



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/30/2019    **VisitType:** Monitoring Visit    **Arrival:** 2:55 PM    **Departure:** 5:20 PM

**CCLC-3**

**Antioch A.M.E. Childcare and Development Center**

4730 Elam Rd. Stone Mountain, GA 30083 DeKalb County  
(404) 299-5521 RUDINEFREEMAN2@HOTMAIL.COM

**Regional Consultant**

Chrische Walker

Phone: (770) 359-5166  
Fax: (678) 891-5618  
chrische.walker@decal.ga.gov

**Mailing Address**  
Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/30/2019	Monitoring Visit	Good Standing	
10/25/2018	Complaint Closure	Good Standing	
10/25/2018	Complaint Investigation Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-2nd Right	Infants and One Year Olds	1	2	C	17	C	NA	NA	Free Play,Nap
Main	B- 1st Right	Two Year Olds	2	8	C	10	C	NA	NA	Music,Snack
Main	C - 5th Left		0	0	C	11	C	NA	NA	Not In Use
Main	D- 4th Left		0	0	C	11	C	NA	NA	Not In Use
Main	E- 3rd Left	Three Year Olds	1	10	C	11	C	NA	NA	Centers,Snack
Main	F-2nd Left	Five Year Olds and Six Year Olds and Over	1	6	C	11	C	NA	NA	Snack,Homework
Main	G- 1st Left		0	0	C	26	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 97						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 26			Total Capacity @35 sq. ft.: 97			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A Left side	10	C
Main	B Rear	50	C
Main	Middle Playground	70	C

**Comments**

The purpose of today's visit was to conduct a Monitoring Visit and to follow up from the previous visit on October 25, 2018. The consultant left a Vehicle Inspection Form, First Aid Checklist, and Steps to Submitting Fingerprints resources on this date.

A one-day letter was left on this date.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Rudine Freeman, Program Official

Date

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Chrische Walker, Consultant

Date



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### Findings Report

**Date:** 1/30/2019    **VisitType:** Monitoring Visit    **Arrival:** 2:55 PM    **Departure:** 5:20 PM

#### CCLC-3

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

A variety of equipment and toys were observed throughout the center.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

#### Comment

Center does not provide swimming activities.

### Facility

#### 591-1-1-.19 License Capacity(CR)

Met

#### Comment

Licensed capacity observed to be routinely met by center.

#### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

#### Comment

Please be mindful to keep outlets covered at all times in the classrooms.

**Correction Deadline: 10/25/2018**

**Corrected on 1/30/2019**

**.25(13) - The previous citation has been corrected on this date. The consultant observed the bottle warmer to not be accessible to the children in Room A.**

#### 591-1-1-.26 Playgrounds(CR)

Not Met

#### Comment

Discussed maintenance of resilient surface on right side playground from the front of the building. Please fluff and redistribute the mulch around the fall zone areas.

#### Technical Assistance

591-1-1-.26(4) - Please ensure that all entry and exit playground gates are secured and closed before the children enter all playgrounds. On this date, the children were not present on the playground.

**Correction Deadline: 1/30/2019**

**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that an active ant hill was observed on the far left background near the gate from the front of the building.

**POI (Plan of Improvement)**

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

**Correction Deadline: 2/13/2019**

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Staff state proper knowledge of diapering procedures in Room A and in Room B.

**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Staff stated proper hand washing procedures.

**591-1-1-.20 Medications(CR)**

**N/A**

**Comment**

The Provider currently does not dispense/administer medication.

**Safety**

**591-1-1-.11 Discipline(CR)**

**Met**

**Comment**

Age-appropriate discussion and/or redirection observed.

**591-1-1-.36 Transportation(CR)**

**Technical Assistance**

**Comment**

Complete documentation of transportation observed. Great job!

**Technical Assistance**

591-1-1-.36(4)(b) - Please monitor right railing on the stairs where the children walk up and down the stairs for wear and tear on the vehicle with the tag number AXW9329.

**Correction Deadline: 1/31/2019**

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Met**

**Comment**

Discussed SIDS and infant sleeping position.

**Staff Records**

**Records Reviewed: 12**

**Records with Missing/Incomplete Components: 1**

Staff # 1

Met

Date of Hire: 09/11/2013

**Records Reviewed: 12**

**Records with Missing/Incomplete Components: 1**

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Staff # 2 Date of Hire: 02/12/2018	Met
Staff # 3 Date of Hire: 09/28/1999	Met
Staff # 4 Date of Hire: 09/17/2018	Met
Staff # 5 Date of Hire: 01/30/2018 <u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing	Not Met
Staff # 6 Date of Hire: 08/27/2018	Met
Staff # 7 Date of Hire: 09/19/2014	Met
Staff # 8 Date of Hire: 08/25/2017	Met
Staff # 9 Date of Hire: 10/23/2017	Met
Staff # 10 Date of Hire: 10/09/2018	Met
Staff # 11 Date of Hire: 09/14/2016	Met
Staff # 12 Date of Hire: 10/08/2017	Met

**Staff Credentials Reviewed: 12**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Not Met**

**Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit. The consultant discussed the portability requirement for all new hires that are present at the center.

**Finding**

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of records that one employee present did not submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site before being present at the center. A one-day letter was left on this date.

**POI (Plan of Improvement)**

The Center will ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required.

**Correction Deadline: 1/30/2019**

**Finding**

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of records that one employee present did not have a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center. A one-day letter was left on this date.

**POI (Plan of Improvement)**

The Center will ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required.

**Correction Deadline: 1/30/2019**

**591-1-1-.14 First Aid & CPR****Met****Comment**

Please replace/add missing items on the vehicle first aid kit.

**591-1-1-.31 Staff(CR)****Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)****Met****Comment**

A supervision plan was created on this date for Room E.