director about repairing the exhaust fan in the bathroom between the first right classroom and the second right classroom. The director completed a work order for the repair while the consultant was there.

**Correction Deadline: 2/8/2019**

**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Technical Assistance****Technical Assistance**

591-1-1-.25(13) - The consultant spoke with the director about ensuring that brooms and dust pans are stored where they are not accessible to the children in care.

**Correction Deadline: 1/9/2019**

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**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

There were no diapering children enrolled in the program on this date.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)****Technical Assistance****Technical Assistance**

591-1-1-.20(2) - The consultant spoke with the director about ensuring that medication logs are updated every two weeks.

**Correction Deadline: 1/9/2019**

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)****N/A****Comment**

Center does not provide routine transportation.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

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**Staff Records**

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**Records Reviewed: 14****Records with Missing/Incomplete Components: 0**

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Staff # 1

Met

Date of Hire: 11/26/2018

Staff # 2

Met

Date of Hire: 08/01/1999

Staff # 3

Met

Date of Hire: 01/02/2019

**Records Reviewed: 14**

**Records with Missing/Incomplete Components: 0**

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Staff # 4 Date of Hire: 09/20/1993	Met
Staff # 5 Date of Hire: 03/19/2015	Met
Staff # 6 Date of Hire: 07/29/2008	Met
Staff # 7 Date of Hire: 01/13/2006	Met
Staff # 8 Date of Hire: 07/31/2018	Met
Staff # 9 Date of Hire: 11/13/2018	Met
Staff # 10 Date of Hire: 09/12/2018	Met
Staff # 11 Date of Hire: 07/23/2007	Met
Staff # 12 Date of Hire: 09/10/2014	Met
Staff # 13 Date of Hire: 11/06/2017	Met
Staff # 14 Date of Hire: 01/02/2019	Met

**Staff Credentials Reviewed: 14**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Not Met**

**Finding**

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on director's statement that an employee that was hired on January 02, 2019 was present without a satisfactory comprehensive record check determination.

**POI (Plan of Improvement)**

The Center will ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The director was able to call the corporate office and get a fingerprint determination while the consultant was present.

**Correction Deadline: 1/9/2019**

**Technical Assistance**

591-1-1-.09(1)(g) The consultant spoke with the director about maintaining valid evidence of a comprehensive satisfactory records check determination for all volunteers.

**Correction Deadline: 1/9/2019**

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.