



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/1/2018 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 12:10 PM **Departure:** 5:00 PM

CCLC-39796

People of Faith Early Learning and Child Care Center

503 East 21st Avenue Cordele, GA 31015 Crisp County
(229) 417-5137 pofelcc@att.net

Regional Consultant

Jackqueline Frederick

Phone: (229) 386-3247

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jackqueline.frederick@decals.ga.gov

Mailing Address
Same

Quality Rated: ★ ★

Compliance Zone Designation		
08/01/2018	Complaint Closure	Good Standing
08/01/2018	Complaint Investigation & Monitoring Visit	Good Standing
02/20/2018	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - afterschool	Three Year Olds and Four Year Olds	1	10	C	17	C	24	C	Nap
Main	B - 3-4 year olds	Infants	1	10	C	18	C	25	C	Free Play,Nap
Main	C - 18 months - 2 years	One Year Olds and Two Year Olds	1	9	C	14	C	NA	NA	Nap
Main	D - infants - 18 months	Four Year Olds and Five Year Olds and Six Year Olds and Over	1	10	C	9	NC	NA	NA	Nap

Total Capacity @35 sq. ft.: 58

Total Capacity @25 sq. ft.: 72

Total # Children this Date: 39

Total Capacity @35 sq. ft.: 58

Total Capacity @25 sq. ft.: 72

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	109	C

Comments

The purpose of today' visit is to conduct a complaint investigation along with a monitoring visit.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Mattie Jones, Program Official

Date

Jackqueline Frederick, Consultant

Date



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Findings Report

Date: 8/1/2018 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 12:10 PM **Departure:** 5:00 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development. The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on consultant's observation that classroom's C and D did not have current lesson plans as required.

POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

Correction Deadline: 8/2/2018

Recited on 8/1/2018

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Discussed adding equipment and toys to enhance variety.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Discussed movement of children to maintain capacities.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground not observed on this date due to inclement weather.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

Discussed proper medication documentation and procedures.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR) **Not Met**

Finding

591-1-1-.13(1) requires Center Staff to notify Parents in advance of a child's participation in any field trip with a notice that includes the name and address of the trip destination, the date of the trip, time of departure and estimated arrival time back at the Center. It was determined based on consultant's observation that field trip forms did not have complete destination information or departure and arrival times.

POI (Plan of Improvement)

The Center will add any missing items to the field trip notice and train Center Staff to complete all of the information on the correct form, and will have a system to ensure parents are notified in advance and to monitor usage of the field trip notice.

Correction Deadline: 8/1/2018

591-1-1-.36 Transportation(CR) **Met**

Comment

Center does not provide routine transportation.

Comment

Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Correction Deadline: 2/20/2018

Corrected on 8/1/2018

.30(2) - Citation observed corrected on this date.

Staff Records

Records Reviewed: 8

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 07/11/2016	
Staff # 2	Met
Date of Hire: 10/27/2016	
Staff # 3	Met
Date of Hire: 11/23/2016	
Staff # 4	Met
Date of Hire: 02/28/2018	
Staff # 5	Met
Date of Hire: 05/01/2017	
Staff # 6	Met
Date of Hire: 07/11/2016	
Staff # 7	Met
Date of Hire: 04/30/2018	
Staff # 8	Met
Date of Hire: 06/14/2018	

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records Check(CR) Met

Comment

Criminal records checks were observed to be complete.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Discussed naptime ratios.

Finding

591-1-1-.32(7) requires that children be supervised at all times and that the persons supervising in the child care area be alert, able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the chaperones and Students-in-Training, and provide timely attention to the children's actions and needs. It was determined based on consultant's observation that a staff member was observed outside of classroom D as the children were left without supervision.

POI (Plan of Improvement)

The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

Correction Deadline: 8/1/2018