

Bright from the Start Georgia Department of Early Care and Learning 2 Martin Luther King Jr. Drive SE, 670 East Tower Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/10/2021 Arrival: 10:00 AM Departure: 11:00 AM VisitType: Licensing Study

CCLC-4259 Regional Consultant

Jones Head Start

235 Highway 18 Connector Gray, GA 31032 Jones County (478) 986-3876 joneshs@mgcaa.org

Mailing Address P. O. BOX 1508 Gray, GA 31032



Laura Johnson

Phone: (470) 891-3520 Fax: (678) 913-0577

laura.johnson@decal.ga.gov Joint with: Melissa Herndon

Compliance Zone Designation				
09/10/2021	Licensing Study	Good Standing		
01/20/2021	Monitoring Visit	Good Standing		
09/01/2020	Licensing Study	Good Standing		

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting

Support

Program performance is demonstrating a need for improvement in meeting

Deficient

Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L (3years)	Three Year Olds and Four Year Olds	2	7	С	17	С	NA	NA	Circle Time,Transitionin g
Main	1R (3years)	Three Year Olds and Four Year Olds	2	15	С	18	С	NA	NA	Centers
Main	2L (4years)	Three Year Olds	2	14	С	18	С	NA	NA	Centers
Main	2R (3years)		0	0	С	18	С	NA	NA	
		Total Capacity @35 sq. ft.: 7	1		Total C ft.: 0	apacity @	25 sq.			
T . I	hildren this Date 00	T-1-1 O-1 1 0 1 - 7			Ŧ		0.5			

Total # Children this Date: 36 Total Capacity @35 sq. ft.: 71 Total Capacity @25 sq. ft.: 0

Building Playground		Playground Occupancy	Playground Compliance
Main	Playground	64	С

An Administrative Review was conducted on September 10, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on September 13, 2021 with the Ashley Vaughn. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- · All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)





Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: https://qualityrated.decal.ga.gov/
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Christina Patterson, Program Official	Date	Laura Johnson, Consultant	Date
Melissa Herndon, Consultant	Date		



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Findings Report

Date: 9/10/2021 VisitType: Licensing Study Arrival: 10:00 AM Departure: 11:00 AM

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The following information is associated with a Licensing Study:

Activities and Equipment

Joint with: Melissa Herndon

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center during a virtual visit on September 13, 2021.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5	Records with Missing/Incomplete Components: 0
Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms Met

Comment

The bathrooms were observed to be clean and well maintained during a virtual visit on September 13, 2021.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity was observed met by center during a virtual visit on September 13, 2021.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards were observed accessible to children during a virtual walk through on September 13, 2021.

Comment

The center appeared clean and well maintained during a virtual visit on September 13, 2021.

591-1-1-.26 Playgrounds(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. The grass and equipment on the playground appeared to be well maintained. The consultant discussed daily monitoring of the playground and playground equipment to ensure that hazards are not present while children are present for care.

Comment

Discussed fluffing and redistributing resilient surfacing during the virtual visit on September 13, 2021.

Food Service

591-1-1-.18 Kitchen Operations

Met

Comment

The kitchen appeared clean and well organized during a virtual walk through on September 13, 2021.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Not Evaluated

Comment

No children enrolled who require diapering. The center is a Head Start program and serves preschool age children.

591-1-1-.17 Hygiene(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing was observed during the virtual walk through on September 13, 2021. Hand washing supplies were observed, and hand washing practices were discussed on this date.

591-1-1-.20 Medications(CR)

N/A

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Comment

591-1-1-.21(1)(p) - A complete Emergency Preparedness Plan was observed during the review process.

Correction Deadline: 9/15/2021

Comment

A complete emergency drill log was observed for the current school year. The program was observed to be conducting fire, tornado, and lock down drills as required.

Safety

591-1-1-.05 Animals N/A

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Staff were observed to maintain a positive learning environment during the virtual visit. Regulations regarding proper discipline were discussed during the the virtual walk through.

591-1-1-.13 Field Trips(CR) N/A

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

N/A

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

The correct number of mats, sheets and blankets were observed during a virtual visit on September 13, 2021. Cleaning and disinfecting of mats was discussed on this date.

Staff Records

Records Reviewed: 11 Records with Missing/Incomplete Components: 0

Staff # 1 Met

Date of Hire: 01/02/2019

Staff # 2 Met

Date of Hire: 09/10/2014

Staff # 3

Date of Hire: 09/29/2020

Staff # 4 Met

Date of Hire: 07/23/2007

Staff # 5

Date of Hire: 01/02/2019

Staff # 6 Met

Records Reviewed: 11 Records with Missing/Incomplete Components: 0

Date of Hire: 01/14/2020

Staff # 7 Met

Date of Hire: 07/30/2021 Reminder - Health & Safety training is required within 90

calendar days of hired

Staff # 8 Met

Date of Hire: 11/22/2019

Staff # 9

Date of Hire: 11/26/2018

Staff # 10 Met

Date of Hire: 07/31/2018

Staff # 11 Met

Date of Hire: 12/05/2019

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided one file for employees hired since last visit.

591-1-1-.14 First Aid & CPR

Met

Comment

Complete first aid kit observed in center during the virtual visit on September 13, 2021.

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Appropriate staff:child ratios were observed in all classrooms during a virtual visit on September 13, 2021.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs during a virtual visit on September 13, 2021.