



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/26/2020    **VisitType:** Licensing Study    **Arrival:** 9:00 AM    **Departure:** 1:30 PM

**CCLC-4132**

**CHILDREN'S ACADEMY OF NORTHLAKE**

2041 HAROBI DRIVE Tucker, GA 30084 DeKalb County  
(404) 325-3683 caon.Isoedarto@gmail.com

**Regional Consultant**

Elim Tekie

Phone: (404) 478-8088

Fax: (404) 478-8094

elim.tekie@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/26/2020	Licensing Study	Good Standing	
08/27/2019	Monitoring Visit	Good Standing	
01/08/2019	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Infants	3	8	C	11	C	NA	NA	Floor Play,Nap,Feeding
Main	B	Infants and One Year Olds	3	9	C	16	C	NA	NA	Circle Time
Main	C	One Year Olds	3	16	C	21	C	NA	NA	Transitioning,Outside
Main	D	Two Year Olds	4	17	C	22	C	NA	NA	Circle Time
Main	E	Three Year Olds	3	10	C	22	C	31	C	Centers
Main	F	Four Year Olds	2	11	C	27	C	38	C	Centers
Main	G		0	0	C	58	C	NA	NA	
Total Capacity @35 sq. ft.: 177						Total Capacity @25 sq. ft.: 197				
Total # Children this Date: 71			Total Capacity @35 sq. ft.: 177			Total Capacity @25 sq. ft.: 197				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant	3	C
Main	Preschool/SA	342	C
Main	Toddler	32	C

**Comments**

The purpose of today's visit was to conduct a Licensing visit and follow-up on previous citations from August 27, 2019.

Plan of Improvement: Developed This Date 02/26/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

---

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

---

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

---

Laurentia Soedarto, Program Official

Date

---

Elim Tekie, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 2/26/2020    **VisitType:** Licensing Study    **Arrival:** 9:00 AM    **Departure:** 1:30 PM

**CCLC-4132**

**CHILDREN'S ACADEMY OF NORTHLAKE**

2041 HAROBI DRIVE Tucker, GA 30084 DeKalb County  
(404) 325-3683 caon.isoedarto@gmail.com

**Regional Consultant**

Elim Tekie

Phone: (404) 478-8088

Fax: (404) 478-8094

elim.tekie@dec.al.ga.gov

**Mailing Address**

Same

The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Not Met**

**Finding**

591-1-1-.35(3) requires the Center to maintain. At least one qualified lifeguard must be present. Copies of certificates from a recognized water-safety class may be accepted in lieu of requiring each child to take a swimming test to determine if the child can swim 15 yards unassisted. It was determined based on consultant's observation, that five out of five children, enrolled in swimming class do not have a certificate from a recognized water-safety class, requiring each child to take a swimming test to determine if the child can swim 15 yards unassisted

**POI (Plan of Improvement)**

The Center will ensure that adequate numbers of Staff are available to maintain the required Staff:child ratios. Staff will determine each child's swimming ability by performing a swim test and document the results of the test or will obtain copies of certificates from recognized water safety instructors for children not tested at the Center. A certified lifeguard will be present at the pool during swimming activities.

**Correction Deadline: 2/26/2020**

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

---

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on consultant's observation that there was a bottle of Pine Sol in the children's bathroom, on top of the toilet, accessible to children, in Room D. It was further determined that a bottle of hand sanitizer on the short wall, at the entrance of the classroom, was accessible to children, Room F.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 2/26/2020**

---

**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playground observed to be clean and in good repair.

<b>Health and Hygiene</b>
---------------------------

---

**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

---

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

---

**591-1-1-.20 Medications(CR)****Not Met****Finding**

591-1-1-.20(3) requires the Center to maintain a record of medication dispensed that includes the date, time and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication. It was determined based on consultant's observation that a child who was to have medicine administered on January 8 through January 17, 2020, had missing dispensing dates on January 9th, 10th, 13th and 15th. It was further determined that an authorization for medication to be dispensed for dates February 6th and 7th, medication was only dispensed on February 5th.

**POI (Plan of Improvement)**

The Center will train Staff responsible for dispensing medication in the accurate completion and storage of the records and will implement a plan to monitor this.

**Correction Deadline: 2/26/2020**

<b>Policies and Procedures</b>
--------------------------------

---

**591-1-1-.21 Operational Policies & Procedures****Met****Comment**

Consultant observed complete emergency drills for January 28, at 10:01am, with 83 children.

<b>Safety</b>
---------------

---

**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

---

**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

---

**591-1-1-.13 Field Trips(CR)****Met****Comment**

Field trip documentation observed to be complete.

---

**591-1-1-.36 Transportation(CR)****Not Met****Finding**

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on consultant's review the center did not document or conduct a second check of the vehicle for the following routes on February 12th and February 13, transporting children from Midvale Elementary to Children's Academy of Northlake, from Evansdale Elementary to Children's Academy of Northlake, from Henderson Mill Elementary to Children's Academy of Northlake and from Hawthorne Elementary to Children's Academy of Northlake

**POI (Plan of Improvement)**

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

**Correction Deadline: 2/26/2020**

---

<b>Sleeping &amp; Resting Equipment</b>
---

---

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Pleasant naptime environment observed.

---

<b>Staff Records</b>
----------------------

---

**Records Reviewed: 20****Records with Missing/Incomplete Components: 0**

---

Staff # 1

Met

Date of Hire: 02/05/2020

Staff # 2

Met

Date of Hire: 09/01/2017

Staff # 3

Met

Date of Hire: 07/20/2015

Staff # 4

Met

Date of Hire: 05/21/2019

Staff # 5

Met

Date of Hire: 10/09/2018

Staff # 6 Date of Hire: 03/28/2019	Met
Staff # 7 Date of Hire: 04/27/2019	Met
Staff # 8 Date of Hire: 07/17/2018	Met
Staff # 9 Date of Hire: 08/15/2019	Met
Staff # 10 Date of Hire: 08/08/2019	Met
Staff # 11	Met
Staff # 12 Date of Hire: 02/10/2020	Met
Staff # 13 Date of Hire: 08/29/2019	Met
Staff # 14 Date of Hire: 06/16/2016	Met
Staff # 15 Date of Hire: 04/25/2018	Met
Staff # 16 Date of Hire: 09/03/2019	Met
Staff # 17 Date of Hire: 12/10/2019	Met
Staff # 18 Date of Hire: 01/02/2003	Met
Staff # 19 Date of Hire: 10/21/2013	Met
Staff # 20 Date of Hire: 08/08/2018	Met

---

**Staff Credentials Reviewed: 2**

---

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Correction Deadline: 8/27/2019

Corrected on 2/26/2020

.09(1)(a) - Previous citation was corrected. All employees have submitted an application and obtained a Satisfactory Comprehensive records check Determination.

Correction Deadline: 8/27/2019

Corrected on 2/26/2020

.09(1)(c) - Previous citation was corrected. All employees have obtained a Satisfactory Comprehensive records check Determination.

Correction Deadline: 8/27/2019

Corrected on 2/26/2020

.09(1)(j) - Previous citation was corrected. All employees have obtained a Satisfactory Comprehensive records check Determination.

---

591-1-1-.14 First Aid & CPR Met

Correction Deadline: 9/26/2019

Corrected on 2/26/2020

.14(2) - Previous citation was corrected. All staff members have completed their CPR and First Aid training and certificate is on file.

---

591-1-1-.31 Staff(CR) Met

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
---------------------------------

---

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.

---

591-1-1-.32 Supervision(CR) Met

**Comment**

Center observed to maintain appropriate staff:child ratios.