



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/6/2019    **VisitType:** Monitoring Visit    **Arrival:** 9:10 AM    **Departure:** 12:35 PM

**CCLC-4188**

**Kreative Minds Childcare Center**

2542 Milledgeville Rd. Augusta, GA 30904 Richmond County  
 (706) 364-5627 kreativeminds2@aol.com

**Regional Consultant**

Melyn Smith

Phone: (706) 855-3455  
 Fax: (706) 434-7640  
 melyn.smith@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/06/2019	Monitoring Visit	Good Standing	
09/10/2018	Licensing Study	Good Standing	
01/04/2018	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 2	Building 2		0	0	C	25	C	27	C	
Total Capacity @35 sq. ft.: 25			Total Capacity @25 sq. ft.: 114							
Building 3	Building 3		0	0	C	12	C	NA	NA	
Total Capacity @35 sq. ft.: 12			Total Capacity @25 sq. ft.: 114							
Main	2nd Right	One Year Olds	10	6	C	16	C	NA	NA	Art
Main	Back Left	Three Year Olds and Four Year Olds	2	15	C	22	C	30	C	Centers
Main	Back Right	Two Year Olds	2	17	C	22	C	NA	NA	Centers
Main	First Right	Infants	1	3	C	17	C	NA	NA	TV,Feeding
Total Capacity @35 sq. ft.: 77			Total Capacity @25 sq. ft.: 114							
Total # Children this Date: 41			Total Capacity @35 sq. ft.: 114			Total Capacity @25 sq. ft.: 114				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG- Back Playground	58	C
Main	PG- Front Playground	21	C

**Comments**

Plan of Improvement: Developed This Date 02/06/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Cheryl Harvey, Program Official

Date

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Melyn Smith, Consultant

Date



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### Findings Report

**Date:** 2/6/2019 **VisitType:** Monitoring Visit **Arrival:** 9:10 AM **Departure:** 12:35 PM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**Correction Deadline: 9/10/2018**

**Corrected on 2/6/2019**

.12(3) - Previous citation corrected, based on observation, in that all equipment and furniture was observed to be placed to minimize danger of accident and collision on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Technical Assistance**

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**Correction Deadline: 9/10/2018**

**Corrected on 2/6/2019**

.25(13) - Previous citation corrected, based on observation, in that no potential hazards were observed accessible to children on this date.

**Technical Assistance**

591-1-1-.25(3) - The consultant discussed with the owner and director replacing the light covers in Building 2 that had minor cracks on this date.

**Correction Deadline: 2/6/2019**

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**591-1-1-.26 Playgrounds(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.26(4) - The consultant discussed with the owner and director replacing the covers on the bolts on the fence and gate, or cutting the bolts down to a maximum of two threads on this date.

**Correction Deadline: 2/6/2019**

**Correction Deadline: 9/21/2018**

**Corrected on 2/6/2019**

**.26(8) - Previous citation corrected, based on observation, in that the required amount of resilient surface adequately maintained was observed under swinging and climbing equipment and in the fall zones on this date.**

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**Food Service**

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**591-1-1-.15 Food Service & Nutrition**

**Not Met**

**Finding**

591-1-1-.15(3) requires baby bottles and formula to be labeled with the individual child's name; supplied by the Parent daily in bottles; and refrigerated at a temperature of forty (40) degrees Fahrenheit or less. Only the current day's formula or breast milk shall be served. If formula must be provided by the Center, only commercially prepared, ready-to-feed formula shall be used. Refrigerated or frozen breast milk shall only be heated or thawed under warm running water or in a container of warm water. It was determined, based on observation, that a staff member was observed to warm a baby's bottle in the microwave on this date, when it is required for the bottle to be heated under warm running water or in a container of warm water.

**POI (Plan of Improvement)**

The Center will train Staff to follow the required procedures, ensure that parents are fully informed, and will review and monitor regularly.

**Correction Deadline: 2/6/2019**

**Recited on 2/6/2019**

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**Health and Hygiene**

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**591-1-1-.07 Children's Health**

**Not Met**

**Finding**

591-1-1-.07(5) requires Center Staff to not permit children to wear around their necks or attach to their clothing pacifiers or other hazardous items. It was determined, based on observation, that one infant in the First Right room was observed to have a pacifier attached to their clothing with a pacifier strap on this date.

**POI (Plan of Improvement)**

The Center will instruct Staff regarding this safety requirement.

**Correction Deadline: 2/6/2019**

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**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)****N/A****Comment**

The Provider currently does not dispense/administer medication.

**Correction Deadline: 9/10/2018****Corrected on 2/6/2019**

.20(4) - Previous citation corrected, based on observation, in that no medication was observed accessible to children on this date.

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures****Met****Correction Deadline: 9/17/2018****Corrected on 2/6/2019**

.21(3) - Previous citation corrected, based on review of records, in that the center had documentation for conducting fire drills monthly and for conducting tornado and lockdown drills every six months as required on this date.

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)****Technical Assistance****Correction Deadline: 9/20/2018****Corrected on 2/6/2019**

.36(3)(a-b) - Previous citation corrected, based on review of records, in that all staff participating in transportation had evidence on file of completing the two-hour transportation training as required on this date.

**Technical Assistance**

591-1-1-.36(8) - The consultant discussed with the director ensuring that notes are placed on the transportation checklist when travel time exceeds forty-five minutes.

**Correction Deadline: 2/7/2019**

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Not Met****Comment**

Pleasant naptime environment observed.

**Finding**

591-1-1-.30(1)(b)1 requires that cots and mats are of sound construction and of sufficient size to accommodate comfortably the size and weight of the child; and that mats are in good repair, washable, covered with a waterproof material and at least two inches (2") thick. It was determined, based on observation, that mats in the Back Left classroom were observed to have tears with foam exposed which prevented them from being fully washable and sanitized on this date.

**POI (Plan of Improvement)**

The Center will ensure that cots and mats are of sound construction and of sufficient size to accommodate the size and weight of the child and mats are in good repair, washable, covered with a waterproof material and is at least two inches thick.

**Correction Deadline: 2/6/2019**

**Staff Records**

**Records Reviewed: 10**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 11/28/2017	
Staff # 2	Met
Date of Hire: 11/01/2010	
Staff # 3	Met
Date of Hire: 02/01/2018	
Staff # 4	Met
Date of Hire: 01/16/2017	
Staff # 5	Met
Date of Hire: 12/28/2017	
Staff # 6	Met
Date of Hire: 11/01/2010	
Staff # 7	Met
Date of Hire: 01/31/2019	
Staff # 8	Met
Date of Hire: 01/16/2017	
Staff # 9	Met
Date of Hire: 08/06/2013	
Staff # 10	Met
Date of Hire: 01/31/2018	

**Staff Credentials Reviewed: 10**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Director provided two files for employees hired since last visit.

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591-1-1-.09 Criminal Records Check(CR)	Met
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Correction Deadline: 9/11/2018

Corrected on 2/6/2019

.09(1)(i) - Previous citation corrected, based on observation, in that all staff had comprehensive satisfactory determination letters dated within the preceding 12 months from their hire date on file on this date.

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591-1-1-.24 Personnel Records	Met
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Correction Deadline: 9/15/2018

Corrected on 2/6/2019

.24(1) - Previous citation corrected, based on review of records, in that all staff had a personnel file with all required information on this date.

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591-1-1-.33 Staff Training	Met
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Correction Deadline: 9/14/2018

Corrected on 2/6/2019

.33(7) - Previous citation corrected, based on observation, in that all staff had evidence of orientation on file on this date.

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591-1-1-.31 Staff(CR)	Met
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**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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**Comment**

Center observed to maintain appropriate staff:child ratios.

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591-1-1-.32 Supervision(CR)	Met
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**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.