



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 10/14/2020 **VisitType:** Monitoring Visit

**Arrival:** 10:30 AM

**Departure:** 12:00 PM

**CCLC-39896**

**The Children's Courtyard**

4460 Brookmont Parkway Douglasville, GA 30135 Douglas County  
(770) 577-8181 3211@childrenscourtyard.com

**Regional Consultant**

Tomekia Hudson

Phone: (770) 544-5978

Fax: (770) 544-5980

tomekia.hudson@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/14/2020	Monitoring Visit	Good Standing	
03/17/2020	Complaint Closure	Good Standing	
03/03/2020	Complaint Investigation & Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 1R	Infants	2	7	C	13	C	NA	NA	Floor Play, Nap
Main	B - 1L	One Year Olds	1	8	C	14	C	NA	NA	Circle Time
Main	C - 2L		0	0	C	14	C	NA	NA	
Main	D - 3L	Two Year Olds	2	13	C	17	C	NA	NA	Outside
Main	E - 4L		0	0	C	18	C	NA	NA	
Main	F - 5L	Two Year Olds and Three Year Olds	2	13	C	25	C	NA	NA	Outside
Main	G - 5R		0	0	C	26	C	NA	NA	
Main	H - 4R	Five Year Olds and Six Year Olds and Over	1	3	C	26	C	NA	NA	Homework
Main	I - 3R - Prek2	Three Year Olds and Four Year Olds	2	11	C	25	C	NA	NA	Outside
Main	J - 2R - Prek1	Four Year Olds and Five Year Olds	2	12	C	25	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 203						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 67			Total Capacity @35 sq. ft.: 203			Total Capacity @25 sq. ft.: 0				


Building	Playground	Playground Occupancy	Playground Compliance
Main	A - Front L	7	C
Main	B - Back L	41	C
Main	C - Front R	24	C
Main	D - Back R	26	C

**Comments**

A virtual inspection was conducted on 10/14/20 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 15, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Alyssa Hertel, Program Official

Date

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Tomekia Hudson, Consultant

Date



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### Findings Report

Date: 10/14/2020 VisitType: Monitoring Visit

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

Met

**Comment**

A variety of equipment and toys were observed throughout the center.

**Comment**

Discussed rotating toys to support the procedures of daily disinfecting during COVID-19 pandemic.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

Met

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

Met

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

Met

**Comment**

Center appears clean and well maintained during virtual walk through.

**591-1-1-.26 Playgrounds(CR)**

Met

**Comment**

Playground observed to be clean and in good repair.

### Health and Hygiene

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**591-1-1-.10 Diapering Areas & Practices(CR)****Technical Assistance****Technical Assistance**

591-1-1-.10 - A Virtual Visit was conducted due to COVID-19 pandemic. Proper diapering procedure was not directly observed during the virtual walk through. Regulations regarding proper diapering procedures were discussed with the Provider on this date.

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center during virtual visit due to COVID-19 pandemic. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date.

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**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider currently does not dispense/administer medication.

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

**Comment**

Complete documentation of transportation observed.

**Correction Deadline: 3/3/2020**

**Corrected on 10/14/2020**

**.36(7)(d)2. - Citation was corrected on this date. Two center staff signed the passenger checklist indicating all children have exited the vehicle.**

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Pleasant naptime environment observed.

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**Staff Records**

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**Records Reviewed: 26****Records with Missing/Incomplete Components: 0**

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Staff # 1

Met

Date of Hire: 11/21/2019

Staff # 2

Met

Date of Hire: 05/05/2019

Staff # 3

Met

Date of Hire: 01/30/2020

Staff # 4 Met

Date of Hire: 12/31/2019

Staff # 5 Met

Date of Hire: 09/04/2019

Staff # 6 Met

Date of Hire: 04/08/2019

Staff # 7 Met

Date of Hire: 02/25/2019

Staff # 8 Met

Date of Hire: 03/16/2020

Staff # 9 Met

Date of Hire: 09/23/2019

Staff # 10 Met

Date of Hire: 12/31/2019

Staff # 11 Met

Staff # 12 Met

Date of Hire: 02/18/2020

Staff # 13 Met

Date of Hire: 09/27/2019

Staff # 14 Met

Date of Hire: 08/31/2020

Staff # 15 Met

Date of Hire: 12/04/2017

Staff # 16 Met

Date of Hire: 04/15/2019

Staff # 17 Met

Date of Hire: 02/18/2020

Staff # 18 Met

Date of Hire: 02/02/2018

**Records Reviewed: 26**

**Records with Missing/Incomplete Components: 0**

Staff # 19 Date of Hire: 09/13/2019	Met
Staff # 20 Date of Hire: 02/24/2020	Met
Staff # 21 Date of Hire: 02/05/2020	Met
Staff # 22	Met
Staff # 23 Date of Hire: 02/24/2020	Met
Staff # 24 Date of Hire: 09/03/2019	Met
Staff # 25 Date of Hire: 02/18/2020	Met
Staff # 26 Date of Hire: 09/23/2020	Met

**Staff Credentials Reviewed: 8**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Director provided three files for employees hired since last visit.

**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Correction Deadline: 9/1/2020**

**Corrected on 10/14/2020**

**.31(2)(b)2. - Citation corrected on this date.**

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios during virtual walk through.

**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

During virtual walk through adequate supervision observed on this date.