



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 10/28/2019 **VisitType:** Monitoring Visit

**Arrival:** 9:25 AM

**Departure:** 2:30 PM

**CCLC-3990**

**Sanctuary Child Learning And Development Center**

8912 Whitefield Avenue Savannah, GA 31406 Chatham County  
 (912) 692-1523 loripickle@aol.com

**Regional Consultant**

Stacey Foston

Phone: (706) 806-0407

Fax: (706) 806-0406

stacey.foston@dec.al.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/28/2019	Monitoring Visit	Good Standing	
05/24/2019	Complaint Investigation Follow Up	Good Standing	
05/24/2019	Complaint Closure	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 2	Room 1	Infants	2	6	C	9	C	NA	NA	Nap,Feeding
Building 2	Room 2	Infants	1	6	C	9	C	NA	NA	Nap,Floor Play
Building 2	Room 3	Infants	2	6	C	10	C	NA	NA	Nap,Feeding
Building 2	Room 4	Infants and One Year Olds	1	6	C	10	C	NA	NA	Floor Play
Building 2	Room 5	Infants	1	4	C	10	C	NA	NA	Floor Play,Feeding
Building 2	Room 6	Infants	1	6	C	10	C	NA	NA	Floor Play,Story
Building 2	Room 7	Infants	1	6	C	10	C	NA	NA	Floor Play,Story
Building 2	Room 8	Infants	2	7	C	9	C	NA	NA	Floor Play,Diapering,F eeding
			Total Capacity @35 sq. ft.: 77			Total Capacity @25 sq. ft.: 0				
Main	205	Three Year Olds	2	12	C	9	NC	NA	NA	Free Play
Main	209 (Upstairs)	Four Year Olds	3	10	C	16	C	NA	NA	Centers
Main	215 (Upstairs)	Two Year Olds and Three Year Olds	1	9	C	15	C	NA	NA	Centers
Main	A	One Year Olds	1	5	C	12	C	NA	NA	Free Play
Main	B	One Year Olds	2	8	C	12	C	NA	NA	Story

Main	C	One Year Olds	2	8	C	13	C	NA	NA	Free Play, Transitioning	
Main	D	One Year Olds	2	8	C	13	C	NA	NA	Free Play	
Main	E	One Year Olds	2	7	C	13	C	NA	NA	Free Play, Story	
Main	F	One Year Olds and Two Year Olds	2	9	C	12	C	NA	NA	Free Play	
Main	G	Two Year Olds	2	12	C	16	C	NA	NA	Free Play	
Main	Gym		0	0	C	146	C	NA	NA		
Main	H	Two Year Olds	2	14	C	15	C	NA	NA	Free Play	
Main	I (205)	Three Year Olds and Four Year Olds	1	10	C	15	C	NA	NA	Centers	
Main	J (207)	Three Year Olds	2	10	C	13	C	NA	NA	Centers	
Main	K (203)	Three Year Olds and Four Year Olds	1	13	C	14	C	NA	NA	Centers	
Main	L (201)	Three Year Olds and Four Year Olds	2	13	C	14	C	NA	NA	Centers	
					Total Capacity @35 sq. ft.: 348		Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 195			Total Capacity @35 sq. ft.: 425			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Large	41	C
Main	Small	27	C

**Comments**

Plan of Improvement: Developed This Date 10/28/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decals.ga.gov](mailto:CCSRefutations@decals.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decals.ga.gov](mailto:qualityrated@decals.ga.gov)

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Lori Picklesimer, Program Official

Date

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Stacey Foston, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

<b>Activities and Equipment</b>
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**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

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**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

<b>Facility</b>
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**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Discussed 35 square feet rule.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

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**591-1-1-.25 Physical Plant-Structural/Mechanical**

**Not Met**

**Finding**

591-1-1-.25(19) prohibits the use of unapproved areas for children's activity. It was determined that the center has expanded classroom upstairs in the main building. The license capacity of the room has not been measured and updated by the Department.

**POI (Plan of Improvement)**

The Center will submit an amendment application to add the classroom to the license,

**Correction Deadline: 10/31/2019**

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**591-1-1-.26 Playgrounds(CR)****Met****Comment**

The three playgrounds at the center are currently under renovation. The children are playing in the gym until the renovation are completed. Discussed adding more mulch to the fall zones of the slides and swings before the children use the playground.

**Correction Deadline: 5/24/2019****Corrected on 10/28/2019**

.26(4) - The previous citation was observed to be corrected on this date. The playground gates were secure.

**Food Service**

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**591-1-1-.15 Food Service & Nutrition****Not Met****Finding**

591-1-1-.15(3) requires baby bottles and formula to be labeled with the individual child's name; supplied by the Parent daily in bottles; and refrigerated at a temperature of forty (40) degrees Fahrenheit or less. Only the current day's formula or breast milk shall be served. If formula must be provided by the Center, only commercially prepared, ready-to-feed formula shall be used. Refrigerated or frozen breast milk shall only be heated or thawed under warm running water or in a container of warm water. It was determined based on observation that in Room 7 , six bottles were not labeled with the child's name. In Room 3, three bottles were not labeled with the child's name.

**POI (Plan of Improvement)**

The Center will train Staff to follow the required procedures, ensure that parents are fully informed, and will review and monitor regularly.

**Correction Deadline: 10/28/2019****Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

**591-1-1-.20 Medications(CR)****Not Met****Finding**

591-1-1-.20(3) requires the Center to maintain a record of medication dispensed that includes the date, time and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication. It was determined based on a review of records that dates that medication was not dispensed was not documented on two forms. One medication form indicated that Advil was to be dispensed on October 8, 2019 and October 9, 2019. There was no documentation record for October 9, 2019. In addition another medication form indicated that Motrin was to be dispensed October 8, 2019 to October 11, 2019. The was no documentation that the medication has been dispensed on October 9th , October 10 and October 11th.

**POI (Plan of Improvement)**

The center will ensure that reason medication was not dispensed is documented on the forms. The Center will train Staff responsible for dispensing medication in the accurate completion and storage of the records and will implement a plan to monitor this.

**Correction Deadline: 10/28/2019****Safety**

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.36 Transportation(CR)** **N/A**

**Comment**

Center does not provide routine transportation.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Please ensure that cribs are labeled for individual use. Cribs and cots were observed to be in good condition.

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**Staff Records**

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**Records Reviewed: 42**

**Records with Missing/Incomplete Components: 1**

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Staff # 1	Met
Staff # 2	Met
Staff # 3	Met
Date of Hire: 09/09/2019	
Staff # 4	Met
Date of Hire: 08/06/2019	
Staff # 5	Met
Staff # 6	Met
Staff # 7	Met
Staff # 8	Met
Staff # 9	Met
Staff # 10	Met
Staff # 11	Met
Date of Hire: 07/31/2018	
Staff # 12	Met
Date of Hire: 05/24/2019	
Staff # 13	Met
Date of Hire: 05/21/2019	

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Staff # 14 Date of Hire: 09/04/2018	Met
Staff # 15	Met
Staff # 16	Met
Staff # 17	Met
Staff # 18	Met
Staff # 19	Met
Staff # 20	Met
Staff # 21	Met
Staff # 22	Met
Staff # 23	Met
Staff # 24 Date of Hire: 09/02/2015	Met
Staff # 25	Met
Staff # 26	Met
Staff # 27	Met
Staff # 28	Met
Staff # 29 Date of Hire: 07/09/2007	Met
Staff # 30	Met
Staff # 31	Met
Staff # 32 Date of Hire: 06/03/2019 <u>"Missing/Incomplete Components"</u> .33(3)-Health & Safety Certificate	Not Met
Staff # 33 Date of Hire: 07/30/2019	Met
Staff # 34	Met

Date of Hire: 05/27/2014

Staff # 35	Met
Staff # 36	Met
Staff # 37	Met
Staff # 38	Met
Staff # 39	Met
Staff # 40	Met
Staff # 41	Met
Staff # 42	Met

Date of Hire: 02/27/2019

**Staff Credentials Reviewed: 12****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Criminal record checks were observed to be complete.

**591-1-1-.33 Staff Training Not Met****Finding**

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that staff #35 and Staff #51 did not complete health and safety orientation training within the first 90 days of employment.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

**Correction Deadline: 11/27/2019****Correction Deadline: 6/7/2019****Corrected on 10/28/2019****.33(4) - The previous citation has been corrected.****591-1-1-.31 Staff(CR) Met**



**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.