



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/11/2021 **VisitType:** Monitoring Visit **Arrival:** 11:15 AM **Departure:** 12:15 PM

CCLC-398

Scottdale Early Learning, Inc.

479 Warren Ave. Scottdale, GA 30079 DeKalb County
 (404) 294-8362 tmason@scottdale.org

Regional Consultant

Kesha McNeal

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kesha.mcneal@dec.al.ga.gov

Mailing Address

P.O. Box 904
 Scottdale, GA 30079

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/11/2021	Monitoring Visit	Good Standing	
08/02/2021	Complaint Closure	Good Standing	
07/01/2021	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 1st Rt -Pre-K-1	PreK	2	18	C	23	C	NA	NA	Transitioning
Main	B -2nd Rt -Pre-K-2	PreK	2	16	C	23	C	NA	NA	Transitioning
Main	C - 3rd Right	Infants	2	5	C	12	C	NA	NA	Floor Play, Transitioning, Nap
Main	D - 4th right	Two Year Olds	3	5	C	19	C	NA	NA	Lunch
Main	E- 2nd Left	Three Year Olds	3	5	C	20	C	NA	NA	Lunch
Main	F- 1st Left	One Year Olds	2	3	C	16	C	NA	NA	Lunch
Total Capacity @35 sq. ft.: 113						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 52			Total Capacity @35 sq. ft.: 113			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant/Toddler	31	C
Main	Middle Playground	27	C
Main	Prek Playground	25	C

Comments


A virtual inspection was conducted on August 11, 2021, with the Center Director, Dr. Ty Mason. An in-person visit was not conducted due to the COVID-19 pandemic.

The Affidavit Verifying Completion of Background Check Video Units was left on this date with a completion due date of August 18, 2021.

Director provided three file(s) for employees hired since last visit.

Plan of Improvement: Developed This Date 08/11/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Tyeichia Mason, Program Official

Date

Kesha McNeal, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)**Met****Comment**

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**N/A****Comment**

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Center appears clean and well maintained.

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing of children and staff was discussed with the director and center staff on this date.

591-1-1-.20 Medications(CR) **N/A**

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

The center's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the director and center staff on this date.

591-1-1-.36 Transportation(CR) **N/A**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Comment

The correct number of cots, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director and center staff on this date.

Staff Records

Records Reviewed: 18

Records with Missing/Incomplete Components: 1

Staff # 1 Met

Staff # 2 Met

Date of Hire: 07/16/2021 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 3 Met

Staff # 4 Met

Date of Hire: 08/02/2019

Staff # 5 Met

Date of Hire: 01/03/2020

Records Reviewed: 18**Records with Missing/Incomplete Components: 1**

Staff # 6 Met
Date of Hire: 08/31/2020

Staff # 7 Not Met
Date of Hire: 08/09/2021 Reminder - Health & Safety training is required within 90 calendar days of hired
"Missing/Incomplete Components"
.09-Criminal Records Check Missing

Staff # 8 Met
Date of Hire: 09/29/2017

Staff # 9 Met
Date of Hire: 08/06/2018

Staff # 10 Met

Staff # 11 Met

Staff # 12 Met

Staff # 13 Met

Staff # 14 Met
Date of Hire: 10/21/2019

Staff # 15 Met
Date of Hire: 07/31/2018

Staff # 16 Met
Date of Hire: 04/28/2021

Staff # 17 Met
Date of Hire: 08/09/2013

Staff # 18 Met
Date of Hire: 01/21/2020

Staff Credentials Reviewed: 17

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Not Met

Comment

Director provided three file(s) for employees hired since last visit.

Finding

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on the consultant's review of records that the center did not electronically port the most recently issued determination letter for staff member #7 as required.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will check decal koala to ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will watch the videos to ensure CRC rules are maintained.

Correction Deadline: 8/11/2021

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.

Comment

Staff observed to provide direct supervision and be attentive to children's needs.