



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/19/2017 **VisitType:** Licensing Study **Arrival:** 2:30 PM **Departure:** 4:10 PM

CCLC-4112

North Georgia YMCA Afterschool at Cherokee Ridge

2423 Johnson Road Chickamauga, GA 30707 Walker County
 (706) 935-2226 jdonahoo@ymcachattanooga.org

Regional Consultant

Twylah Tyner

Phone: (478) 314-5868

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twylah.tyner@decal.ga.gov

Mailing Address

1735 Battlefield Pkwy
 Fort Oglethorpe, GA 30742

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/19/2017	Licensing Study	Good Standing	
03/16/2017	Monitoring Visit	Good Standing	
09/14/2016	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Caeteria		0	0	C	102	C	NA	NA	Not In Use
Main	Gym	Six Year Olds and Over	2	27	C	136	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.: 238						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 27			Total Capacity @35 sq. ft.: 238			Total Capacity @25 sq. ft.: 0				


Building	Playground	Playground Occupancy	Playground Compliance

Comments

The purpose of this visit was to conduct a licensing study and follow-up to the previous visit on March 16, 2017.

Plan of Improvement: Developed This Date 09/19/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Melanie Kingston, Program Official

Date

Twylah Tyner, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Observed-Records Complete/Well Organized

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Discussed-Fluff/Redistribute Surface

Correction Deadline: 3/30/2017

Corrected on 9/19/2017

Previous citation observed to be corrected on this date. Adequate resilient surface material was located in the required fall zones on the playground.

Correction Deadline: 3/30/2017

Corrected on 9/19/2017

Previous citation observed to be corrected on this date. No tripping hazards were observed on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

After school program. No diapered children enrolled.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Observed-Proper Hand Washing

591-1-1-.20 Medications(CR) **Met**

Comment

Staff state no medication administered.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Not Met**

Finding

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on staff statement that the center does not have documentation of fire, tornado and other emergency drills for two years at the site. Staff stated drills were conducted.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 9/24/2017

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Observed-Positive Learning Environment

591-1-1-.36 Transportation(CR)**Met****Comment**

No Routine Transportation Provided

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

After school program for school-aged children only. No rest period required.

Staff Records**Records Reviewed: 3****Records with Missing/Incomplete Components: 2**

Staff # 1

Met

Date of Hire: 09/14/2017

Staff # 2

Not Met

Date of Hire: 09/04/2013

"Missing/Incomplete Components"

.33(2)-Health & Safety Certificate

Staff # 3

Not Met

Date of Hire: 04/14/2017

"Missing/Incomplete Components"

.33(2)-Health & Safety Certificate

Staff Credentials Reviewed: 3**591-1-1-.09 Criminal Records Check(CR)****Met****Comment**

Criminal Records Check complete. Staff provided files for two new hires. Files contained satisfactory criminal records checks.

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on review of staff files that two employees did not have documentation of completing health and safety training.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 10/19/2017

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be complying with all applicable laws and regulations on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Direct Supervision/Attentive Staff