



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/24/2017 **VisitType:** Licensing Study **Arrival:** 9:30 AM **Departure:** 12:00 PM

CCLC-4259

Jones Head Start

235 Highway 18 Connector Gray, GA 31032 Jones County
(478) 986-3876 shataviaholmes.mgcaa@gmail.com

Regional Consultant

Sondra Paster

Phone: (478) 314-5803

Fax: (478) 314-5811

sondra.paster@dec.al.ga.gov

Mailing Address

P. O. BOX 1508
Gray, GA 31032

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/24/2017	Licensing Study	Good Standing	
01/05/2017	Monitoring Visit	Good Standing	
08/16/2016	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L (3years)	Three Year Olds and Four Year Olds	1	15	C	17	C	NA	NA	Centers
Main	1R (3years)	Three Year Olds	2	16	C	18	C	NA	NA	Transitioning,Outside
Main	2L (4years)	Three Year Olds and Four Year Olds	2	15	C	18	C	NA	NA	Outside,Transitioning
Main	2R (3years)	Three Year Olds	2	15	C	18	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 71						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 61		Total Capacity @35 sq. ft.: 71				Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	64	C

Comments

The director and all staff had updated satisfactory fingerprint determinations on this date.

Plan of Improvement: Developed This Date 08/24/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



Sign up Today!

www.qualityrated.decga.gov

Any Licensed Program Eligible to Participate

Free Approved Training

Free Technical Assistance

Eligible for \$1,000 Materials Mini Grant

1, 2, 3 Star Rated Programs Receive Bonus Packages

Great Marketing Tool

Raises the Bar in Child Care

For More Information:

Email: QualityRated@decga.gov or Call: 855-800-7747

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Annah Bailey, Program Official

Date

Sondra Paster, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 8/24/2017 **VisitType:** Licensing Study **Arrival:** 9:30 AM **Departure:** 12:00 PM

CCLC-4259

Jones Head Start

235 Highway 18 Connector Gray, GA 31032 Jones County
(478) 986-3876 shataviaholmes.mgcaa@gmail.com

Mailing Address

P. O. BOX 1508
Gray, GA 31032

Regional Consultant

Sondra Paster

Phone: (478) 314-5803

Fax: (478) 314-5811

sondra.paster@dec.al.gov

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Finding

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was determined based on observation that a unsecured cubbie used to store toys was observed to be unstable and fall on a child in the first right classroom. The consultant further observed other small storage cubbies throughout the center to be unsecured which posed a potential falling hazard on this date.

POI (Plan of Improvement)

The Center will ensure that the identified equipment or furniture and any other such existing or future items are secured adequately and will have a system for checking these for stability. The center will rearrange the equipment the equipment for support and secure all equipment that poses a falling hazard.

Correction Deadline: 8/24/2017

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 4

Met

Child # 5

Met

591-1-1-.08 Children's Records

Met

Comment

Observed-Records Complete/Well Organized

Comment

Parent Authorizations Obtained/Completed

Facility

591-1-1-.06 Bathrooms

Met

Comment

Observation-Clean and Well Maintained

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Observation-Center Clean/Well Maintained

Comment

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR)

Met

Comment

Observation-Clean/Good Repair

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Menu Meets USDA Guidelines as the consultant observed cheese pizza with crust, peas, carrots, and milk being served for lunch on this date.

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen Observed Clean/Well Organized

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

N/A

Comment

The facility does not provide care to children that require diapering services.

591-1-1-.17 Hygiene(CR)

Not Met

Finding

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation that upon returning from outside play children in the first right classroom were observed to go into another activity without completing hand washing.

POI (Plan of Improvement)

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

Correction Deadline: 8/24/2017

Finding

591-1-1-17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based on observation that upon returning from outside plan staff were observed to go into another activity and not complete hand washing.

POI (Plan of Improvement)

The Center will ensure liquid soap and warm running water are available for handwashing, train Staff on the handwashing requirements, review the requirements with Staff periodically, and monitor handwashing.

Correction Deadline: 8/24/2017

591-1-1-.20 Medications(CR)**Not Evaluated****Comment**

Discussed-Documentation/Procedures

Comment

The director stated that no medication had been given since the consultant's last visit on January 5, 2017.

Safety

591-1-1-.05 Animals**N/A****Comment**

No Animals Kept

591-1-1-.11 Discipline(CR)**Met****Comment**

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR)**N/A****Comment**

No Field Trips at This Time

591-1-1-.36 Transportation(CR)**N/A****Comment**

No Routine Transportation Provided

Sleeping & Resting Equipment

Comment

Correct number of mats; disinfecting discussed

Comment

The facility does not provide care to infants.

Staff Records**Records Reviewed: 13****Records with Missing/Incomplete Components: 1**

Staff # 1 Date of Hire: 02/25/2009	Met
Staff # 2 Date of Hire: 09/20/1993	Met
Staff # 3 Date of Hire: 03/09/2015	Met
Staff # 4 Date of Hire: 08/26/2016	Met
Staff # 5 Date of Hire: 08/21/2017	Met
Staff # 6 Date of Hire: 08/05/2016 <u>"Missing/Incomplete Components"</u> .33(4)-Food Prep Training Missing 4 hrs.	Not Met
Staff # 7 Date of Hire: 01/13/2006	Met
Staff # 8 Date of Hire: 12/02/2015	Met
Staff # 9 Date of Hire: 09/23/2015	Met
Staff # 10 Date of Hire: 07/23/2007	Met
Staff # 11 Date of Hire: 09/10/2014	Met
Staff # 12 Date of Hire: 07/30/2015	Met

Staff # 13

Met

Date of Hire: 10/17/2016

Staff Credentials Reviewed: 13

591-1-1-.09 Criminal Records Check(CR)

Technical Assistance

Comment

Criminal Records Check complete

Comment

One new staff hired since last visit on January 5, 2017.

Technical Assistance

The consultant discussed with the director that two staff were observed to be without comprehensive background determinations. The director will ensure that all staff have comprehensive background determinations on file no later than October 1, 2017.

591-1-1-.14 First Aid & CPR

Met

Comment

Observed-50% Certified First Aid & CPR

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(5) requires the Director and person with primary responsibility for food preparation to have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on observation that the director was observed to be without four hours of food preparation training.

POI (Plan of Improvement)

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

Correction Deadline: 9/23/2017

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to follow all applicable laws and regulations on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Adequate Supervision